

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, MONDAY, August 12, 2019, 8:30 a.m.  
REGULAR SESSION, TUESDAY, August 13, 2019, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session - July 22, 2019
- b. Regular Session - July 23, 2019

5. **Appointment**

- a. Lowndes County Construction Board Of Adjustments And Appeals

Documents:

[LOWNDES COUNTY CONSTRUCTION BOARD OF ADJUSTMENTS AND APPEALS.PDF](#)

6. **For Consideration**

- a. Hazard Mitigation Grant Program Applications

Documents:

[HAZARD MITIGATION GRANT PROGRAM APPLICATIONS.PDF](#)

- b. EMGrants User Access Agreement

Documents:

[EMGRANTS USER ACCESS AGREEMENT.PDF](#)

- c. Dell Lease Purchase Schedule

Documents:

[DELL LEASE PURCHASE SCHEDULE.PDF](#)

- d. Signing Of Master Services Agreement (MSA) Between IBM And Lowndes County

Documents:

SIGNING OF MASTER SERVICES AGREEMENT BETWEEN IBM AND  
LOWNDES COUNTY.PDF

e. Annual Contract Renewal For Mosquito Identification And Testing

Documents:

[ANNUAL CONTRACT RENEWAL FOR MOSQUITO IDENTIFICATION AND TESTING.PDF](#)

f. Howell Lane R/W Property Just Compensation

Documents:

[HOWELL LANE RIGHT OF WAY PROPERTY JUST COMPENSATION.PDF](#)

g. SPLOST VIII

Documents:

[SPLOST VIII.PDF](#)

7. **Bid**

a. LAS And Pump Station Improvements

Documents:

[LAS AND PUMP STATION IMPROVEMENTS.PDF](#)

b. Paving On Howell Lane And A Portion Of Lester Road

Documents:

[PAVING ON HOWELL LANE AND A PORTION OF LESTER ROAD.PDF](#)

c. Replacement Of Hickory Grove Road Bridges

Documents:

[REPLACEMENT OF HICKORY GROVE ROAD BRIDGES.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name  
And Address**

10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Lowndes County Construction Board of Adjustments and Appeals

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Appointing/reappointing a member

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HISTORY, FACTS AND ISSUES: The term of Mr. Randall Crews on the Valdosta-Lowndes County Construction Board of Adjustments and Appeals expired on June 30, 2019. Mr. Crews is interested in being reappointed to the board.

OPTIONS: 1. Appoint/reappoint a member  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Hazard Mitigation Grant Program Applications

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT: \$1,568,020.68

100% Reimbursed

FUNDING SOURCE:

( ) Hazard Mitigation Grant Funding (GEMA) - \$1,176,015.51

( ) Pruitt Health Corporation - \$392,005.17

( ) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Approval of Hazard Mitigation Grant Applications

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HISTORY, FACTS AND ISSUES: The Georgia Emergency Management Agency (GEMA) recently released guidance which made Hazard Mitigation funding available to nursing homes for the purpose of installing transfer switches and/or emergency backup generators on their facilities. Not for profit nursing homes are eligible to apply directly with GEMA whereas for profit facilities must submit applications through the local Emergency Management Agency in the county in which their facility(s) reside. Because all five of the long term care facilities in Lowndes County are for profit businesses, operated by Pruitt Health Corporation, in order for them to receive funding to install generators at each of their facilities to power the entire facility in the event of a power failure, Lowndes County must serve as the applicant agent. If approved, Lowndes County would serve as the applicant and fiscal agent for the grant and submit requests through GEMA for 75% of the costs which are eligible for reimbursement. Upon award of a bid to the selected vendor, Pruitt Health would provide Lowndes County with the 25% cost share prior to Lowndes County disbursing any funds. The anticipated reimbursement timeframe from GEMA for their share of the funding is 30-45 days. Each application is considered separately so GEMA could decide to fund none of the applications, all of the applications or fund some and reject the others. If all applications are chosen for funding the total project cost based on budgetary quotes is just over \$1.5 million of which Lowndes County would be fully reimbursed by GEMA and Pruitt Health.

OPTIONS:     1. Authorize the Chairman to sign grant applications for submittal by staff.  
              2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Emergency Management

DEPARTMENT HEAD: Ashley Tye

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: EMGrants User Access Agreement

DATE OF MEETING: August 13, 2019

Work  
Session/Regular  
Session

BUDGET IMPACT: Lowndes County receives \$32,770 annually from GEMA through the EMPG Program.

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Authorization for the Chairman to sign the MOU and Exhibit A (Designation of Grant Officials)

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HISTORY, FACTS AND ISSUES: Georgia Emergency Management Agency (GEMA) has transitioned the application process for the Emergency Management Performance Grant Program from paper form submission to an online grants portal. In order to grant access, GEMA requires the participating county to submit an MOU requesting access to the portal as well as identifying staff that have authority for submitting documentation and request as well as financial information. Approval of this MOU will authorize access for the EMA Director to submit all required documentation and request available funds from GEMA through the online portal.

- OPTIONS:
1. Authorize the Chairman to sign the MOU and Exhibit A
  2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Emergency Management

DEPARTMENT HEAD: Ashley Tye

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Dell Lease Purchase Schedule

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT: \$43,178.61

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Dell Lease Purchase Schedule

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HISTORY, FACTS AND ISSUES: The Commission approved the lease of a fleet of laptops for the Sheriff's Office at the May 14th regular meeting. Attached is the Lease Schedule Agreement that resulted from that approval. This agreement falls under the Master Lease Agreement the Commission approved May 2009.

- OPTIONS: 1. Approve  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: ITS

DEPARTMENT HEAD: Aaron Kostyu

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Signing of Master Services Agreement (MSA) between IBM and Lowndes County.

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT: \$20,516.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Signing of Master Services Agreement (MSA) between IBM and Lowndes County.

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HISTORY, FACTS AND ISSUES: IBM requested Lowndes County to enter into a Master Services Agreement (MSA) in order to purchase support for IBM infrastructure. This agreement covers the support services for the IBM hardware at our facility that is used for data storage.

OPTIONS: 1. Approve  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: ITS

DEPARTMENT HEAD: Aaron Kostyu

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Annual Contract Renewal for Mosquito Identification and Testing

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT: \$45,790.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Annual Contract Renewal for Mosquito Identification and Testing

HISTORY, FACTS AND ISSUES: The current contract with Valdosta State University is up for renewal. The contract services include trapping, identification and testing of mosquitoes. The data collected will be used by Lowndes County to help reduce the risk of mosquito borne diseases.

- OPTIONS: 1. Approve  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Public Works

DEPARTMENT HEAD: Robin Cumbus

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Howell Lane R/W Property Just Compensation

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT: \$1,489.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Howell Lane R/W Property Just Compensation

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HISTORY, FACTS AND ISSUES: The County needs to acquire 0.05+/- acres of real property along Howell Lane for road right of way as described on the attached plat. The Commission must determine the "just compensation" purchase price to offer Cecelia Carr, the owner of the property. Bajalia & Associates, LLC's appraised value for the property is \$1,489.00. The Commission needs to adopt the attached proposed resolution finding the just compensation for the property equals the appraised value and regarding the County acquiring the property.

OPTIONS: 1. Approve the attached resolution determining the just compensation for the R/W property and regarding the County acquiring the property.

2. Redirect

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: SPLOST VIII

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Resolution calling for reimposition of tax

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HISTORY, FACTS AND ISSUES: Further to the SPLOST VIII Agreement, the Resolution of the Board of Commissioners calling for the tax to be reimposed is attached.

In addition to calling for the tax to be reimposed, this Resolution states the purposes for which the proceeds of the tax may be used, the maximum period of time in calendar years for which the tax may be levied, and the estimated costs of the projects to be funded with the proceeds of the tax.

OPTIONS: 1. Approve and authorize the chairman to sign the resolution as presented.  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: LAS & Pump Station Improvements

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT: \$1,520,858.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Bid for LAS & Pump Station Improvements

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HISTORY, FACTS AND ISSUES: Bids were received for improvements to the LAS, Bevel Creek, Francis Lake, and Coleman Road lift stations. Doyle Hancock & Sons Construction, Inc. was the low bidder. All bids were higher than anticipated. After negotiations with the low bidder an agreement was reached between the parties. Staff recommends the project be approved and authorize the chairman to sign the notice of award in the amount of \$1,520,858.00

Doyle Hancock & Sons Construction, Inc.	\$2,495,140.00
JS Haren Company	\$2,547,000.00
RPI Underground, Inc.	\$3,122,169.00
Standard Contractors, Inc.	\$3,312,766.00

- OPTIONS: 1. Approve  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Paving on Howell Lane and a portion of Lester Road

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT: \$849,354.00

FUNDING SOURCE:

( ) Annual

( ) Capital

( ) N/A

(X) SPLOST/LMIG

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Paving on Howell Lane and a portion of Lester Road

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HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for paving on Howell Lane and a portion of Lester Road. Howell Lane runs between Mt. Zion Church Road and Knights Academy Road, and the portion of Lester Road included runs between Copeland Road and Inner Perimeter Road. The LMIG Grant provided by the Georgia DOT will pay \$750,000.00, with the remaining amount being paid from SPLOST funds. The project will consist of clearing, grading, drainage, limerock base, and asphalt paving. Vendors present for the pre-bid meeting held on July 10, 2019 were Reames and Son Construction, Southland Contractors, and The Scruggs Company. Lowndes County received three bids on July 31, 2019.

Bids that met specifications are as follows:

Reames and Son Construction Valdosta, Georgia \$884,508.95

Southland Contractors Valdosta, Georgia \$1,272,592.29

The Scruggs Company Valdosta, Georgia \$849,354.00

OPTIONS: 1. Accept bid proposal and authorize execution of contract to The Scruggs Company or direct otherwise.  
2. Board's Pleasure

RECOMMENDED ACTION: Accept

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Replacement of Hickory Grove Road Bridges

Work Session/Regular Session

DATE OF MEETING: August 13, 2019

BUDGET IMPACT: \$2,613,684.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Replacement of Hickory Grove Road Bridges

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HISTORY, FACTS AND ISSUES: Lowndes County solicited bids to replace two bridges on Hickory Grove Road, over Mud Swamp Creek and Grand Bay Creek. This project is a design build for Georgia DOT approved HS20 bridge structures. The Mud Swamp Creek bridge will be 260 feet long and 30 feet wide. The Grand Bay Creek bridge will be 300 feet long and 30 feet wide. Vendors present for the pre-bid meeting held on 07/10/2019 were Reames and Son Construction, Scott Bridge Company, The Scruggs Company, Southern Concrete Construction Co., and Southland Contractors. Lowndes County received one (1) bid on 07/31/2019.

Southern Concrete Construction Co. Albany, Georgia \$2,613,684.00

- OPTIONS:
1. Accept bid proposal and authorize execution of contract documents with Southern Concrete Construction, Co. or direct otherwise
  2. Board's Pleasure

RECOMMENDED ACTION: Accept

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: