

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, MONDAY, OCTOBER 12, 2020, 8:30 a.m.
REGULAR SESSION, TUESDAY, OCTOBER 13, 2020, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**
2. **Invocation**
3. **Pledge Of Allegiance To The Flag**
4. **National Cybersecurity Awareness Month Proclamation (Regular Session)**
5. **Minutes For Approval**
 - a. Work Session - September 21, 2020 & Regular Session - September 22, 2020
6. **Public Hearing**
 - a. Addition To Basic Decorative Street Lighting District - Coventry Villas Subdivision

Documents:

[ADDITION TO BASIC DECORATIVE STREET LIGHTING DISTRICT - COVENTRY VILLAS SUBDIVISION.PDF](#)
 - b. REZ-2020-13 Carolyn Williams 7141 Ousley Road (0039 010) E-A To R-1, Well And Septic, ~5.71 Acres

Documents:

[REZ-2020-13 CAROLYN WILLIAMS 7141 OUSLEY ROAD.PDF](#)
 - c. REZ-2020-14 Fox Hill Plantation 8163 Miller Road (0010 004) E-A To PD-R, Well And Septic, ~11.1 Acres

Documents:

[REZ-2020-14 FOX HILL PLANTATION 8163 MILLER ROAD.PDF](#)
 - d. REZ-2020-15 Ivey Lane Duplexes Ivey Road (0145B 095, 96, 97) C-H To R-10, Water And Sewer, ~0.99 Acres

Documents:

[REZ-2020-15 IVEY LANE DUPLEXES IVEY ROAD.PDF](#)

7. **For Consideration**

- a. Beer And Wine License - Hardik Patel Of Drishna 1 Corporation DBA GA FL Fuel Center #978 - 7215 Lakes Blvd., Lake Park, GA

Documents:

[BEER AND WINE LICENSE - HARDIK PATEL OF DRISHNA 1 CORPORATION DBA GA FL FUEL CENTER.PDF](#)

- b. Approval Of Increase In Convenience Fees For Web And Telephone Payments

Documents:

[APPROVAL OF INCREASE IN CONVENIENCE FEES FOR WEB AND TELEPHONE PAYMENTS.PDF](#)

- c. 2021 LMIG Resurfacing Grant Application

Documents:

[2021 LMIG RESURFACING GRANT APPLICATION.PDF](#)

- d. Abandonment Of Artherman Lane

Documents:

[ABANDONMENT OF ARTHERMAN LANE.PDF](#)

- e. Nelson Hill Lift Station Pump Upgrade

Documents:

[NELSON HILL LIFT STATION PUMP UPGRADE.PDF](#)

- f. 2020 Addressing Victimization Within The Juvenile Justice System Grant Application

Documents:

[2020 ADDRESSING VICTIMIZATION WITHIN THE JUVENILE JUSTICE SYSTEM GRANT APPLICATION.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name And Address**

10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Addition to Basic Decorative Street Lighting District - Coventry
Villas Subdivision

Work Session/Regular Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Addition to Basic Decorative Street Lighting District: Coventry Villas
Subdivision

HISTORY, FACTS AND ISSUES: This request concerns a Petition to add 38 lots of Coventry Villas Subdivision into the County's basic decorative street lighting district under the Street Lighting Ordinance. For reference, staff has verified that the Petition is ready for LCBOC consideration, including verifying at least 2/3 of the owners' signatures for the proposed lot additions have been obtained, and testing for financial solvency of the addition. Additionally, notice for the proposed district has been advertised in the VDT and signs have been posted to advertise the public hearing on the Petition. The current charge for the basic decorative street lighting district is \$61.50 per lot per year. Staff recommends adding Coventry Villas Subdivision into the County's basic decorative street lighting district through approval of the attached amendment to the current Street Lighting Ordinance.

- OPTIONS: 1. Approve
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Planning/Zoning

DEPARTMENT HEAD: JD Dillard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: REZ-2020-13 Carolyn Williams 7141 Ousley Road (0039 010) E-A
to R-1, Well and Septic, ~5.71 acres

Work Session/Regular Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: REZ-2020-13 Carolyn Williams 7141 Ousley Road (0039 010) E-A to R-1,
Well and Septic, ~5.71 acres

HISTORY, FACTS AND ISSUES:

This request represents a change in zoning on the subject property from E-A (Estate Agricultural) zoning to R-1 (Low Density Residential) zoning. The general motivation in this case is for the applicant to subdivide the property into five (5) individual lots for her children, and in order for the lots to remain in conformance with the ULDC after the division, a change in zoning would be necessary. The new lots will remain large enough to satisfy the size criteria for individual well and septic systems.

The subject property is within the Rural Service Area and Agricultural Character Area, and possesses road frontage on Ousley Road, a Major Collector road in the County. Per Comprehensive Plan guidance, "Residential subdivisions should be severely limited, and any minor exceptions should be required to follow a rural cluster zoning." While R-1 zoning is not a recommended zoning type in the Agricultural Character Area, it is consistent with the neighboring properties along the East side of Ousley Road in its proposed size and use.

All the R-1 properties along the East side of Ousley Road were platted and recorded in the mid 1980's, prior to the five (5) acre minimum requirement for lots in E-A, or A-U (Agricultural Use) zones at that time, and range in size from 1.1 to 2.7 acres each.

The TRC reviewed the application and have no technical objections.

The GLPC heard this request at their September meeting, and recommend denial of the request by a unanimous vote (11-0).

OPTIONS: 1. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Planning/Zoning

DEPARTMENT HEAD: JD Dillard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: REZ-2020-14 Fox Hill Plantation 8163 Miller Road (0010 004) E-A to PD-R, Well and Septic, ~11.1 acres

Work Session/Regular Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT:

FUNDING SOURCE:

- () Annual
- () Capital
- (X) N/A
- () SPLOST
- () TSPLOST

COUNTY ACTION REQUESTED ON: REZ-2020-14 Fox Hill Plantation 8163 Miller Road (0010 004) E-A to PD-R, Well and Septic, ~11.1 acres

HISTORY, FACTS AND ISSUES:

This request represents a change in zoning on the subject property from E-A (Estate Agricultural) zoning to PD-R (Rural Planned Development) zoning. The general motivation in this case is for the applicant to utilize the property as an Event Facility/Venue, primarily for weddings, family reunions, birthday parties, corporate events, community gatherings, etc. The subject property possesses road frontage on Miller Road, a local County-maintained road. Concerning the Comprehensive Plan Future Development Map, the subject property is in the Rural Service Area and depicted in an Agricultural Character Area.

Aspects of this case worthy of consideration include: 1) The nature of the request as it pertains to a rural setting, 2) Current trends of event venues in rural areas, 3) Applicants residence adjacent to the proposed event space property.

The TRC considered the request and is supportive of the following Staff-recommended conditions:

- 1: The property may be used only for:
 - a. Uses permitted in the Estate Agricultural (E-A) zoning district, and
 - b. An event facility where the operation of an event facility is limited to meetings, retreats, celebrations, and weddings for groups no larger than the fire code allows for the proposed buildings/area. Outdoor performances by bands or ensembles that are accessory to a meeting, retreat, celebration, or wedding shall be allowed. The hours of operation of the event facility shall be limited to 8am to 10pm, including adherence to the Lowndes County Noise Ordinance (Nov.2011).
2. Unless otherwise noted on the LCBOC approved site plan, the use of the property shall be subject to all standards applicable to properties in the E-A zoning district.

3. Exterior lighting shall be shielded to avoid direct illumination of adjacent properties.

OPTIONS: 1. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Planning/Zoning

DEPARTMENT HEAD: JD Dillard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: REZ-2020-15 Ivey Lane Duplexes Ivey Road (0145B 095, 96, 97)
C-H to R-10, Water and Sewer, ~0.99 acres

Work Session/Regular Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT:

FUNDING SOURCE:

() Annual

() Capital

(X) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: REZ-2020-15 Ivey Lane Duplexes Ivey Road (0145B 095, 96, 97) C-H to R-10, Water and Sewer, ~0.99 acres

HISTORY, FACTS AND ISSUES:

This request represents a change in zoning on the subject property from C-H (Highway Commercial) zoning to R-10 (Suburban Density Residential) zoning. The general motivation in this case is for the applicant to develop three (3) new duplexes. In order for the lots to remain in conformance with the ULDC, a change in zoning would be necessary as two-family homes are not allowed in C-H zoning.

The subject property is within the Urban Service Area and part of the Neighborhood Activity Center Character Area, and possesses road frontage on Ivey Road, a County maintained local road. As the proposed development is within the connection requirements found in ULDC Chapter – 6.03.03 for County Water and the connection requirements for County Sewer as found in ULDC Chapter – 6.03.04 any future development will be required to connect to both water and sewer services. The applicant has proposed to make these connections at their expense as indicated in their letter of intent.

The TRC reviewed the application and had no technical objections.

The GLPC heard the request at their September meeting and recommends denial of the request with a vote of (9-2).

OPTIONS: 1. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Planning/Zoning

DEPARTMENT HEAD: JD Dillard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

Written request to withdrawal received 9/30/2020

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Beer and Wine License - Hardik Patel of Drishna 1 Corporation
DBA GA FL Fuel Center #978 - 7215 Lakes Blvd., Lake Park, GA

Work Session/Regular Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Beer and Wine License - Hardik Patel of Drishna 1 Corporation DBA GA FL
Fuel Center #978 - 7215 Lakes Blvd., Lake Park, GA

HISTORY, FACTS AND ISSUES:

Hardik Patel of Drishna 1 Corporation DBA GA FL Fuel Center #978 - 7215 Lakes Blvd., Lake Park, GA, is requesting a license for the sale of beer and wine for consumption off premise. This is due to a change of ownership. The ordinance and guidelines for approval of the license have been met. All forms are attached and upon approval by the Board the license will be granted.

OPTIONS: 1. Approval of the Beer & Wine License
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Approval of Increase in Convenience Fees for Web and Telephone Payments

Work Session/Regular Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approval of Increase in Convenience Fees for Web and Telephone Payments

HISTORY, FACTS AND ISSUES: Lowndes County currently accepts payments via credit cards in person and, for some services, via telephone and web payment portals. For those customers not paying in person, the county is able to charge a convenience fee per transaction. Originally, the fee was set at \$2.00 per transaction and was moved to \$2.50 effective July 1, 2017. Based on increases in our fees, staff is recommending an increase in this fee to \$5.00 effective November 1, 2020.

OPTIONS: 1. Approve the increase in convenience fees for online and telephone payments at \$5.00 effective November 1, 2020
2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: 2021 LMIG Resurfacing Grant Application

Work Session/Regular Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT: N/A

FUNDING SOURCE:

() Annual

() Capital

(X) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: Approved the project list and authorize the chairman to sign the application.

HISTORY, FACTS AND ISSUES: Lowndes County will receive \$1,107,500.64 in LMIG Grant money for 2021. The Lowndes County Engineering Department will use these funds to Resurface County maintained Roads. Due to Lowndes County having a TSPLOST, our match will be 10%. Attached is the proposed project list and Grant application.

OPTIONS: 1. Approve project list and authorize the chairman to sign the application.
2. Board's Pleasure.

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Abandonment of Artherman Lane

Work Session/Regular Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT: N/A

FUNDING SOURCE:

() Annual

() Capital

(X) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: Abandonment of Artherman Lane

HISTORY, FACTS AND ISSUES: The County has received a request to abandon Artherman Lane, the length being approximately .06 miles long and also depicted on the attached drawing. Georgia statute requires an initial determination that the "section of the county road system has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest." If the Board makes either or both of these determinations with respect to the above-referenced Artherman Lane, the statute provides for notice to adjoining property owners, notice to the public by newspaper publication, and a public hearing. After the public hearing, the Board "may declare that section of the county road system abandoned."

OPTIONS: 1. Make one or both determinations.

2. Board's Pleasure.

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Nelson Hill Lift Station Pump Upgrade

Work Session/Regular Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT: \$42,067.69

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Nelson Hill Lift Station Pump Upgrade

HISTORY, FACTS AND ISSUES: Due to growth on Val-Del Road the pumps in the Nelson Hill lift station will have to be upgraded to handle the additional flow. After consultation with LEA and Xylem the current 7.5hp pumps will need to be replaced with 25hp pumps. Xylem has give a quote for \$42,067.69 to provide the two new pumps. Staff recommends approval to purchase the pumps from Xylem for \$42,067.69.

OPTIONS: Approve
Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: 2020 Addressing Victimization within the Juvenile Justice System
Grant Application

Work Session/Regular
Session

DATE OF MEETING: October 13, 2020

BUDGET IMPACT: \$99,938 - Fully reimbursed through the grant

FUNDING SOURCE:

- () Annual
- () Capital
- (X) CJCC Funding - \$99,938
- () SPLOST
- () TSPLOST

COUNTY ACTION REQUESTED ON: Approval to submit application for 2020 Addressing Victimization within the Juvenile Justice System Grant.

HISTORY, FACTS AND ISSUES: The Criminal Justice Coordinating Council (CJCC) is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs.

CJCC is soliciting applications for funding for local jurisdictions to implement evidence-based and trauma-informed services to delinquently charged youth who have been directly impacted by abuse, neglect, or trauma.

Children's exposure to abuse, whether as victims or witnesses, is often associated with long-term harm because they are at a higher risk of engaging in criminal behavior. Strong relationships exist between youth victimization and issues with mental health, such as substance abuse or post-traumatic stress disorder, and delinquent behavior. Consequently, youth involved with the juvenile justice system are often unable to access the resources and services needed to address their victimization, especially youth from suburban or rural counties, due to limited resources. This grant opportunity will provide funding to implement evidence-based, trauma-informed programs to serve delinquently charged youth who have been directly impacted by abuse, neglect, or trauma with the overarching goal of reducing the risk of future victimization.

If awarded funding, Lowndes County would implement a program that would identify these youth coming through the juvenile justice system, who have been previously victimized, and subsequently provide them with a referral to specialized services which would address their victimization issues. Once the victimization issues are resolved, the therapists would work with the Juvenile Justice Multi Disciplinary Team to determine what, if any, additional services might be appropriate and provide the Juvenile Court Judge with information to make the best decision as to how to further adjudicate the charged youth.

Because this grant is funded through VOCA, there is a 20% match requirement, however, due to the financial hardships most governments are facing due to COVID-19, a blanket match waiver has been issued so any

awards issued will be exempt from the match requirement and be funded 100% through the grant. This waiver will most likely be a one-time offer and the match requirement will resume in future funding years.

- OPTIONS:
1. Authorize staff to submit grant application for the 2020 Addressing Victimization within the Juvenile Justice System Grant Program.
 2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Emergency Management

DEPARTMENT HEAD: Ashley Tye

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: