

MINUTES
June 3, 2021

Felicia Williams (Chairman) called the meeting to order at 9:00 A.M. Others in attendance were James Puckett (Assessor), Gretchen Quarterman (Assessor), Derek Pinkerton (Real Property Appraiser Supervisor), Sherry Dooley (CAMA Specialist), and LaKassa Baker (Secretary).

Ms. Williams gave the invocation.

Everyone stood for the Pledge of Allegiance.

Minutes from the meetings held May 6th May 11th, and May 20th were sent to the board to review prior to the meeting. Ms. Quarterman made a motion to approve the minutes as submitted and Mr. Puckett seconded the motion. Motion carried. All agreed.

Al Deen (Deen's LLC) gave the board an update on the personal property department. There are still 585 Personal Property Returns that need to be processed for the 2021 digest.

Mr. Deen presented a Freeport Exemption application to the board for denial for **Outback Steakhouse (Acct. #3525)**. The application was filed on inventory of a retail nature/consumer level/fourth level of trade business and is not eligible for the Freeport Exemption. After discussion, Ms. Quarterman made a motion to deny the application and Mr. Puckett seconded the motion. Motion carried. All agreed.

Mr. Deen presented the remainder of Freeport Exemption applications for approval. All were qualified although some were approved at less than 100% exemption because the applications were received after the deadline to receive 100%. After discussion, Mr. Puckett made a motion to approve the Freeport Exemption Applications and Ms. Quarterman seconded the motion. Motion carried. All agreed.

Mr. Deen presented the 2021 Personal Property Assessment notice values to the board for approval and also asked for approval to mail the assessment notices with the exception of the 585 accounts that still need to be processed. Those notices will be suppressed and mailed at a later date. After discussion, Mr. Puckett made a motion to approve the values and the assessment notices being mailed and Ms. Quarterman seconded the motion. Motion carried. All agreed.

Geannie McMullen (GIS Coordinator) presented the following conservation matters to the board for approval:

Carter, Lawrence (Map & Parcel 0103-025 – 17.72 Acres) – Conservation Breach with no penalty for tax digest year 2021. Mr. Carter sold five acres to another taxpayer who does not meet the kinship requirement. However; he meets the qualifications of O.C.G.A. 48-5-7.4 (q)(4) to breach the covenant with no penalty because of his age, amount of time he has owned the property, and he has been in the covenant for at least five years.

Alexander, James Edward (Map & Parcel 0053-105 – 108.05 Acres) – Conservation Breach with no penalty for a Right of Way for tax digest year 2022.

Copeland, Robert S. (Map & Parcel 0053-107 – 19.08 Acres) – Conservation Breach with no penalty due to death for tax digest year 2022.

Touchton, William Q. Jr. (Map & Parcel 0135-033 – 93.20 Acres) – Conservation Breach with no penalty for a Right of Way for tax digest year 2022.

There were also two new applications for Conservation Covenants for 2021 recommended for approval by staff:

Blanton, Brian D. Sr. (Map & Parcel 0241-025 – 24.26 Acres)

Rogers, Joan P. & John W. (Map & Parcel 0227-010) – 18.57 Acres)

After discussion, Mr. Puckett made a motion to approve all conservation matters presented and Ms. Quarterman seconded the motion. Motion carried. All agreed.

Ms. Baker presented a Disabled Veteran's application for **Adrienne Herman (Map & Parcel 0048-316)**. Ms. Herman was awarded the rating of permanently and totally disabled from the VA effective 06/09/20. She has requested the exemption be retroactive for 2020. After discussion, Mr. Puckett made a motion to approve the Disabled Veteran's Exemption effective tax year 2020 and Ms. Quarterman seconded the motion. Motion carried. All agreed.

Ms. Dooley presented a report for the County Fire values with the exemptions. The original assessment notices that were mailed did not reflect any exemptions in the estimated tax amounts. Corrected notices will be mailed for all properties that have exemptions to reflect the change.

The E & R and NOD List for May was presented to the board for approval. Ms. Quarterman made a motion to approve the list as submitted and Mr. Puckett seconded the motion. Motion carried. All agreed.

The PT311W (Appeal Withdrawal Forms) List for May was presented to the board for approval. Mr. Puckett made a motion to approve the list as submitted and Ms. Quarterman seconded the motion. Motion carried. All agreed.

The 2020 outstanding appeal list was presented to the board for review.

The board discussed new laser tapes for field staff. The board approved ordering two new laser tapes from the 2021 Budget.

The board decided that anything concerning the budget will be discussed with Mr. Puckett until a new Chief Appraiser is hired.

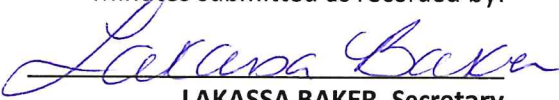
Lisa Bryant (Real Property Appraiser) discussed a correction to the board for the 2021 digest for **Steven T. Fiveash (Map & Parcels 0050-007B, 0050-007C, and 0050-007D)**. Improvements were placed on the wrong parcels and Ms. Bryant made the necessary corrections to correct the error. A Corrected assessment notice for each parcel will be mailed to reflect the changes.

There will be a Special Called Meeting June 17th at 9:00 A.M.

Having no further business to discuss, Ms. Williams called for a motion to adjourn. Ms. Quarterman made a motion to adjourn the meeting and Mr. Puckett seconded the motion. Motion carried. All agreed.

The meeting adjourned at 11:45 A.M.

Minutes submitted as recorded by:


LAKASSA BAKER, Secretary