

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, MONDAY, JULY 27, 2020, 8:30 a.m.
REGULAR SESSION, TUESDAY, JULY 28, 2020, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session - July 13, 2020 & Regular Session - July 14, 2020

5. **Appointment**

- a. South Georgia Regional Library Board

Documents:

[SOUTH GEORGIA REGIONAL LIBRARY BOARD -.PDF](#)

6. **Public Hearing**

- a. Renaming A Portion Of Sara Road

Documents:

[RENAMING A PORTION OF SARA ROAD.PDF](#)

7. **For Consideration**

- a. Acceptance Of Infrastructure For Brayden Place Subdivision

Documents:

[ACCEPTANCE OF INFRASTRUCTURE FOR BRAYDEN PLACE
SUBDIVISION.PDF](#)

- b. Acceptance Of Infrastructure For The Landings Subdivision Phase I

Documents:

[ACCEPTANCE OF INFRASTRUCTURE FOR THE LANDINGS
SUBDIVISION.PDF](#)

- c. Vertiv Service Contract For The Liebert UPS At The 911 Center & The 4 Tower Sites

Documents:

[VERTIV SERVICE CONTRACT FOR THE LIEBERT UPS AT THE 911 CENTER AND THE 4 TOWER SITES.PDF](#)

d. Proposed Dedication Of Enoch Lake Circle

Documents:

[PROPOSED DEDICATION OF ENOCH LAKE CIRCLE.PDF](#)

e. Agreement With Cornerstone

Documents:

[AGREEMENT WITH CORNERSTONE -.PDF](#)

f. ACCG IRMA Property & Liability Program Renewal

Documents:

[ACCG IRMA PROPERTY AND LIABILITY PROGRAM RENEWAL -.PDF](#)

8. **Reports - County Manager**
9. **Citizens Wishing To Be Heard-Please State Your Name And Address**
10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: South Georgia Regional Library Board

Work Session/Regular Session

DATE OF MEETING: July 28, 2020

BUDGET IMPACT:

FUNDING SOURCE:

() Annual

() Capital

(X) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: Appointing a member

HISTORY, FACTS AND ISSUES: There is a vacant seat on the South Georgia Regional Library Board. Mr. Thomas Lovett is interested in being appointed to the board.

OPTIONS: 1. Appoint a member.
2. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Renaming a Portion of Sara Road

Work Session/Regular Session

DATE OF MEETING: July 28, 2020

BUDGET IMPACT: \$0

FUNDING SOURCE:

() Annual

() Capital

(X) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: Rename a Portion of Sara Road

HISTORY, FACTS AND ISSUES: On June 6, 2020, staff received a petition from the property owners along Sara Road requesting a name change. The new name requested is Harper's Lane. With the development of Glen Laurel Subdivision and Barrington Subdivision, a portion of Sara Road is paved and gated from the remaining section of Sara Road. The remaining section that was not incorporated into the subdivisions is the section being requested to be renamed. With two sections of Sara road being separated by a gate, this has caused issues to deliveries and could potentially cause a problem for 911/EMS Services. We have advertised for this public hearing in the Valdosta Daily Times once a week for two weeks. Attached is a Resolution affecting this change.

OPTIONS: 1. Rename a portion of Sara Road to Harper's Lane
2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

Board's Pleasure

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Acceptance of Infrastructure for Brayden Place Subdivision

Work Session/Regular Session

DATE OF MEETING: July 28, 2020

BUDGET IMPACT: \$0

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Adopt the Resolution

HISTORY, FACTS AND ISSUES: Brayden Place Subdivision is located off Bemiss Road. Engineering staff has made the final inspection of the project, and the work is complete. Attached is a letter requesting acceptance of infrastructure for this subdivision.

OPTIONS: 1. Adopt the Resolution
2. Board's Pleasure

RECOMMENDED ACTION: Adopt

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Acceptance of Infrastructure for The Landings Subdivision
Phase I

Work Session/Regular Session

DATE OF MEETING: July 28, 2020

BUDGET IMPACT: N/A

FUNDING SOURCE:

() Annual

() Capital

(X) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: Adoption of Resolution accepting subdivision roads for county maintenance

HISTORY, FACTS AND ISSUES: The Landings Subdivision, Phase I is located off Val Del Road. Engineering staff has made the final inspection of the project, and the work is substantially complete. A punch list of construction items to be addressed has been provided to the contractor, and the final paperwork is in process at the time of agenda submittal (punch list corrections, payment for street signs). The final plat will not be signed for recording until all paperwork is received. Attached is a letter requesting acceptance of infrastructure for this subdivision

OPTIONS: 1. Adopt the Resolution

2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

Adopt the Resolution

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Vertiv Service Contract for the Liebert UPS at the 911 Center & the 4 Tower Sites

DATE OF MEETING: July 28, 2020

Work
Session/Regular
Session

BUDGET IMPACT:

\$11,661.00 - 911 center

\$12,596.88 - 4 Tower Sites

\$24,257.88 - 911 Center & 4 Tower Sites Total

FUNDING SOURCE:

Annual

Capital

N/A

SPLOST

TSPLOST

COUNTY ACTION REQUESTED ON: Vertiv Service Contract for the Liebert UPS at the 911 Center & the 4 Tower Sites

HISTORY, FACTS AND ISSUES: The annual renewal for the Uninterruptible Power Supply (UPS) service contract is due. The agreement includes a guaranteed 4-hour response 24/7, emergency service labor and travel coverage, preventative maintenance visits, and battery replacement for the 911 Center and the 4 Tower Sites. The 4 Tower Sites are in Hahira, Valdosta, Naylor, and Clyattville and the service contract for each site will cost \$3,149.22. The service contract for the 911 Center will cost \$11,661.00.

OPTIONS: 1. Approve Both Contract Renewals
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: E911

DEPARTMENT HEAD: Danny Weeks

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Proposed Dedication of Enoch Lake Circle

Work Session/Regular Session

DATE OF MEETING: July 28, 2020

BUDGET IMPACT:

FUNDING SOURCE:

() Annual

() Capital

(x) N/A

() SPLOST

() TSPLOST

COUNTY ACTION REQUESTED ON: Proposed Dedication of Private Road

HISTORY, FACTS AND ISSUES: Enoch Lake Circle is a private road. Staff has received a proposed dedication of Enoch Lake Circle to become a public county road.

79 parcels adjoin Enoch Lake Circle. Owners of 64 parcels signed the proposed dedication. 3 have affirmatively declined to sign. 12 have not been reached.

The Board of Commissioners' October 22, 2019, Resolution regarding dedications of private roads is attached. It provides:

- The County Manager will advise the Board of Commissioners of a proposed dedication.
- The Board of Commissioners will provide the County Manager direction regarding the process to be employed under the circumstances.
- The process to be employed will be based on the factors listed in the resolution.
- The listed factors include the number of lots fronting the road and the number of owners who desire the road to become a county road.

OPTIONS: 1. Provide the County Manager direction to advise the owners the Board of Commissioners will consider the request when (a) all or virtually all of the adjoining owners sign the proposal and (b) none of the owners affirmatively refuses to sign.

2. Redirect

RECOMMENDED ACTION: Option 1

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Agreement with Cornerstone

Work Session/Regular Session

DATE OF MEETING: July 28, 2020

BUDGET IMPACT: \$96,000 (\$8,000 per month)

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Agreement with Cornerstone

HISTORY, FACTS AND ISSUES: As a part of Lowndes County's ongoing support of Moody Air Force Base, Lowndes County continues annual services with Cornerstone Government Affairs, Inc. In addition to assistance with matters related to the Department of Defense, Cornerstone is prepared to provide services related to other state and federal issues that could impact Lowndes County.

OPTIONS: 1. Approve agreement
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: ACCG IRMA Property & Liability Program Renewal

Work Session/Regular Session

DATE OF MEETING: July 28, 2020

BUDGET IMPACT: \$818,021.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approval of the ACCG-IRMA Property & Liability Program Renewal

HISTORY, FACTS AND ISSUES: Lowndes County has participated in the ACCG-IRMA Insurance Program (a non-profit, Georgia County government owned insurance fund) since 1993. At this year's renewal the County receives both a safety credit of \$47,856.00 and a dividend credit of \$91,240.00 which totals \$139,096.00 of program credits.

- OPTIONS:
1. Renew at current deductible levels which are \$2,500.00 per occurrence on all lines except for Law Enforcement Liability (LEL) and Public Official Liability (POL) which is \$5,000.00 per occurrence. Premium - \$818,021.00
 2. Increase deductible on all lines of coverage to \$10,000.00 per occurrence. Premium - \$728,280.00
 3. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kevin Beals

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: