

LOWNDES COUNTY BOARD OF COMMISSIONERS
MINUTES
WORK SESSION
Monday, March 26, 2018

COMMISSIONERS PRESENT

Chairman Bill Slaughter
Vice Chairman Scott Orenstein
Commissioner Joyce E. Evans
Commissioner Mark Wisenbaker
Commissioner Clay Griner

Commissioner Demarcus Marshall was not in attendance.

Chairman Slaughter called the work session to order at 8:30 a.m.

MINUTES

The minutes were presented for the work session of March 12, 2018, and the regular session of March 13, 2018. No changes to the minutes were requested.

PUBLIC HEARING

Street Lighting Ordinance, County Planner, Jason Davenport, presented the item. Mr. Davenport stated the ordinance has not been updated to include an adjustment in the fee schedule since 1995. Mr. Davenport further stated the draft was prepared with assistance from the county attorney and remains ready for consideration. Chairman Slaughter asked if the proposed ordinance would provide for a revenue neutral environment, to which Mr. Davenport replied yes.

FOR CONSIDERATION

OneGeorgia Equity Fund Application, County Planner, Jason Davenport, presented the item. Mr. Davenport stated if approved the grant will provide funding for the purchase of property near Moody Air Force Base. Chairman Slaughter stated the project has been ongoing for quite some time and thanked staff for their contributions related to moving the purchase forward. Chairman Slaughter also gave credit to Lowndes County's legislative delegation, stating their assistance in identifying a funding source is greatly appreciated.

Adopt Resolution Accepting Infrastructure for Creekside West Subdivision Phase 3B, County Engineer, Mike Fletcher, presented the resolution. Mr. Fletcher stated if approved, the county will only accept water and sewer infrastructure, adding the roads and drainage will remain private.

Memorandum of Understanding for GDOT I-75 @ Lake Park-Bellville Rd. Project, County Engineer, Mike Fletcher, presented the item. Mr. Fletcher stated approval by the Commission will add the county's water and sewer relocation obligations to the GDOT's contract to allow for one contractor. Mr. Fletcher further stated that working with one contractor will eliminate scheduling conflicts.

Memorandum of Understanding for GDOT I-75 @ Madison Hwy Project, County Engineer, Mike Fletcher, presented the item. Mr. Fletcher stated approval by the Commission will add the county's water and sewer relocation obligations to the GDOT's contract to allow for one contractor. Mr. Fletcher further stated this item will provide for the same efficiency as the Lake Park-Bellville Road project.

Release and Termination of Drainage Easement off Schoolhouse Pond Road, County Engineer, Mike Fletcher, presented the item. Mr. Fletcher stated the county abandoned a drainage easement in 2006, and created a new easement along a property line. Mr. Fletcher stated a new property owner would like to build a home, adding the county no longer needs the easement because no water flows through it.

Stone Creek Backup Well, Utilities Director, Steve Stalvey, presented a request to purchase a new pump and motor from Shea Well & Pump, in the amount of \$25,765.00, to include installation. Mr. Stalvey stated the current pump will not run for long periods of time and needs to be replaced. Mr. Stalvey further stated Shea Well & Pump is the sole option for purchasing the equipment required by the county's policy.

Purchase of New Anti-Virus Software, ITS Director, Aaron Kostyu, presented a request to purchase software CDW Government in the amount of \$20,200.00. Mr. Kostyu stated the new software will meet the anti-virus requirements for local government systems, adding the cost proposed will also cover licensing and one year of maintenance.

Advanced Disposal Solid Waste Franchise, Human Resources Director, Kevin Beals, presented the request. Mr. Beals stated if granted, the franchise will remain current until March 31, 2019. Mr. Beals further stated all franchise requirements have been met.

Deep South Solid Waste Franchise, Human Resources Director, Kevin Beals, presented the request. Mr. Beals stated if granted, the franchise will remain current until March 31, 2019. Mr. Beals further stated staff continues to work with Deep South with regards to obtaining an updated performance bond and several other related documents. Chairman Slaughter asked if staff expected the requirements to be met before the regular meeting. Mr. Beals stated he expected everything in with the exception of the performance bond, adding he wasn't sure if it would be ready. Commissioner Orenstein asked if the request should be considered if all requirements have not been met. Commissioner Griner asked if the Commission could still consider the request by placing an April 1 deadline on the rest of required information. Commissioner Orenstein stated he would be more comfortable with it if there was additional assurance the documents would be forthcoming. Commissioner Wisenbaker asked whom Deep South is using for their bond. Mr. Beals stated he did not remember the name of the agent, but would find

out. Commissioner Wisenbaker asked if the agent is local, to which Mr. Beals replied yes.

Purchase of CivicClerk Software from CivicPlus, County Clerk, Paige Dukes, presented a request to purchase software from CivicPlus in the amount of \$14,750.00, annually for a period of three years. Mrs. Dukes stated that at the direction of the Commission, staff had been exploring options for a paperless agenda. Mrs. Dukes further stated the county's current website provider, CivicClerk, had developed a solution that will meet the county's needs and integrate well with current systems.

BID

Bid for Mid-Size Trucks for Public Works, Finance Director, Stephanie Black, presented a request to purchase three mid-size trucks with Cass Burch Valdosta submitting the low bid in the amount of \$68,331.00. Ms. Black stated two of the trucks will be used for road maintenance and one for patching.

Bid For Mini Excavator for The Utilities Department, Finance Director, Stephanie Black, presented a request to purchase a mini excavator with Nashville Tractor submitting the low bid in the amount of \$29,854.00. Commissioner Wisenbaker asked if the specs were equal on all bids, referencing a \$5,000.00 difference between the low bid and the high bid. Mr. Stalvey stated vendors quoted the equipment they carry that came closest to meeting the bid specs, adding difference in price is most likely related to available options.

REPORTS

County Manager, Joe Pritchard, requested an executive session for the purpose of discussing pending or potential litigation. Commissioner Griner made a motion to enter in to executive session at 8:44 a.m., Vice Chairman Orenstein second. All voted in favor, no one opposed.

At 9:12 a.m., Commissioner Wisenbaker made a motion to adjourn the work session, Commissioner Griner second. No additional information was discussed. Chairman Slaughter adjourned the meeting.

Bill Slaughter, Chairman

K. Paige Dukes, County Clerk

LOWNDES COUNTY BOARD OF COMMISSIONERS
MINUTES
REGULAR SESSION
Tuesday, March 27, 2018

COMMISSIONERS PRESENT

Chairman Bill Slaughter
Vice Chairman Scott Orenstein
Commissioner Joyce E. Evans
Commissioner Mark Wisenbaker
Commissioner Clay Griner
Commissioner Demarcus Marshall.

Chairman Slaughter called the regular session to order at 5:30 p.m.

Chairman Slaughter recognized members of Lowndes Youth Leadership League and thanked them for their interest in the community.

MINUTES

The minutes were presented for the work session of March 12, 2018, and the regular session of March 13, 2018. Vice Chairman Orenstein made a motion to approve the minutes as presented, Commissioner Evans second. All voted in favor, no one opposed. Motion carried.

PUBLIC HEARING

Street Lighting Ordinance, County Planner, Jason Davenport, presented the item. Mr. Davenport stated the ordinance has not been updated to include an adjustment in the fee schedule since 1995. No one spoke for or against the request. Commissioner Evans made a motion to approve the ordinance as presented, Vice Chairman Orenstein second. All voted in favor, no one opposed. Motion carried.

FOR CONSIDERATION

OneGeorgia Equity Fund Application, County Planner, Jason Davenport, presented the item. Mr. Davenport stated the request represents cooperation between the state and Lowndes County to purchase property near Moody Air Force Base, in an effort to improve the area and further protect the base. Commissioner Griner asked if the \$255,000.00 cost to the county will be paid out of the current budget. Mr. Pritchard stated the current budget will cover some of the cost, with the rest provided for in the upcoming fiscal year. Vice Chairman Orenstein made a motion to approve the application, Commissioners Marshall and Griner second. All voted in favor, no one opposed. Motion carried.

Adopt Resolution Accepting Infrastructure for Creekside West Subdivision Phase 3B, County Engineer, Mike Fletcher, presented the resolution. Mr. Fletcher stated if approved, the county will only accept water and sewer infrastructure, adding the roads and drainage will remain private. Commissioner Griner made a motion to adopt the resolution, Commissioner Evans second. All voted in favor, no one opposed. Motion carried.

Memorandum of Understanding for GDOT I-75 @ Lake Park-Bellville Rd. Project, County Engineer, Mike Fletcher, presented the item. Mr. Fletcher stated approval by the Commission will add the county's water and sewer relocation obligations to the GDOT's contract to allow for one contractor. Commissioner Griner made a motion to approve the request as presented, Vice Chairman Orenstein second. All voted in favor, no one opposed. Motion carried.

Memorandum of Understanding for GDOT I-75 @ Madison Hwy Project, County Engineer, Mike Fletcher, presented the item. Mr. Fletcher stated approval by the Commission will add the county's water and sewer relocation obligations to the GDOT's contract to allow for one contractor. Commissioner Griner made a motion to approve the request as presented, Commissioner Wisenbaker second. All voted in favor, no one opposed. Motion carried.

Release and Termination of Drainage Easement off Schoolhouse Pond Road, County Engineer, Mike Fletcher, stated the drainage easement was moved in 2006 when the road was paved. Mr. Fletcher stated the current easement is no longer needed because no water flows through it, adding termination will allow the current property owner to build a home. Commissioner Wisenbaker made a motion to release and terminate the easement, Vice Chairman Orenstein second. All voted in favor, no one opposed. Motion carried.

Stone Creek Backup Well, Utilities Director, Steve Stalvey, presented a request to purchase a new pump and motor from Shea Well & Pump, in the amount of \$25,765.00, to include installation. Mr. Stalvey stated the well provides water for north Lowndes, adding the current pump was installed in 2004 and needs to be replaced. Vice Chairman Orenstein made a motion to approve the purchase as presented, Commissioner Wisenbaker second. All voted in favor, no one opposed. Motion carried.

Purchase of New Anti-Virus Software, ITS Director, Aaron Kostyu, presented a request to purchase software CDW Government in the amount of \$20,200.00. Mr. Kostyu stated the new software will meet the anti-virus requirements for local government systems, adding the cost proposed will also cover licensing and one year of maintenance. Commissioner Marshall asked if the county is protected against cyber attack. Mr. Kostyu stated the county systems performed well during a third-party cyber security audit, adding no system is totally protected due to the nature of technology. Mr. Kostyu further stated county systems are more protected than most. Commissioner Marshall made a motion to approve the purchase as presented, Vice Chairman Orenstein second. All voted in favor, no one opposed. Motion carried.

Advanced Disposal Solid Waste Franchise, Human Resources Director, Kevin Beals, presented the request. Mr. Beals stated if granted, the franchise will remain current until March 31, 2019. Mr. Beals further stated all franchise requirements have been met. Vice Chairman Orenstein made a motion to approve the franchise as presented, Commissioner Evans second. All voted in favor, no one opposed. Motion carried.

Deep South Solid Waste Franchise, Human Resources Director, Kevin Beals, presented the request. Mr. Beals stated if granted, the franchise will remain current until March 31, 2019. Commissioner Griner asked if requirements discussed during the work session had been satisfied, to which Mr. Beals replied yes. Commissioner Wisenbaker made a motion to approve the franchise as presented, Commissioner Marshall second. All voted in favor, no one opposed. Motion carried.

Purchase of CivicClerk Software from CivicPlus, County Clerk, Paige Dukes, presented a request to purchase software from CivicPlus in the amount of \$14,750.00, annually for a period of three years. Vice Chairman Orenstein made a motion to approve the purchase as presented, Commissioner Evans second. All voted in favor, no one opposed. Motion carried.

BID

Bid for Mid-Size Trucks for Public Works, Finance Director, Stephanie Black, presented a request to purchase three mid-size trucks with Cass Burch Valdosta submitting the low bid in the amount of \$68,331.00. Ms. Black stated two of the trucks will be used for road maintenance and one for patching. Commissioner Wisenbaker made a motion to award the purchase to Langdale Ford in the amount of \$71,691.00. There was no second, motion failed. Commissioner Griner made a motion to award the bid to Cass Burch Valdosta in the amount of \$68,331.00, Vice Chairman Orenstein second. Vice Chairman Orenstein and Commissioners Marshall, Evans, and Griner voted in favor of the motion, Commissioner Wisenbaker opposed. Motion carried.

Bid for Mini Excavator for The Utilities Department, Finance Director, Stephanie Black, presented a request to purchase a mini excavator with Nashville Tractor submitting the low bid in the amount of \$29,854.00. Commissioner Griner made a motion to approve the low bid as presented, Commissioner Wisenbaker second. All voted in favor, no one opposed. Motion carried.

REPORTS

Chairman Slaughter informed the Commission and those in attendance that the Jr. Beta Club at W.G. Nunn sponsored a fundraiser to benefit the Lowndes County Animal Shelter, raising \$215.00. Chairman Slaughter publicly thanked the students for their passion and effort.

Commissioner Griner made a motion to adjourn the meeting, Commissioner Wisenbaker second. Chairman Slaughter adjourned the regular meeting at 5:49 p.m.

Bill Slaughter, Chairman

K. Paige Dukes, County Clerk