

PLEASE READ CAREFULLY

**Lowndes County Probate Court
229-671-2650**

Probate Court Fees:

First Time Applicant-- \$69.75

Renewal-----\$30.00

Fees may be paid with Visa,
MasterCard, Money Order or Cash.

GEORGIA WEAPONS CARRY LICENSE

Lowndes County Citizens can apply for a Georgia Weapons Carry License

Monday through Friday 8:00 a.m. until 4:00 p.m.

In order to apply for a Georgia Weapons Carry License at the Lowndes County Probate Court

YOU MUST:

1. Reside in Lowndes County. (You will **NOT** be given a refund if it is determined you are not a Lowndes County Citizen)
2. Be at least 21 years of age.
3. Have a Georgia issued Driver's License or Georgia issued Identification Card with your Current Name and Current Lowndes County Address.
4. If you have a P.O. Box on your Driver's License you will need to present utility bill, rental or lease agreement or property tax statement showing your physical Lowndes County address.
5. Applicants born outside of the United States must bring a certified copy of birth certificate or a passport showing country of birth.
6. Show proof of legal presence in the United States if not a U.S. citizen.
7. Naturalized citizens of U.S. must provide naturalization certificate and original INS number.
8. First Time Applicants must be fingerprinted, and submit to a criminal and mental health records check.
9. Renewal Applicants must submit to a Name and Identifier NICS check.
10. Applicants must not have any legal disqualifications to receipt of the license.
11. Please notify the clerk if you are RETIRED LAW ENFORCEMENT with ten or more years of service.

If you are active duty military and do not have a current Lowndes County Address on your driver's license you will need the following:

1. Active Duty Orders
2. Military ID
3. A copy of a utility bill, rental or lease agreement or property tax statement showing your current Lowndes County address.
4. Active duty military under 21 years of age may apply, but must provide proof of completed basic training or honorable discharge.

*The Probate Judge and Court Staff **cannot** advise you regarding Weapons Carry License approval prior to Application and Criminal Background check.*

FINGERPRINTING:
(Fees set by individual agencies)

Valdosta Police Department

500 N Toombs St, Valdosta, GA 31601

Renewal Applicants---\$5.00/ Monday—Friday, 8:00 A.M.—3:00 P.M.

(Valdosta Police Dept. accepts cash, Master Card or Visa)

Lowndes County Sheriff's Department

120 Prison Farm Rd, Valdosta, GA 31601

First Time Applicants -- \$15.00

Renewal Applicants -- \$7.50

Monday --- Friday/ 8:30 a.m.—3:30 p.m.

(Lowndes Co. Sheriff's Dept. accepts cash, Master Card, or Visa)

PLEASE NOTE THE FOLLOWING

**THERE IS NO REFUND OF ANY PART OF THE APPLICATION AND OTHER FEES ONCE THE APPLICATION IS FILED,
AND THE PROCESS HAS BEGUN.*

****WEAPONS CARRY PERMIT RENEWAL PROCEDURES****

**Applicant is eligible for renewal of their Weapons Carry License no more than 90 days prior to expiration and
no later than 30 days after expiration. If applicant comes in 30 days after expiration, the applicant must be
fingerprinted and proceed as a new applicant.*

AFTER COMPLETING THE APPLICATION AT PROBATE COURT:

The applicant shall be fingerprinted at the Lowndes County Sheriff's Department

WITHIN FIVE (5) BUSINESS DAYS from the date of the application. If you miss this deadline, you will
need to have your application updated at the Lowndes County Probate Court prior to fingerprinting.

Your license will be mailed to you.

Please contact the Probate Court if you have not received your license within 4 weeks of being fingerprinted
Please note that this process could take longer if there are issues with your finger prints and/or background check.

GEORGIA HAS A RECIPROCAL AGREEMENT WITH THE FOLLOWING STATES:

Alabama, Alaska, Arkansas, Arizona, Colorado, Florida, Idaho, Indiana, Iowa, Kansas, Kentucky, Louisiana,
Maine, Michigan, Mississippi, Missouri, Montana, New Hampshire, North Carolina, North Dakota, Ohio,
Oklahoma, Pennsylvania, South Carolina, South Dakota, Tennessee, Texas, Utah, Virginia*, West Virginia,
Wisconsin* and Wyoming.

As always, Georgia firearms permit holders should familiarize themselves with the individual requirements and
limitations on firearms permits in any of the reciprocating states where they wish to exercise their rights.

*Virginia and Wisconsin recognize only those Georgia licenses issued to persons 21 years of age or older;
Georgia recognizes all Virginia and Wisconsin licenses.

GEORGIA'S WEAPONS CARRY LICENSES ARE ISSUED FOR A PERIOD OF FIVE (5) YEARS.

DO NOT PROCEED IF YOU DO NOT LIVE WITHIN THE BOUNDARIES OF LOWNDES COUNTY

Please be advised you may need to provide certain documentation to the Lowndes County Probate Court in order to proceed with your application. (See page one)

1. Are you currently a United States Citizen? Yes No

Have you ever renounced your U.S. citizenship?Yes No

If so, attach a copy of the reversal of renunciation.

► If you are not a U.S. Citizen:

You must show proof of name/address/date of birth/place of birth/INS or ICE number/photo ID.

Identify all countries of citizenship: _____

Attach: **(a)** Documentation of your lawful presence in the United States, for example:

- As to Immigrant Aliens: Resident Alien card, Permanent Resident Card or Immigrant Visa with Adit Stamp; OR
- As to Non-Immigrant Aliens: a Student Visa, Tourist Visa, Employment Authorization Card, or valid Passport with Arrival/Departure Record; And **(b)** Proof of residency in the State of Georgia.

2. Are you a non-immigrant (temporarily admitted) alien? [See above] Yes No

If yes, attach proof that you fall within an exemption establishing your eligibility.

3. Have you been convicted of or pled guilty to any offense or court-martial charge involving the unlawful possession or use of a controlled substance or dangerous drug within the past five years or served any portion of incarceration or probation for use or possession of a controlled substance within the past five years? Yes No

If yes and the foregoing conviction was for a misdemeanor drug offense, have you also within the past five years been convicted of, or served any portion of incarceration or probation in that time for a second misdemeanor drug offense involving use or possession of a controlled substance, unlawful manufacture or distribution of a controlled substance or dangerous drug, or of unlawful possession or shipping of a firearm, or had a weapon carry license revoked within the last 3 years?..... Yes No

If pardoned and firearms rights restored, attach copy of pardon.

4. Have you ever been convicted of, or pled guilty to, any misdemeanor crime involving the use or attempted use of physical force or threatened use of a deadly weapon towards (a) anyone as to whom at the time of the offense you were a current or former spouse, parent or guardian or similarly situated to a spouse, parent or guardian, (b) a person with whom you had a child in common, or (c) a person you lived with or had lived with as a spouse, parent or guardian or similarly situated to a spouse, parent or guardian, including but not limited to a girlfriend, boyfriend, step-child, foster child or ward ? Yes No

If pardoned and firearms rights restored, attach copy of pardon.

5. Have you ever been convicted of or pled guilty to any felony offense or any offense punishable by a term of imprisonment over one year, including a conviction by a court-martial under the Uniform Code of Military Justice for an offense which would constitute a felony? Yes No

If pardoned and firearms rights restored, attach copy of pardon.

6. Have you ever been convicted of or pled guilty to any offense arising out of the unlawful manufacture or distribution of a controlled substance or dangerous drug?Yes No

If pardoned and firearms rights restored, attach copy of pardon.

7. Have you ever been convicted of or pled guilty to carrying a weapon without a weapons carry license, or carrying a weapon or long gun in an unauthorized location?.....Yes No

If so, have you served any portion of incarceration or probation for such firearms offense in the past five years or had any other conviction or guilty plea within the past five years?..... Yes No

Attach proof of the date your term of incarceration or probation ended, whichever is later (if any).

8. Are you under current indictment or information (formal charges) for a crime punishable by imprisonment for a term exceeding one year?.....Yes No
9. Have you left any state or any foreign jurisdiction to avoid criminal prosecution, to avoid testifying in any criminal proceeding, or knowing that charges are pending against you?.....Yes No
10. Have you tested positive for drugs in the past year, admitted to having used drugs within the past year, or been arrested more than once in the last five years with the last arrest having been in the past year for any offense arising out of the unlawful possession, manufacturing, distribution or use of a controlled substance or other dangerous drug?Yes No
11. Do you use any controlled substance or illegal drug other than as prescribed by a licensed physician, or have you done so within the past year, or regularly used any such drug within the past five years?.....Yes No
12. Are you addicted to or have you lost self-control over any controlled substance or drug?.....Yes No
13. Are you, or have you ever been, subject to any court order (including but not limited to restraining orders, protective orders, peace bonds & good behavior bonds) restraining you from harassing, stalking, threatening, engaging in communication with, or refraining in any manner from contact with or coming in proximity to any current or former spouse, any person with whom you have a child in common, or person with whom you live or lived while in a sexual relationship?Yes No

If yes, attach a copy of the order and any later order terminating or superseding the original order.

14. Have you ever been dishonorably discharged from the U.S. Armed Forces, or separated from the U.S. Armed Forces under a dismissal adjudged by a general court-martial?..... Yes No
15. Have you ever been found by a civil or criminal court, board, commission or other lawful authority, as a result of subnormal intelligence, incompetency, mental illness, condition or disease, to be a danger to yourself or others, to lack the mental capacity to manage your own affairs, or to be incompetent to stand trial, guilty but mentally ill, not guilty by reason of insanity or not guilty for lack of mental responsibility?Yes No
16. Have you been hospitalized as an inpatient in any mental hospital or alcohol or drug treatment center within the past 5 years, or have you ever been ordered to receive inpatient or outpatient treatment at any treatment facility, mental health center, hospital, sanitarium, clinic or program for a mental condition, drug abuse, or alcohol abuse, by any court, board, or other authority in any civil, criminal or administrative proceeding? (If yes, attach a copy of the order)Yes No
17. Have you had a weapons carry license revoked by a judge of a probate court within the past 3 years?Yes No

NON-CRIMINAL JUSTICE APPLICANT'S PRIVACY ACTS

As an applicant that is subject of a Georgian only or a Georgia and Federal Bureau of Investigation (FBI) national fingerprint/biometric-based criminal history record check for a non-criminal justice purpose (such as an application for a job or license, immigration or naturalization, security clearance, or adoption), you have certain rights which are discussed below.

- You must be provided written notification that your fingerprints/biometrics will be used to check the criminal history records maintained by the Georgia Crime Information Center (GCIC) and the FBI, when a federal record check is so authorized.
- If your fingerprints/biometrics are used to conduct a FBI national criminal history check, you are provided a copy of the Privacy Act Statement that would normally appear on the FBI fingerprint card.
- If you have a criminal history, the agency making a determination of your suitability for the job, license, or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record.
- The agency must advise you of the procedures for changing, correcting, or updating your criminal history as set forth in Title 28, Code of Federal Regulations (CFR), Section 16.34.
- If you have a Georgia or FBI criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the agency denies you the job, license or other benefit based on information in the criminal history record.
- In the event an adverse employment or licensing decision is made, you must be informed of all information pertinent to that decision to include the contents of the record and the effect the record had upon the decision. Failure to provide all such information to the person subject to the adverse decision shall be a misdemeanor [O.C.G.A. §35-3-34(b) and §35-3-35(b)]

You have the right to expect the agency receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of state and/or federal statutes, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

If the employment/licensing agency policy permits, the agency may provide you with a copy of your Georgia or FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, information regarding how to obtain a copy of your Georgia, FBI or other state criminal history may be obtained at the GBI website. (<http://gbi.georgia.gov/obtaining-criminal-history-record-information>).

If you decide to challenge the accuracy or completeness of your Georgia or FBI criminal history record, you should send your challenge to the agency that contributed the questioned information. Alternatively, you may send your challenge directly to GCIC provided the disputed arrest occurred in Georgia. Instructions to dispute the accuracy of your criminal history can be obtained at the GBI website. (<http://gbi.georgia.gov/obtaining-criminal-history-record-information>)

PRIVACY ACT STATEMENT

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. Depending on the nature of your application, supplemental authorities included Federal Status, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigation, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed with your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register; including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or deferral law enforcement agencies; criminal justice agencies; and agencies responsible for national security public safety.

**Applicant Privacy Rights
Notification Signature Form**

Applicant Notification and Record Challenge:

Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedure for obtaining a change, correction or updating an FBI identification record is set forth in Title 28 Code of Federal Regulations 16.34.

Procedures for obtaining a copy of the FBI criminal history record are set forth in 28 CFR 16.30 – 16.33 or go to the FBI website at <http://fbi.gov/about-us/cjis/background-checks>.

Signature

Print Name

Date

DO NOT PROCEED IF YOU DO NOT LIVE WITHIN THE BOUNDARIES OF LOWNDES COUNTY

INFORMATION FOR WEAPONS CARRY LICENSE

Applicant's Name: _____
(As appears on Driver's License)

Maiden Name, Aliases & Names Previously Used: _____

Date of Birth: _____ Place of Birth: _____
(City & State)

Sex: _____ Race: _____ Weight: _____ Height _____ Hair Color: _____ Eye Color: _____

Residence/Street Address: _____

City, State, Zip: _____

Mailing Address *if different*: _____

Phone Number Home or Cell (_____) _____

Please choose ONE: First Time Applicant _____ Renewal Applicant _____

If you are renewing a license, please list the expiration date _____

*****IMPORTANT - FIRST TIME APPLICANT – PLEASE READ BELOW*****

THE STATE OF GEORGIA REQUIRES THAT YOU BE FINGERPRINTED WITHIN FIVE (5) BUSINESS DAYS FROM THE DATE OF APPLICATION. IF YOU ARE FINGERPRINTED PAST FIVE (5) BUSINESS DAYS AFTER DATE OF APPLICATION, YOU WILL BE REQUIRED TO RETURN BACK TO PROBATE COURT, UPDATE YOUR APPLICATION, PAY AN ADDITIONAL \$39.75 TO THE PROBATE COURT FOR THE FINGERPRINT FEE, AND YOU MUST BE REFINGERPRINTED WITHIN FIVE (5) BUSINESS DAYS FROM THE DATE OF THE UPDATED APPLICATION.

I hereby acknowledge that I have read the instructions pertaining to applying for a Georgia Weapons Carry License. I also understand that once this process has begun and I have paid my fees I **will not** receive any refund of fees paid if my application for a Georgia Weapons Carry License is denied.

Date: _____

Applicant Signature: _____