

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, MONDAY, AUGUST 26, 2019, 8:30 a.m.
REGULAR SESSION, TUESDAY, AUGUST 27, 2019, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**
2. **Invocation**
3. **Pledge Of Allegiance To The Flag**
4. **Minutes For Approval**
 - a. Work Session - August 12, 2019
 - b. Regular Session - August 13, 2019
5. **Proclamation Presentation To Lowndes County Fire Rescue**
6. **For Consideration**
 - a. Beer, Wine, And Liquor License - Yogeshkumar B. Patel Of Jay Ma Matri Inc., DBA Madison Package Store - 2603 Madison Hwy., Valdosta, GA

Documents:

[BEER WINE AND LIQUOR - YOGESHKUMAR B. PATEL.PDF](#)
 - b. Adoption Of The Millage Rate

Documents:

[ADOPTION OF THE MILLAGE RATE.PDF](#)
 - c. Abandonment Of Unopened Right Of Way - Ivandale Circle

Documents:

[ABANDONMENT OF UNOPENED RIGHT OF WAY - IVANDALE CIRCLE.PDF](#)
 - d. Transfer Of Drainage Easement Agreement Between Lowndes County And The City Of Lake Park

Documents:

[TRANSFER OF DRAINAGE EASEMENT AGREEMENT BETWEEN LOWNDES COUNTY AND THE CITY OF LAKE PARK.PDF](#)
 - e. Updated Title VI Plan For Lowndes County Transit

Documents:

[UPDATED TITLE VI PLAN FOR LOWNDES COUNTY TRANSIT.PDF](#)

f. South Regional Joint Development Authority Resolution

Documents:

[SOUTH REGIONAL JOINT DEVELOPMENT AUTHORITY RESOLUTION.PDF](#)

g. ImageTrend Service Agreement

Documents:

[IMAGETREND SERVICE AGREEMENT.PDF](#)

h. Francis Lake Lift Station Pump

Documents:

[FRANCIS LAKE LIFT STATION PUMP.PDF](#)

i. Peterson Road Lift Station Pump

Documents:

[PETERSON ROAD LIFT STATION PUMP.PDF](#)

7. Reports - County Manager

a. Dedication Of Private Roads

8. Citizens Wishing To Be Heard-Please State Your Name And Address

9. Adjournment

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Beer, Wine, and Liquor License - Yogeshkumar B. Patel of Jay
Ma Matri Inc., DBA Madison Package Store - 2603 Madison Hwy.,
Valdosta, GA

Work Session/Regular Session

DATE OF MEETING: August 27, 2019

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Beer, Wine, and Liquor License - Yogeshkumar B. Patel of Jay Matri Ma
Inc., DBA Madison Package Store - 2603 Madison Hwy., Valdosta, GA

HISTORY, FACTS AND ISSUES: Yogeshkumar B. Patel of Jay Matri Ma Inc., DBA Madison Package Store - 2603
Madison Hwy., Valdosta, GA, is requesting a license for the sale of beer, wine, and liquor for consumption off
premises. This is a new business. The ordinance and guidelines for approval of the license have been met. All
forms are attached and upon approval by the Board the license will be granted.

OPTIONS: 1. Approval of Beer, Wine, and Liquor License
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Adoption of the Millage Rate

Work Session/Regular Session

DATE OF MEETING: August 27, 2019

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Adoption of the Millage Rate

HISTORY, FACTS AND ISSUES: The Board of Commissioners is required to set the county-wide millage rate for 2019. A public hearing was held prior to this adoption as required. The county-wide millage rate should be set at 10.938 mills with the County receiving 8.688 mills, the Industrial Authority receiving 1.00 mill and the Parks and Recreation Authority receiving 1.25 mills. This represents a reduction of 0.126 mills.

- OPTIONS: 1. Adoption of the County-wide Millage at 10.938 mills
2. Board's Pleasure

RECOMMENDED ACTION: Adopt

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Abandonment of Unopened Right of Way - Ivandale Circle

Work Session/Regular Session

DATE OF MEETING: August 27, 2019

BUDGET IMPACT:

FUNDING SOURCE:

() Annual

() Capital

(X) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: Public use on County right of way

HISTORY, FACTS AND ISSUES: The County has received a request to abandon the unopened right of way of Ivandale Circle. The right of way was never opened and the owners have requested that the County quitclaim it back to them. Georgia statute requires an initial determination that the "section of the county road system has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest." If the Board makes this determination with respect to the unopened right of way, the statute provides for notice to adjoining property owners, notice to the public by newspaper publication, and a public hearing. After the public hearing, the Board "may declare that section of the county road system abandoned."

OPTIONS: 1. Make the required determination
2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Transfer of Drainage Easement Agreement between Lowndes
County and the City of Lake Park

Work Session/Regular Session

DATE OF MEETING: August 27, 2019

BUDGET IMPACT:

FUNDING SOURCE:

() Annual

() Capital

(X) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: Approval of Agreement

HISTORY, FACTS AND ISSUES: This is an Agreement between Lowndes County and the City of Lake Park for the Transfer of Drainage Easement, as described and recorded in Book 1271, Page 301 in the Lowndes County real estate records. The drainage easement, presently owned by Lowndes County, lies entirely within Lake Park. Lake Park wishes to acquire and assume the drainage easement.

OPTIONS: 1. Authorize Chairman to sign Agreement
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Updated Title VI Plan for Lowndes County Transit

Work Session/Regular Session

DATE OF MEETING: August 27, 2019

BUDGET IMPACT:

FUNDING SOURCE:

Annual

Capital

N/A

SPLOST

TSPLOST

COUNTY ACTION REQUESTED ON: Updated Title VI Plan for Lowndes County Transit

HISTORY, FACTS AND ISSUES: The Federal Transit Administration and the Georgia Department of Transportation (GDOT) have required all counties operating a 5311 program to update their Title VI plan. These updates include bringing the plan into GDOT compliance in order to continue to receive both federal and state transportation funding, demographic statistics and maps, and updated thresholds. GDOT has reviewed the updated plan and provided a Concurrence Letter dated August 9, 2019. Attached is the Updated Title VI plan.

OPTIONS: 1. Adopt the Updated Title VI Plan
2. Board's Pleasure

RECOMMENDED ACTION: Adopt

DEPARTMENT: Engineering

DEPARTMENT HEAD: Molly Stevenson

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: South Regional Joint Development Authority Resolution

Work Session/Regular Session

DATE OF MEETING: August 27, 2019

BUDGET IMPACT:

FUNDING SOURCE:

() Annual

() Capital

(X) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: South Regional Joint Development Authority Resolution

HISTORY, FACTS AND ISSUES: The joint resolution of the South Regional Joint Development Authority is for the appointment of member at large, Jason Shaw. Each participating county is to vote on the resolution.

OPTIONS: 1. Approve
2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: ImageTrend Service Agreement

Work Session/Regular Session

DATE OF MEETING: August 27, 2019

BUDGET IMPACT: \$3,000 annually

FUNDING SOURCE:

Annual \$3,000.00

Capital

N/A

SPLOST

TSPLOST

COUNTY ACTION REQUESTED ON: Approval of Service Agreement Between Lowndes County and Image Trend

HISTORY, FACTS AND ISSUES: In January 2017, Lowndes County Fire Rescue began using Image Trend for its Records Management System. This particular system is paid for by the Georgia State Fire Marshal's Office and made available for use, free of charge, to any fire department in the state. As part of the implementation process with Tyler/New World for the new Computer Aided Dispatch (CAD) system at 911, an interface was included that would allow call information from the CAD to be automatically exported into Image Trend making the report writing process much faster and more accurate. While the interface from Tyler was included as part of the project, to fully integrate the two systems requires service from Image Trend as well. In order to secure the necessary service to implement the integration process, Image Trend has submitted a service agreement that "piggybacks" on the original agreement between Image Trend and the Fire Marshal's Office. Lowndes County will still have use of the records management system at no cost but will pay for the additional integration service through this agreement directly with Image Trend.

- OPTIONS:
1. Approve agreement with Image Trend for CAD Integration and authorize Chairman to sign the agreement documents.
 2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Lowndes County Fire Rescue

DEPARTMENT HEAD: Ashley Tye

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Francis Lake Lift Station Pump

Work Session/Regular Session

DATE OF MEETING: August 27, 2019

BUDGET IMPACT: \$49,103.25

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Francis Lake Lift Station Pump

HISTORY, FACTS AND ISSUES: Pump number two at the Francis Lake Lift Station was pulled and sent to Xylem for repairs. After breaking the pump down the repair estimate was \$37,884.90. The cost of a new pump is \$49,103.25. Due to the repair estimate being over 75% of the cost of a new pump, staff recommends purchasing a new pump from Xylem for \$49,103.25

OPTIONS: 1. Approve
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Peterson Road Lift Station Pump

Work Session/Regular Session

DATE OF MEETING: August 27, 2019

BUDGET IMPACT: \$29,689.20

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Peterson Road Lift Station Pump

HISTORY, FACTS AND ISSUES: The Peterson Road lift station received lightening damage on August 1, 2019, that rendered pump number two inoperable. The pump was sent to Xylem for repairs. The cost to repair the pump is \$29,689.20, and the cost of a new pump is \$70,577.00. Staff recommends the pump be repaired by Xylem for \$29,689.20.

OPTIONS: 1. Approve
2. Board Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: