

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, MONDAY, JULY 23, 2018, 8:30 a.m.  
REGULAR SESSION, TUESDAY, JULY 24, 2018, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session- July 9, 2018
- b. Regular Session- July 10, 2018

5. **Appointment**

- a. Valdosta- Lowndes County Parks And Recreation Authority

Appoint a member.

Documents:

[VALDOSTA-LOWNDES COUNTY PARKS AND RECREATION  
AUTHORITY.PDF](#)

6. **Public Hearing**

- a. Beer, Wine & Liquor License - Keith Sirmans Of Jack's Chophouse, 4479  
N. Valdosta Rd., Valdosta, GA

Board's Pleasure

Documents:

[BEER, WINE, AND LIQUOR LICENSE - KEITH SIRMANS OF JACKS  
CHOPHOUSE, LLC, 4479 N. VALDOSTA RD.PDF](#)

7. **For Consideration**

- a. RFP For Banking Services

Award Banking Services to Ameris Bank

Documents:

[RFP FOR BANKING SERVICES.PDF](#)

b. Computer Bulk Purchase

Approval of purchase

Documents:

[COMPUTER BULK PURCHASE.PDF](#)

c. Amendments To E-One Grinder Pump Station Specifications

Approval of amendments to general requirements and standards specifications.

Documents:

[AMENDMENTS TO E-ONE GRINDER PUMP STATION SPECIFICATIONS.PDF](#)

d. Ordinance Adopting Current Board Of Health Rules

Approval of ordinance adopting current Board of Health rules

Documents:

[ORDINANCE ADOPTING CURRENT BOARD OF HEALTH RULES.PDF](#)

e. Solicitor-General's VOCA Supplemental Grant MOU

Authorize chairman to sign

Documents:

[SOLICITOR-GENERALS VOCA SUPPLEMENTAL GRANT MOU.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name And Address**

10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Valdosta- Lowndes County Parks and Recreation Authority

DATE OF MEETING: July 24, 2018

BUDGET IMPACT:  
FUNDING SOURCE  
 Annual  
 Capital  
 N/A

Work Session   
Regular Session   
Recommendation   
Policy/Discussion   
Report   
Other

COUNTY ACTION REQUESTED ON: Appointing a member

HISTORY, FACTS AND ISSUES: The appointment of Mr. Michael H. McDowell to the Valdosta-Lowndes County Parks and Recreation Authority expired on June 30, 2018. Mr. Bubba Highsmith, whose term as a City of Valdosta appointee expired on June 30, 2018, has been recommended for appointment to the Authority by Lowndes County.

OPTIONS: 1. Appoint a member.  
2. Board's pleasure.

RECOMMENDED ACTION: Board's pleasure.

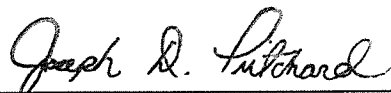
DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Beer, Wine & Liquor License – Keith Sirmans of Jack’s Chophouse, LLC, 4479 N. Valdosta Rd., Valdosta, GA

DATE OF MEETING: July 24, 2018

Regular Meeting (x)  
Work Session (x)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

BUDGET IMPACT \$  
FUNDING SOURCE  
    ( ) Annual  
    ( ) Capital  
    (x) N/A

COUNTY ACTION REQUESTED ON: Beer, Wine & Liquor License – Keith Sirmans of Jack’s Chophouse, LLC, 4479 N. Valdosta Rd., Valdosta, GA

HISTORY, FACTS AND ISSUES: Keith Sirmans of Jack’s Chophouse, LLC, 4479 N. Valdosta Rd., Valdosta, GA, is applying for a license for the sale of beer, wine and liquor for consumption on premises. This is a new establishment. This location previously operated as Southern Landing, but has been closed for several years. The ordinance and guidelines for approval of the license have been met. All forms are attached and upon approval by the Board the license will be granted.

OPTIONS: 1. Approval of the Beer, Wine & Liquor License  
          2. Board’s Pleasure

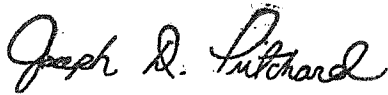
RECOMMENDED ACTION: 2. Board’s Pleasure

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTYBOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: RFP for Banking Services

DATE OF MEETING: July 24, 2018

BUDGET IMPACT: \$-

FUNDING SOURCE

( ) Annual

( ) Capital

(x) N/A

Regular Meeting (X)

Work Session (X)

Recommendation ( )

Policy/Discussion ( )

Report ( )

Other ( )

COUNTY ACTION REQUESTED ON: Approval of a Banking Services Provider

HISTORY, FACTS, AND ISSUES: Lowndes County issued a request for proposal for a financial institution to handle its banking services. The contract will be for a period of thirty-six months with an option to renew for three additional one-year periods. Proposals were sent to financial institutions located within Lowndes County. Lowndes County received three proposals. The major points of each proposal are summarized below:

	Ameris Bank	BB&T	SunTrust Banks
FDIC Charge Assessed	\$-	\$0.13333 per \$1,000	\$-
Estimated Monthly Charge	\$2,986.38	\$9,920.16	\$1,077.74
Estimated Net Cost	\$-		\$-
Proposed Interest Rate	1.60%	1.05%	1.25%

OPTIONS: 1. Award Banking Services to Ameris Bank

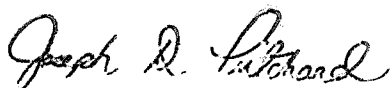
2. Board's Pleasure

RECOMMENDED ACTION: 1. Award Banking Services to Ameris Bank

DEPARTMENT: Finance

Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Computer Bulk Purchase

DATE OF MEETING: July 24, 2018

BUDGET IMPACT: \$54,795.98

FUNDING SOURCE

- Annual
- Capital
- N/A

- Work Session (X)
- Regular Session (X)
- Recommendation ( )
- Policy/Discussion ( )
- Report ( )
- Other ( )

COUNTY ACTION REQUESTED ON: Computer Bulk Purchase

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HISTORY, FACTS AND ISSUES: Submitted is a request for a bulk purchase for computer hardware and software that will be deployed throughout supported departments. Purchasing the computers in bulk allows for an additional discount in addition to the normal government discounts. Included in the quote are 45 computers with all Microsoft license.

- OPTIONS: 1. Approve  
2. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

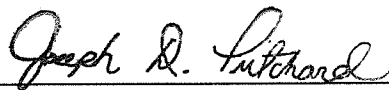
DEPARTMENT: I.T.S.

Department Head: Aaron Kostyu

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTYBOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Amendments to E-One Grinder Pump Station Specifications

DATE OF MEETING: July 24, 2018

BUDGET IMPACT: \$0.00

FUNDING SOURCE

- Annual                       SPLOST VII  
 Capital                       Jail Construction Funds  
 N/A

- Regular Meeting (X)  
Work Session (X)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

COUNTY ACTION REQUESTED ON: Amendments to E-One Grinder Pump Station Specifications

HISTORY, FACTS, AND ISSUES: Lowndes County general requirements and standard specifications require the use of E-One grinder pumps in low-pressure sewer systems where gravity sewer is unavailable. In an effort upgrade and improve these pump stations staff recommends the following amendments be added to the general requirements and standard specifications effective August 15, 2018.

- Top of E-One pump basin must be a minimum of six inches above finish grade with grass.
- 1¼" stainless steel combo swing-check ball valve installed in valve box at finish grade level, within ten feet of right of way.
- 1¼" stainless steel braided flex connector to be utilized on tank discharge line.
- Tracing wire must be installed with service line from combo swing check to E-One tank.
- Power cable from control panel to E-One tank must be installed in schedule 40 conduit.

OPTIONS: 1. Approve amendments to general requirements and standard specifications.  
2. Board's Pleasure.

RECOMMENDED ACTION: Approve Amendments to General Requirements and Standard Specifications.

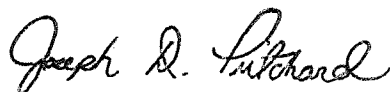
DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Ordinance Adopting Current Board of Health Rules

DATE OF MEETING: July 24, 2018

BUDGET IMPACT: 0

FUNDING SOURCE

Annual

Capital

N/A

Regular Meeting

Work Session

Recommendation

Policy/Discussion

Report

Other

COUNTY ACTION REQUESTED ON: Ordinance Adopting Current Board of Health Rules

HISTORY, FACTS AND ISSUES: In previous years, the Board of Commissioners has approved a County Ordinance adopting rules and regulations of the Board of Health for Lowndes County. The County Ordinance adopting these rules needs to be updated to incorporate current Board of Health Rules. For this reason, we request you approve the attached Ordinance adopting current Board of Health Rules.

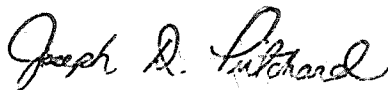
OPTIONS: 1. Approve attached Ordinance adopting current Board of Health Rules  
2. Redirect

RECOMMENDED ACTION: Approve attached Ordinance adopting current Board of Health Rules

DEPARTMENT: County Manager

Department Head: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: \_\_\_\_\_



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Solicitor-General's VOCA Supplemental Grant MOU

Regular Meeting (X)  
Work Session (X)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

DATE OF MEETING: July 23, 2018

BUDGET IMPACT: Zero

FUNDING SOURCE

- ( ) Annual
- ( ) Cash
- ( ) In-Kind

COUNTY ACTION REQUESTED ON: Solicitor-General's Office VOCA Supplemental Grant MOU

HISTORY, FACTS AND ISSUES: The Solicitor-General's Office appeared before the Board of Commissioners on June 12, 2018 and was approved to apply for the VOCA Supplemental Grant. The award period is July 01- September 30, 2018. This is a supplemental award and will not be renewed yearly. The match will be satisfied by In-Kind volunteer hours. The SG's office will utilize these funds by sending all three Victim Advocates to the Georgia Commission of Family Violence statewide conference in September 2018. This grant was approved and the SG's office requests the board's approval of the MOU and the Chairman's signature to execute the grant.

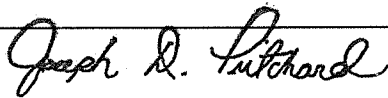
OPTIONS: 1. Approve and sign off on Solicitor-General's VOCA Supplemental Grant MOU  
2. Board's Pleasure

RECOMMENDED ACTION: Option 1

DEPARTMENT: Solicitor-General's Office

Department Head: Justo C. Cabral, III

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: \_\_\_\_\_