

**MINUTES**  
**July 1, 2021**

Felicia Williams (Chairman) called the meeting to order at 9:15 A.M. Others in attendance were James Puckett (Assessor), Gretchen Quarterman (Assessor), Derek Pinkerton (Real Property Appraiser Supervisor), and LaKassa Baker (Secretary).

Mr. Puckett gave the invocation.

Everyone stood for the Pledge of Allegiance.

Ms. Williams presented Adam Bridges with a Plaque from the Board of Assessors. Mr. Bridges has been employed by the office for fourteen years and has resigned from his position.

Minutes from the meetings held June 3<sup>rd</sup> and June 17<sup>th</sup> were sent to the board to review prior to the meeting. Ms. Quarterman asked the secretary to add the reason why the board went into Executive Session in the June 17<sup>th</sup> minutes. Other than that correction, Ms. Quarterman made a motion to approve the minutes and Mr. Puckett seconded the motion. Motion carried. All agreed.

Al Deen (Deen's LLC) presented a correction to the board for the 2021 personal property digest for Donald J. Mirate (Acct. #7543). This airplane was returned in Lowndes County in error. It is located in Dougherty County and was returned there also. Ms. Quarterman made a motion to approve removing the account from the 2021 digest and Mr. Puckett seconded the motion. Motion carried. All agreed.

Mr. Deen presented the final batch of Personal property notice values (Batch 3) to be approved and asked for approval of the assessment notices to be mailed. After discussion, Mr. Puckett made a motion to approve the values and the returns being mailed and Ms. Quarterman seconded the motion. Motion carried. All agreed.

Mr. Deen also presented a consolidation report to the board to show the difference in the 2020 and 2021 after all returns were entered.

Mr. Pinkerton presented the remainder of the Section 42 and RD 515 property values (**Lake Park LTD - 0171-034, The Village on Park LP – 0026-028, Freedom Heights LP – 0146A-067, Bemiss Land Holdings LLC – 0146A-067A, Azalea Woods Preservation LP -0117A-037, Arbor Trace Lake Park LLC – 0171-070, Arbor Trace II Lake Park LLC - 0171-071, Heron Lake Apartments LP – 0149C-128, and Heron Lake II Apartments LP – 0151A-270**) for the board's approval. After discussion, Ms. Quarterman made a motion to approve the values and the notices being mailed and Mr. Puckett seconded the motion. Motion carried. All agreed.

Geannie McMullen (GIS Coordinator) presented Conservation Breaches with no penalty due to death for the following properties:

**Barfield, Louelle Life Estate (0070-144)**  
**Darby, Donald (0027-003B)**  
**Darby, Sharon & Donald (0027-020)**  
**For the, Albert F. (0023-014A)**  
**Layton, William T. & Sara (0043-027)**

Ms. McMullen also presented several conservation applications for new or continuation of the Conservation Covenant in conjunction with or in lieu of an appeal along with staff's recommendation for approval:

**Adair, Robert (0168-133A)**  
**Atkinson, Frederick W. III (0143-167)**  
**Atkinson, William M. (0143-167A)**  
**Cole, Benny & Betty (0064-137)**  
**Graham, Mark & Laura (0025-015)**  
**Jones, Gladys (0102-002)**  
**Lane, Paul D. & Barbara (0104-025)**  
**Shelton Forrest LLC (0185-020)**  
**Shelton Forrest LLC (0185-063)**

After discussion, Ms. Quarterman made a motion to approve all conservation matters and Mr. Puckett seconded the motion. Motion carried. All agreed.

Ms. Baker presented a request for Retroactive Veteran's Exemption for **Fernando P. Alzugaray (Map & Parcel 0068-108)**. Mr. Alzugaray was approved by the VA for 100% disabled veteran effective August 17, 2020. Veterans can apply for the exemption until the digest closes in a tax year and the 2020 digest did not close until August 18, 2020. Ms. Quarterman made a motion to approve the Disabled Veteran's Homestead Exemption for 2020 and Mr. Puckett seconded the motion. Motion carried. All agreed.

Mr. Pinkerton presented the 30-day notice values to the board for approval. After discussion, Ms. Quarterman made a motion to approve and Mr. Puckett seconded the motion. Motion carried. All agreed.

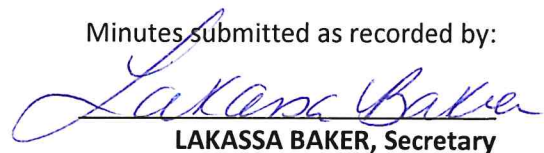
The E & R and NOD List for June was presented to the board for approval. Mr. Puckett made a motion to approve the list as submitted and Ms. Quarterman seconded the motion. Motion carried. All agreed.

The PT311W (Appeal Withdrawal Forms) was presented to the board for approval. Mr. Puckett made a motion to approve the list as submitted and Ms. Quarterman seconded the motion. Motion carried. All agreed.

The board reviewed the outstanding appeals report. There are several old appeals on the report that need to be cleaned up. Staff needs to find out if they are resolved or still active appeals.

Having no further business to discuss, Ms. Williams called for a motion to adjourn. Ms. Quarterman made a motion to adjourn the meeting and Mr. Puckett seconded the motion. Motion carried. All agreed. The meeting adjourned at 10:45 A.M.

Minutes submitted as recorded by:

  
**LAKASSA BAKER, Secretary**