

# **GEORGIA WEAPONS CARRY LICENSE**

## **Lowndes County Probate Court – (229) 671-2650**

Lowndes County Citizens can apply for a Georgia Weapons Carry License

***Monday through Friday 8:30 a.m. until 3:30 p.m.***

**(IT IS RECOMMENDED THAT YOU COMPLETE INITIAL PAPERWORK PRIOR TO YOUR ARRIVAL)**

### **Probate Court Fees**

• First Time Applicant - **\$73.25** • Renewal - **\$30.00** • Replacement - **\$6.00**

Fees may be paid with MasterCard, Visa, Money Order or Cashier's Check

(No personal Checks or Cash are accepted)

### **OBTAINING A WEAPONS CARRY LICENSE IN LOWNDES COUNTY**

1. Reside in Lowndes County (You will **NOT** be given a refund if it is determined you are not a Lowndes County Citizen).
2. Be at least 21 years of age.
3. Have a Georgia issued Driver's License or Georgia issued Identification Card with **your Current Name** and **Current Lowndes County Address**.
4. Present a utility bill, rental or lease agreement, or property tax statement showing your physical Lowndes County address **IF** you have a P.O. Box on your Driver's License.
5. Provide a certified copy of your birth certificate or a passport showing country of birth, **IF** born outside of the United States.
6. Show proof of legal presence in the United States **IF** not a U.S. citizen.
7. Provide naturalization certificate and original INS number **IF** naturalized citizen.
8. Be fingerprinted, and submit to a criminal and mental health records check - **First Time Applicants**.
9. Submit to a Name and Identifier NICS check - **Renewal Applicants**.
10. Not have any legal disqualifications to receipt of the license.

### **ACTIVE DUTY MILITARY**

1. Active Duty Orders.
2. Military ID.
3. A copy of a utility bill, rental or lease agreement showing your current Lowndes County address.
4. Proof of completed basic training or honorable discharge **IF** active duty military *under 21* years of age.

### **APPLICANTS FOR RENEWAL LICENSE**

1. To apply for a renewal, you must present your valid Weapons Carry License when you submit the renewal application. It cannot be renewed more than 90 days prior to the expiration date and no more than 30 days after the expiration date.
2. The total fee for renewal is \$30.00 debit or credit card (Visa or MasterCard), money order or cashier's check.
3. There is no fingerprinting requirement for a renewal applicant.
4. If **30** days have passed after expiration, the applicant must proceed as a **first time** applicant (and will need to be fingerprinted again).

## **REPLACEMENT OF WEAPONS CARRY LICENSE**

1. If your license is lost, damaged, or stolen, you must report it to the Probate Court within 48 hours of discovery of such loss or damaged license in order to get a replacement license. If your license is damaged, you must bring it with you. If you later find the lost license, you must return it to the Probate Court immediately. Applicants will need to provide a police report for lost/ stolen licenses.
2. If you have a legal name change and/or move to a new address, you will need to replace your license. Proof of changes (such as current state-issued identification card or driver's license with new address / name or copy of my marriage certificate, divorce decree or other order) will be required at the time of replacement.
3. The replacement fee is \$6.00 debit or credit card (Visa or MasterCard), money order or cashier's check.

## **PLEASE NOTE THE FOLLOWING**

1. A Weapons Carry License is valid for *five years* unless revoked.
2. For additional information on eligibility, please refer to O.C.G.A. §16-11-129.
3. Please notify the clerk if you are RETIRED LAW ENFORCEMENT with ten or more years of service.
4. There is no refund of any part of the application and other fees once the application is filed, and the process has begun.
5. The Probate Judge and Court Staff **cannot** advise you regarding Weapons Carry License approval prior to Application and Criminal Background check.
6. Your license will be mailed to you. Please contact the Probate Court if you have not received your license within 4 weeks of application.
7. You may be fingerprinted at the Lowndes County Sheriff's Department. You may have your name identifier searched at the Lowndes County Sheriff's Department or the Valdosta Police Department.

### **Lowndes County Sheriff's Department**

#### **(Fees set by individual agencies)**

120 Prison Farm Rd, Valdosta, GA 31601

First Time Applicants -- \$15.00

Renewal Applicants -- \$7.50

Monday -- Friday / 8:30 a.m. -- 3:30 p.m.

(Accepts cash, Master Card, or Visa)

### **Valdosta Police Department**

#### **(Fees set by individual agencies)**

500 N. Toombs St., Valdosta, GA 31601

Fee -- \$5.00 -- Monday -- Friday / 8:00 A.M. -- 3:00 P.M.

(Accepts cash, Master Card or Visa)

## **GEORGIA HAS A RECIPROCAL AGREEMENT WITH THE FOLLOWING STATES**

Alabama, Alaska, Arkansas, Arizona, Colorado, Florida, Idaho, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Michigan, Mississippi, Missouri, Montana, New Hampshire, North Carolina, North Dakota, Ohio, Oklahoma, Pennsylvania, South Carolina, South Dakota, Tennessee, Texas, Utah, Virginia\*, West Virginia, Wisconsin\* and Wyoming.

\*Virginia and Wisconsin recognize only those Georgia licenses issued to persons 21 years of age or older; Georgia recognizes all Virginia and Wisconsin licenses.

As always, Georgia Weapons License holders should familiarize themselves with the individual requirements and limitations on firearms permits in any of the reciprocating states where they wish to exercise their rights.

1. Are you currently a United States Citizen? Yes No  
Have you ever renounced your U.S. citizenship? Yes No  
If so, attach a copy of the reversal of renunciation.

► If you **are not** a U.S. Citizen:

- You must show proof of name/address/date of birth/place of birth/INS or ICE number/photo ID.
- Identify all countries of citizenship: \_\_\_\_\_
- Attach: **(a)** Documentation of your lawful presence in the United States, for example:
  - As to *Immigrant Aliens*: Resident Alien card, Permanent Resident Card or Immigrant Visa with Adit Stamp;

OR

- As to *Non-Immigrant Aliens*: a Student Visa, Tourist Visa, Employment Authorization Card, or valid Passport with Arrival/Departure Record;

and

**(b)** Proof of residency in the State of Georgia.

2. Are you a non-immigrant (temporarily admitted) alien? [See above] Yes No  
If yes, attach proof that you fall within an exemption establishing your eligibility.

3. Have you been convicted of or pled guilty to any offense or court-martial charge involving the unlawful possession or use of a controlled substance or dangerous drug within the past five years or served any portion of incarceration or probation for use or possession of a controlled substance within the past five years? Yes No

If yes and the foregoing conviction was for a misdemeanor drug offense, have you also within the past five years been convicted of, or served any portion of incarceration or probation in that time for a second misdemeanor drug offense involving use or possession of a controlled substance, unlawful manufacture or distribution of a controlled substance or dangerous drug, or of unlawful possession or shipping of a firearm, or had a weapon carry license revoked within the last 3 years? Yes No

If pardoned and firearms rights restored, attach copy of pardon.

4. Have you ever been convicted of, or pled guilty to, any misdemeanor crime involving the use or attempted use of physical force or threatened use of a deadly weapon towards (a) anyone as to whom at the time of the offense you were a current or former spouse, parent or guardian or similarly situated to a spouse, parent or guardian, (b) a person with whom you had a child in common, or (c) a person you lived with or had lived with as a spouse, parent or guardian or similarly situated to a spouse, parent or guardian, including but not limited to a girlfriend, boyfriend, step-child, foster child or ward? Yes No

If pardoned and firearms rights restored, attach copy of pardon.

5. Have you ever been convicted of or pled guilty to any felony offense or any offense punishable by a term of imprisonment over one year, including a conviction by a court-martial under the Uniform Code of Military Justice for an offense which would constitute a felony? Yes No

If pardoned and firearms rights restored, attach copy of pardon.

6. Have you ever been convicted of or pled guilty to any offense arising out of the unlawful manufacture or distribution of a controlled substance or dangerous drug? Yes No

If pardoned and firearms rights restored, attach copy of pardon.

**7.** Have you ever been convicted of or pled guilty to carrying a weapon without a weapons carry license, or carrying a weapon or long gun in an unauthorized location? Yes No

If so, have you served any portion of incarceration or probation for such firearms offense in the past five years or had any other conviction or guilty plea within the past five years? Yes No

Attach proof of the date your term of incarceration or probation ended, whichever is later (if any).

**8.** Are you under current indictment or information (formal charges) for a crime punishable by imprisonment for a term exceeding one year? Yes No

**9.** Have you left any state or any foreign jurisdiction to avoid criminal prosecution, to avoid testifying in any criminal proceeding, or knowing that charges are pending against you? Yes No

**10.** Have you tested positive for drugs in the past year, admitted to having used drugs within the past year, or been arrested more than once in the last five years with the last arrest having been in the past year for any offense arising out of the unlawful possession, manufacturing, distribution or use of a controlled substance or other dangerous drug? Yes No

**11.** Do you use any controlled substance or illegal drug other than as prescribed by a licensed physician, or have you done so within the past year, or regularly used any such drug within the past five years? Yes No

**12.** Are you addicted to or have you lost self-control over any controlled substance or drug? Yes No

**13.** Are you, or have you ever been, subject to any court order (including but not limited to restraining orders, protective orders, peace bonds & good behavior bonds) restraining you from harassing, stalking, threatening, engaging in communication with, or refraining in any manner from contact with or coming in proximity to any current or former spouse, any person with whom you have a child in common, or person with whom you live or lived while in a sexual relationship? Yes No

If yes, attach a copy of the order and any later order terminating or superseding the original order.

**14.** Have you ever been dishonorably discharged from the U.S. Armed Forces, or separated from the U.S. Armed Forces under a dismissal adjudged by a general court-martial? Yes No

**15.** Have you ever been found by a civil or criminal court, board, commission or other lawful authority, as a result of subnormal intelligence, incompetency, mental illness, condition or disease, to be a danger to yourself or others, to lack the mental capacity to manage your own affairs, or to be incompetent to stand trial, guilty but mentally ill, not guilty by reason of insanity or not guilty for lack of mental responsibility? Yes No

**16.** Have you been hospitalized as an inpatient in any mental hospital or alcohol or drug treatment center within the past 5 years, or have you ever been ordered to receive inpatient or outpatient treatment at any treatment facility, mental health center, hospital, sanitarium, clinic or program for a mental condition, drug abuse, or alcohol abuse, by any court, board, or other authority in any civil, criminal or administrative proceeding? (If yes, attach a copy of the order) Yes No

**17.** Have you had a weapons carry license revoked by a judge of a probate court within the past 3 years? Yes No

**INFORMATION FOR APPLICATION FOR A GEORGIA WEAPONS CARRY LICENSE**

**Applicant's Name:** \_\_\_\_\_  
First Middle Last (& suffix) (or as registered with INS)

**Date of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (Age if <21: \_\_\_\_ + attach proof of completed basic training or honorable discharge)

**Height:** \_\_\_\_\_ ft. \_\_\_\_\_ in.      **Weight:** \_\_\_\_\_ lbs.      **Gender:** \_\_\_\_\_

**Hair Color:** \_\_\_\_\_      **Eye Color:** \_\_\_\_\_      **Race:** \_\_\_\_\_

**Residence/Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip code:** \_\_\_\_\_ **Country** \_\_\_\_\_

**Mailing Address if different:** \_\_\_\_\_

**Phone Number: Home** (\_\_\_\_) \_\_\_\_\_      **Other** (\_\_\_\_) \_\_\_\_\_

**Place of Birth:** \_\_\_\_\_  
City State, Province or District Country

**Maiden Name, Aliases & Names Previously Used:** \_\_\_\_\_

**INS Alien/ Admission No.** \_\_\_\_\_

**GA Military Base of non-resident who is active military:** \_\_\_\_\_ (attach copy of active military duty orders)

**Please choose ONE:** First Time Applicant       Renewal Applicant

**If you are renewing a license, please list the expiration date** \_\_\_\_\_

**\*\*\*IMPORTANT - PLEASE READ BELOW\*\*\***  
**O.C.G.A. §16-11-129(d)(1)(A) and O.C.G.A. §16-11-129(d)(1)(B) states that the Judge of the Probate Court shall within five (5) business days following the receipt of the application or request direct the law enforcement agency to request a fingerprint and/or non-fingerprint based criminal history records check from the Georgia Crime Information Center and Federal Bureau of Investigation for purposes of determining the suitability of the applicant. Please note that, if a fingerprint and/or non-fingerprint based criminal history records check is completed five (5) business days after date of application, you will be required to return to Probate Court, update your application, pay an additional \$43.25 for the fingerprint fee, and you must be fingerprinted again within five (5) business days from the date of the updated application.**

I hereby acknowledge that I have read the instructions pertaining to applying for a Georgia Weapons Carry License. I also understand that, once this process has begun and I have paid my fees, I **will not** receive any refund of fees paid if my application for a Georgia Weapons Carry License is denied.

**Applicant Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_

## **NONCRIMINAL JUSTICE APPLICANT'S PRIVACY ACTS**

As an applicant who is the subject of a national fingerprint-based criminal history record check for a noncriminal justice purpose (such as an application for employment or a license, an immigration or naturalization matter, security clearance, or adoption), you have certain rights which are discussed below.

- You must be provided written notification that your fingerprints will be used to check the criminal history records of the FBI.
- You must be provided, and acknowledge receipt of, an adequate Privacy Act Statement when you submit your fingerprints and associated personal information. This Privacy Act Statement should explain the authority for collecting your information and how your information will be used, retained, and shared
- If you have a criminal history record, the officials making a determination of your suitability for the employment, license, or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record.
- The officials must advise you that the procedures for obtaining a change, correction, or update of your criminal history record are set forth at Title 28, Code of Federal Regulations (CFR), Section 16.34.
- If you have a criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the officials deny you the employment, license, or other benefit based on information in the criminal history record.

You have the right to expect that officials receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

If agency policy permits, the officials may provide you with a copy of your FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, you may obtain a copy of the record by submitting fingerprints and a fee to the FBI. Information regarding this process may be obtained at <https://www.fbi.gov/services/cjis/identity-history-summary-checks>.

If you decide to challenge the accuracy or completeness of your FBI criminal history record, you should send your challenge to the agency that contributed the questioned information to the FBI. Alternatively, you may send your challenge directly to the FBI. The FBI will then forward your challenge to the agency that contributed the questioned information and request the agency to verify or correct the challenged entry. Upon receipt of an official communication from that agency, the FBI will make any necessary changes/corrections to your record in accordance with the information supplied by that agency. (See 28 CFR 16.30 through 16.34.)

### **PRIVACY ACT STATEMENT**

**Authority:** The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities included Federal Status, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

**Principal Purpose:** Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

**Routine Uses:** During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register; including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or deferral law enforcement agencies; criminal justice agencies; and agencies responsible for national security public safety.

# **Applicant Privacy Rights Notification Signature Form**

(Applicant Notification and Record Challenge)

Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedure for obtaining a change, correction or updating an FBI identification record is set forth in Title 28 Code of Federal Regulations 16.34.

Procedures for obtaining a copy of the FBI criminal history record are set forth in 28 CFR 16.30 – 16.33 or go to the FBI website at <http://fbi.gov/about-us/cjis/background-checks>.

**By signing this document below, I hereby state that I have reviewed a copy of the Noncriminal Justice Applicant's Privacy Rights form.**

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Signature

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Printed Name

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Date