

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, MONDAY, JANUARY 13, 2020, 8:30 a.m.  
REGULAR SESSION, TUESDAY, JANUARY 14, 2020, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session - December 9, 2019
- b. Regular Session - December 10, 2019

5. **Appointments**

- a. Valdosta Lowndes County Conference Center And Tourism Authority

Documents:

[VALDOSTA LOWNDES COUNTY CONFERENCE CENTER AND TOURISM AUTHORITY.PDF](#)

- b. Lowndes County Board Of Health

Documents:

[LOWNDES COUNTY BOARD OF HEALTH.PDF](#)

6. **For Consideration**

- a. Special Assessment Rate For 2020

Documents:

[SPECIAL ASSESSMENT RATE FOR 2020.PDF](#)

- b. Pine Straw Harvesting Agreement

Documents:

[PINE STRAW HARVESTING AGREEMENT.PDF](#)

- c. Request To Purchase New Firefighter Turnout Gear

Documents:

[REQUEST TO PURCHASE NEW FIREFIGHTER TURNOUT GEAR.PDF](#)

d. Standard Utility/Contract Item Agreement For Exit 2 Utility Relocation

Documents:

[STANDARD UTILITY CONTRACT ITEM AGREEMENT FOR EXIT 2 UTILITY RELOCATION.PDF](#)

e. Lease Agreement With The State Properties Commission For The Division Of Family & Children Services (DFACS)

Documents:

[LEASE AGREEMENT WITH THE STATE PROPERTIES COMMISSION FOR DFACS.PDF](#)

f. 2020 Stop Loss Insurance Coverage Through Symetra Life Ins. Company

Documents:

[2020 STOP LOSS INSURANCE COVERAGE THROUGH SYMETRA LIFE INSURANCE COMPANY.PDF](#)

g. Set Qualify Fees

Documents:

[SET QUALIFYING FEES -.PDF](#)

7. **Bid**

a. Bid For A 3,000 Gallon Tanker For The Fire Department

Documents:

[BID FOR A 3,000 GALLON TANKER FOR THE FIRE DEPARTMENT.PDF](#)

b. Paving - Quail Hollow Acres Subdivision

Documents:

[PAVING QUAIL HOLLOW ACRES SUBDIVISION.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name And Address**

10. **Adjournment**



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Valdosta Lowndes County Conference Center and Tourism  
Authority

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Appointing/reappointing a member

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HISTORY, FACTS AND ISSUES: The term of Ms. Molly Deese on the Valdosta-Lowndes County Conference Center and Tourism Authority expired on December 31, 2019. Ms. Deese has expressed interest in being reappointed.

OPTIONS: 1. Appoint/reappoint a member  
2. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Lowndes County Board of Health

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Appointing/reappointing a member

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HISTORY, FACTS AND ISSUES: The term of Dr. Frances Brown on the Lowndes County Board of Health expired December 31, 2019. Dr. Brown has expressed interest in being reappointed to the board.

OPTIONS: 1. Appoint/reappoint a member.  
2. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Special Assessment Rate for 2020

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Special Assessment Rate for 2020

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HISTORY, FACTS AND ISSUES: The Lowndes County Board of Commissioners is required to set the interest rate for Special Assessments at the beginning of each calendar year. This rate is for all paving and utility assessments that are not paid off within the initial 90-day phase. Unpaid assessments revert to installment agreements which are to be paid over a period of up to ten years. The rate is based on the current prime rate plus two (2) percent. The prime rate is the interest rate charged by banks when they lend money to other banks, or to their "prime" customers. Most American banks and credit unions use this index as the foundation for their loan products. The current prime rate is 4.75%; therefore, the rate for special assessments should be set at 6.75% for 2020. The rate was set for 7.50% for 2019.

OPTIONS: 1. Approval of the Special Assessment Rate at 6.75% for 2020

2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Pine Straw Harvesting Agreement

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Pine Straw Harvesting Agreement

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HISTORY, FACTS AND ISSUES: The Utilities department solicited bids to harvest pine straw from 192.5 acres of longleaf pine trees at the LAS. Two bids were received, one from Southern Pine Needles of NC, LLC for \$36,250.00 and one from South Georgia Farms, Inc. for \$26,800.00. Staff recommends awarding the contract to Southern Pine Needles of NC, LLC and authorize the Chairman to sign the agreement.

OPTIONS: Approve and Authorize the Chairman to Sign the Agreement  
Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Request to Purchase New Firefighter Turnout Gear

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT: \$28,327.04

FUNDING SOURCE:

Annual \$28,327.04

Capital

N/A

SPLOST

TSPLOST

COUNTY ACTION REQUESTED ON: Request to purchase 14 sets of new firefighting turnout gear

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HISTORY, FACTS AND ISSUES: Lowndes County Fire Rescue solicited pricing from vendors through a competitively bid, national purchasing cooperative. Vendors were provided with minimum specifications for firefighting turnout gear to be worn by Lowndes County Fire Rescue personnel when responding to any call involving, or potentially involving, active fire.

Each vendor provided pricing on 14 new sets of gear which will replace gear currently being used by personnel that, during a recent routine inspection, was found to be either within 1 year of the end of its 10 year use period and/or in need of repair to the extent that replacement was deemed the more cost effective option.

OPTIONS: 1. Authorize staff to purchase 14 sets of turnout gear from Ten-8 Fire Equipment in the amount of \$28,327.04.  
2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Lowndes County Fire Rescue

DEPARTMENT HEAD: Ashley Tye

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Standard Utility / Contract Item Agreement for Exit 2 Utility  
Relocation

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT: \$ 0

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Standard Utility / Contract Item Agreement for Exit 2 Utility Relocation

HISTORY, FACTS AND ISSUES: This Standard Utility / Contract Item Agreement between Lowndes County and GDOT provides for the relocation of county utilities on the I-75 exit 2 realignment project. The estimate for this work is \$256,621.00 of which GDOT will bear 100% of the cost and Lowndes County will bear 0%. Staff recommends approval and authorize the Chairman to sign the agreement.

OPTIONS: 1. Approve and Authorize the Chairman to Sign the Agreement.  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Lease Agreement with the State Properties Commission for the  
Division of Family & Children Services (DFACS)

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT: \$407,304.96

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Lease Agreement with the State Properties Commission for the Division of  
Family & Children Services (DFACS)

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HISTORY, FACTS AND ISSUES: This is a proposed lease agreement with the State Properties Commission for DFACS for approximately 26,500 rentable square feet of office space located at the Human Resources Building, 206 South Patterson Street, Valdosta, GA 31601. The lease agreement will begin July 1, 2019, and expire on June 30, 2020. The monthly rate will be \$33,942.08, with an annual rate of \$407,304.96. The proposed agreement also gives the tenant 3 additional 1 year renewal periods with a 0.5% increase in the rent for each renewal. The State Properties Commission Board met and approved the proposed lease agreement in December 2019.

OPTIONS: 1. Approve the proposed lease agreement as presented and authorize the Chairman to sign the lease agreement.  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: County Manager

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: 2020 Stop Loss Insurance Coverage Through Symetra Life Ins.  
Company

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT: \$906,684.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approve Stop Loss Insurance Coverage Though Symetra Life Insurance  
Company

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HISTORY, FACTS AND ISSUES: The Lowndes County Health Benefit Plan is a self-funded program that is administered through Allied Benefits (Third Party Administrator) using the Blue Cross Blue Shield of Georgia provider network. Stop loss insurance is a form of excess risk coverage that provides protection for Lowndes County against annual high claims on any one individual.

EPIC represents Lowndes County as our Health Insurance Broker. Each year EPIC markets the County's stop-loss insurance coverage in an effort to obtain the best available rates and terms for the employee health benefit plan. Marketing results indicate that Symetra is currently offering Lowndes County the lowest available rates and best terms for the upcoming 2020 plan year. The coverage option recommended for 2020 provides improved protection for the County at a lower premium rate than 2019.

OPTIONS: 1. Approve 2020 Stop Loss Insurance Coverage Through Symetra Life Ins. Company (Option 2) and Authorize The Chairman To Sign Contract Documents.  
2. Boards Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kevin Beals

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Set Qualifying Fees

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT:

FUNDING SOURCE:

- ( ) Annual
- ( ) Capital
- ( ) N/A
- ( ) SPLOST
- ( ) TSPLOST

COUNTY ACTION REQUESTED ON: Setting qualifying fees

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HISTORY, FACTS AND ISSUES: State statute requires the governing authority of any county or municipality, to fix and publish a qualifying fee for each county or municipal office to be filled in the upcoming primary or election.

<b>County Office</b>	<b>Qualifying Fee</b>
Commission Chairman	\$600.00
County Commissioner	\$450.00
Sheriff	\$2,424.58
Clerk of Court	\$2,173.02
Coroner	\$1,946.82
Solicitor	\$3,674.19
State Court Judge	\$3,863.70
Chief Magistrate	\$2,173.02
Probate Judge	\$2,173.02
Tax Commissioner	\$2,173.02

OPTIONS: 1. Set and publish qualifying fees as required by law and approve the resolution.  
2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Bid for a 3,000 Gallon Tanker for the Fire Department

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT: \$399,414.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Bid for a 3,000 Gallon Tanker for the Fire Department

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HISTORY, FACTS AND ISSUES: Lowndes County solicited bids on a new model year, commercial cab, 3,000 gallon tanker for the Fire Department. This tanker will replace a tanker that was taken out of service in 2016. Lowndes County received two responsible, responsive bids for the new tanker. The low bidder also offered a discount for payment upon order. Lowndes County currently has five (5) other Rosenbauer apparatus in service and has not experienced any major issues with any of those vehicles.

Innovative Fire Group - Ocala, FL - Rosenbauer - \$399,414.00

Innovative Fire Group - Ocala, FL - Rosenbauer - \$388,355.00 (discounted)

Ten-8 Fire Equipment - Bradenton, FL - Pierce - \$432,142.00

- OPTIONS:
1. Award bid to Innovative Fire Rescue Group in the amount of \$399,414.00 payable at time of delivery
  2. Award bid to Innovative Fire Rescue Group in the amount of \$388,355.00 payable at the time of order
  3. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Paving - Quail Hollow Acres Subdivision

Work Session/Regular Session

DATE OF MEETING: January 14, 2020

BUDGET IMPACT: \$ 985,483.31

FUNDING SOURCE:

- ( ) Annual
- ( ) Capital
- ( ) N/A
- ( ) SPLOST
- (X) TSPLOST

COUNTY ACTION REQUESTED ON: Paving - Quail Hollow Acres Subdivision

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HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for paving Quail Hollow Acres Subdivision. Quail Hollow Acres Subdivision is located off New Statenville Hwy and includes Grouse Road, Setter Drive, Bob White Drive, Pointer Drive, Covey Trail and .24 miles of Vann Road. The project will consist of clearing, grading, drainage, base, and asphalt paving. Vendors present for the December 3, 2019 Pre-bid meeting were Reames and Son Construction, Rountree Construction, Southland Contractors and The Scruggs Company. Lowndes County received two bids on December 18, 2019.

Bids that meet specifications are as follows:

Reames and Son Construction Valdosta, Georgia \$1,017,125.90

The Scruggs Company Valdosta, Georgia \$ 985,483.31

- OPTIONS: 1. Accept bid proposal and authorize execution of contract documents to The Scruggs Company or direct otherwise.  
2. Board's Pleasure.

RECOMMENDED ACTION: Accept

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: