

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, TUESDAY, MAY 28, 2019, 4:30 p.m.  
REGULAR SESSION, TUESDAY, MAY 28, 2019, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session - May 13, 2019
- b. Regular Session - May 14, 2019

5. **Appointments**

- a. Department Of Behavioral Health And Developmental Disabilities (DBHDD)

Appoint a member

Documents:

[DBHDD BOARD.PDF](#)

- b. Southern Georgia Area Agency On Aging

Appoint a member

Documents:

[SOUTHERN GEORGIA AREA AGENCY ON AGING.PDF](#)

6. **Public Hearing**

- a. TWR-2019-01 Value Concepts, Inc., US Hwy 84 E. E-A, New 300' Telecommunications Tower

Approval tower

Documents:

[TWR-2019-01.PDF](#)

7. **For Consideration**

- a. Motorola Support Agreement

Approval of agreement

Documents:

[MOTOROLA SUPPORT AGREEMENT.PDF](#)

b. Lease Agreement For Sheriff's Office Laptops

Approval of agreement

Documents:

[LEASE AGREEMENT FOR SHERIFFS OFFICE LAPTOPS.PDF](#)

c. Beer And Wine License - Mohammad Zahid Of M & H Food Stop Inc.  
DBA M& H Food Stop - 8235 Hwy. 122 W., Hahira, GA

Approval of license

Documents:

[BEER AND WINE LICENSE - MOHAMMAD ZAHID OF M AND H FOOD STOP INC..PDF](#)

d. Extension Of Corrections Software Solutions Probation Tracking System Agreement

Approval of agreement

Documents:

[EXTENSION OF CORRECTIONS SOFTWARE SOLUTIONS PROBATION TRACKING SYSTEM AGREEMENT.PDF](#)

e. Pronto Software For Probation Monitoring And Tracking Of Probationer Compliance

Approval of software

Documents:

[PRONTO SOFTWARE FOR PROBATION MONITORING AND TRACKING OF PROBATIONER COMPLIANCE.PDF](#)

f. Agreement From Life Hope Labs For 2019 Lab Services Price List For Drug Test Confirmations And Drug/Alcohol Supplies

Approval of agreement

Documents:

[AGREEMENT FROM LIFE HOPE LABS FOR 2019 LAB SERVICES PRICE LIST FOR DRUG TEST CONFIRMATIONS AND DRUG-ALCOHOL SUPPLIES.PDF](#)

g. Standard Utility Agreement/Preliminary Engineering Agreement

Approval of agreement

Documents:

[STANDARD UTILITY AGREEMENT- PRELIMINARY ENGINEERING](#)

8. **Reports - County Manager**
9. **Citizens Wishing To Be Heard-Please State Your Name  
And Address**
10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Department of Behavioral Health and Developmental  
Disabilities (DBHDD)

Work Session/Regular Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TPLOST

COUNTY ACTION REQUESTED ON:

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HISTORY, FACTS AND ISSUES: Due to a resignation on the DBHDD board, there is a vacant seat. Mrs. Berinda Nwakamma has expressed interest in being appointed to the board.

OPTIONS: 1. Appoint a member  
2. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Southern Georgia Area Agency on Aging

Work Session/Regular Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TPLOST

COUNTY ACTION REQUESTED ON: Appointing a member

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HISTORY, FACTS AND ISSUES: The term of Commissioner Joyce Evans on the South Georgia Area Agency on Aging board will expire on June 30, 2019.

OPTIONS: 1. Appoint a member  
2. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: TWR-2019-01 Value Concepts, Inc., US Hwy 84 E. E-A, New 300'  
Telecommunications Tower

Work Session/Regular Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TPLOST

COUNTY ACTION REQUESTED ON:

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HISTORY, FACTS AND ISSUES:

This case was tabled at the May 14 Board of Commissioners' meeting. It is an attempt by the applicant to construct a new ~300' telecommunications tower. The location of the proposed tower is a 100'x100' lease area that is accessed by a 30' easement from US Hwy 84 E. The subject property is currently zoned Estate Agriculture (E-A) and is allowed to be used for the construction of a new telecommunications tower with GLPC review and LCBOC approval. For further reference, where towers are allowed per the various zoning districts, new towers require LCBOC approval while collocation on existing towers require only administrative approval. Additionally, if the proposed tower is determined to likely interfere with the use of aircraft traffic operations around the Valdosta Regional Airport (VLD) or Moody Air Force Base (MAFB) the application can be required to receive a letter of clearance from the aforementioned bodies. In this case, because of the tower's height, communications regarding this case have taken place with MAFB and the Valdosta Airport Authority. The Valdosta Airport Authority concluded that the location and height should not affect the airport. Moody Air Force Base personnel have determined that the proposed tower should not be a large impact regarding the helicopter flight training path. A TERPs analysis from MAFB is still pending as of this submittal. Additionally, the FAA has not yet rendered a determination.

The primary motivation for a new tower at the subject property is a gap in the existing coverage area. The subject property is in the Rural Service Area and depicted as Agricultural/Forestry on the Future Development Map. While the character areas comment generally on the preservation of rural areas, Goal 10 of the Comprehensive Plan cites the support of technological infrastructure. The conflict between preservation and upgrading the technological infrastructure yields a potential hurdle in the interruption of the rural skyline.

Concerning the rural skyline, as long as the burden of proof for a new tower has been satisfied, Staff believes that the justification for the infrastructure outweighs the rural skyline concern.

At the regular April meeting of the GLPC, 2 representatives of the applicant spoke in favor of the request stating

that the benefits of additional coverage and dependence on this coverage for safety are the motivation behind the request. A representative from MAFB spoke of concerns with the request stating that the proposed site is within a helicopter training flight path and additional time is needed to fully assess its impact. After considerable discussion, the GLPC voted on an 8-2 vote (opposed by Commissioners Ball and Hightower) to Table the request until the May regular meeting of the GLPC. Staff has found this request overall consistent with the Comprehensive Plan and the TRC had no objectionable comments regarding this request.

- OPTIONS: 1. Approve  
2. Approve with conditions  
3. Table  
4. Deny

RECOMMENDED ACTION: Approve

DEPARTMENT: Planning

DEPARTMENT HEAD: Molly Stevenson

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

GLPC Action: Table

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Motorola Support Agreement

Work Session/Regular Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT: \$59,412.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TPLOST

COUNTY ACTION REQUESTED ON: Motorola Support Agreement

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HISTORY, FACTS AND ISSUES: Presented is the contract for the Motorola yearly maintenance. The support covers Offendertrak and the Oracle database. Total cost is \$59,412.00, and the contract coverage is from July 1, 2019, to June 30, 2020. Offendertrak with the Oracle database is used for the Sheriff's Office jail inmate data.

OPTIONS: 1. Approve  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: ITS

DEPARTMENT HEAD: Aaron Kostyu

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Lease Agreement for Sheriff's Office Laptops

Work Session/Regular Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT: \$130,350.51 Total (\$43,178.61 per yr.)

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TPLOST

COUNTY ACTION REQUESTED ON: Lease Agreement for Sheriff's Office Laptops

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HISTORY, FACTS AND ISSUES: Lowndes County Sheriff's Office has historically purchased the in-car computers through a lease with Dell. The lease request submitted is to refresh the in car computers again with Dell's Rugged Laptops. Three different vendors with rugged laptops were tested and evaluated. Dell was chosen as the only option that met all the criteria for the Sheriff's Office. The lease is for three years.

- OPTIONS: 1. Approve  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: ITS

DEPARTMENT HEAD: Aaron Kostyu

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Beer and Wine License - Mohammad Zahid of M & H Food Stop  
Inc. DBA M & H Food Stop - 8235 Hwy. 122 W., Hahira, GA

Work Session/Regular Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

( ) N/A

( ) SPLOST

( ) TPLOST

COUNTY ACTION REQUESTED ON: Beer and Wine License - Mohammad Zahid of M & H Food Stop Inc. DBA M & H Food Stop - 8235 Hwy. 122 W., Hahira, GA

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HISTORY, FACTS AND ISSUES: Mohammad Zahid of M & H food Stop Inc. DBA M & H Food Stop - 8235 Hwy. 122 W., Hahira, GA is requesting a license for the sale of beer and wine for consumption off premise. This is a new business. This location was formerly Little River Groceries. The ordinance and guidelines for approval of the license have been met. All forms are attached and upon approval by the Board the license will be granted.

OPTIONS: 1. Approval of the Beer and Wine License  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Extension of Corrections Software Solutions Probation Tracking  
System Agreement

Work Session/Regular Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT: \$1,448.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TPLOST

COUNTY ACTION REQUESTED ON: Extension of Corrections Software Solutions Probation Tracking System Agreement

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HISTORY, FACTS AND ISSUES: The County is switching providers for probation tracking software and services from Corrections Software Solutions to another vendor. For this transition, the County needs to change the term of its existing agreement with Corrections Software Solution to a month to month basis. The County expects it will need to remain under this Corrections Software agreement for approximately 2 additional months to transition to a new vendor. A proposed letter agreement amending the Corrections Software Solutions agreement is attached.

OPTIONS: 1. Approve agreement and authorize Chairman to sign  
2. Redirect

RECOMMENDED ACTION: Approve

DEPARTMENT: Probation

DEPARTMENT HEAD: Ferlisha Rountree

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Pronto Software for Probation Monitoring and Tracking of Probationer Compliance.

Work Session/Regular  
Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT: \$3,500.00 One Time Setup Fee  
\$15,840.00 Yearly (\$ 1320.00 monthly )

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TPLOST

COUNTY ACTION REQUESTED ON: Pronto Software for Probation Monitoring and Tracking of Probationer Compliance.

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HISTORY, FACTS AND ISSUES: Probation is currently using CSS Probation Tracking system. At this time an adequate tracking system is needed which is available from Pronto Software.

- OPTIONS: 1. Approve and authorize the Chairman to sign the attached Pronto Software agreement.  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Probation

DEPARTMENT HEAD: Ferlisha Rountree

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Agreement from Life Hope Labs for 2019 Lab Services Price List  
for Drug Test Confirmations and Drug/Alcohol Supplies

Work Session/Regular Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TPLOST

COUNTY ACTION REQUESTED ON: Approve Agreement for use of Life Hope Lab

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HISTORY, FACTS AND ISSUES: Attached is the Agreement for the use of Life Hope Lab and the 2019 Price List for Drug/Alcohol confirmations and Drug/Alcohol Supplies .

OPTIONS: 1. Approve Agreement and authorize Chairman to sign  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Probation

DEPARTMENT HEAD: Ferlisha Rountree

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Standard Utility Agreement/Preliminary Engineering Agreement

Work Session/Regular Session

DATE OF MEETING: May 28, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TPLOST

COUNTY ACTION REQUESTED ON: Agreement Execution

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HISTORY, FACTS AND ISSUES: Lowndes County has received an updated Standard Utility Agreement/Preliminary Engineering Agreement between Lowndes County and the Georgia Department of Transportation that covers the engineering cost of Water and Sewer Distribution facilities relocations incurred by Lowndes County for improvements of the interchange on CR 274/Lake Park-Bellville Road. The amount of the contract is \$49,270.00, of which the DOT will bear 100 percent of the cost. This agenda item is to authorize the Chairman to sign the Agreement for execution.

OPTIONS: 1. Authorize the Chairman to sign the Agreement  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

Authorize the Chairman to sign the Agreement