

MINUTES
August 4, 2022

Felicia Williams (Chairman) called the meeting to order at 9:00 AM. Others in attendance were Gretchen Quarterman (Assessor), James Puckett (Assessor), Lisa Bryant (Chief Appraiser), Sherry Dooley (Appraisal Coordinator), and LaKassa Baker (Secretary).

Ms. Quarterman gave the invocation.

Everyone stood for the Pledge of Allegiance.

Minutes from the July 6th meeting was sent to the board to review prior to the meeting. Ms. Quarterman made a motion to approve the minutes as submitted and Mr. Puckett seconded the motion. Motion carried. All agreed.

There was no Personal Property update for this meeting. Al Deen (Deen's LLC) could not make it to the meeting.

Joe Wright (GMASS) gave an update on the Commercial Property Department. He says that there are 61 appeals for 2022.

Mr. Wright also says that the parcels has been assigned for the 1/3 parcel review for 2023 and they will begin reviewing the parcels soon.

Geannie McMullen (GIS Coordinator) presented Conservation Applications to the board for approval. They were all in lieu of an appeal for 2022 and fully qualified for the covenant. Ms. Quarterman made a motion to approve the conservation applications and Mr. Puckett seconded the motion. Motion carried. All agreed.

The 30-day notice values on parcels that have been reviewed by the field staff for 2022 appeals were presented to the board for approval. Ms. Quarterman made a motion to approve the 30-day notice values presented and Mr. Puckett seconded the motion. Motion carried. All agreed.

The E & R and NOD list for July was presented to the board for approval. After review, Mr. Puckett made a motion to approve the list as submitted and Ms. Quarterman seconded the motion. Motion carried. All agreed.

The PT311W (Appeal Withdrawal Forms) List for July was presented to the board for approval. Ms. Quarterman made a motion to approve the list as submitted and Mr. Puckett seconded the motion. Motion carried. All agreed.

Ms. Dooley presented the Outstanding appeals reports for 2021 & 2022 for the board to review.

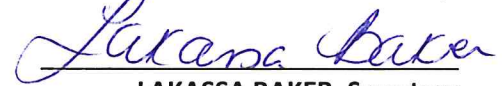
Ms. Bryant presented the QPublic Agreement for the board's approval which includes the new appeals module. The appeals module will be available for 2023 and staff from QPublic will come in to train staff on how to use it. After discussion, Ms. Quarterman made a motion to approve the agreement with the staff being trained and Mr. Puckett seconded the motion. Motion carried. All agreed.

Ms. Williams asked for an update on the digest. Ms. Dooley informed her that the digest has balanced with the Tax Commissioner's Office and it is up approximately 9% from last year.

Having no further business to discuss, Ms. Williams called for a motion to adjourn. Ms. Quarterman made a motion to adjourn the meeting and Mr. Puckett seconded the motion. Motion carried. All agreed.

The meeting adjourned at 9:35 A.M.

Minutes submitted as recorded by:

A handwritten signature in blue ink that reads "Lakassa Baker". The signature is written in a cursive style with a horizontal line underneath the name.

LAKASSA BAKER, Secretary