

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, MONDAY, JULY 9, 2018, 8:30 a.m.
REGULAR SESSION, TUESDAY, JULY 10, 2018, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session- June 25, 2018
- b. Regular Session- June 26, 2018

5. **Appointments**

- a. Keep Lowndes/Valdosta Beautiful

Appoint members

Documents:

[KEEP LOWNDES VALDOSTA BEAUTIFUL APPOINTMENTS.PDF](#)

6. **Public Hearing**

- a. REZ-2018-13 Sims, 4893 Phillips Rd. & 4877 Beaver Ln., E-A To R-1, Well/Septic, ~4.65 Acres

TRC Recommendation: Approval

GLPC Recommendation: Approval

Documents:

[REZONING CASE REZ-2018-13.PDF](#)

- b. REZ-2018-14 Coventry Villas, Mulligan Rd, R-A, R-1 To P-D, County Water And Sewer, ~8.57 Acres

TRC Recommendation: Approval with 1 Condition (Sidewalk)

GLPC Recommendation: Approval with 1 Condition (Sidewalk)

Documents:

[REZONING CASE REZ-2018-14.PDF](#)

7. **For Consideration**

a. ACCG-IRMA Property And Liability Renewal

Approval of renewal

Documents:

[ACCG IRMA LIABILITY PROGRAM RENEWAL.PDF](#)

b. Evidence Based Associates Service Agreement

Request authorization for the Chairman to sign the Agreement for Service with Evidence Based Associates.

Documents:

[EVIDENCE BASED ASSOCIATES SERVICE AGREEMENT.PDF](#)

c. Pine Grove Lift Station Pump

Approval of pump repair

Documents:

[PINE GROVE LIFT STATION PUMP.PDF](#)

d. Ordinance Adopting Current Board Of Health Rules

Approval of Ordinance adopting current Board of Health rules

Documents:

[ORDINANCE ADOPTING CURRENT BOARD OF HEALTH RULES.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name And Address**

10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Keep Lowndes/Valdosta Beautiful Appointments

DATE OF MEETING: July 10, 2018

BUDGET IMPACT: \$0

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting (X)
- Work Session (X)
- Recommendation ()
- Policy/Discussion ()
- Report ()
- Other ()

COUNTY ACTION REQUESTED ON: Appointment of Board members

HISTORY, FACTS AND ISSUES: This agenda item is for two (2) County appointed Keep Lowndes/Valdosta Beautiful Board positions.

The first is for the expired term of Vivian Miller-Cody. Her term expired June 30, 2018, and she would like to be reappointed to another three (3) year term.

The second position is for the expired term of Adam Floyd. His term expired June 30, 2018, and he does not seek reappointment. Three applications (Tracy Chapman, Regina Kimbrough, Travis Morgan) are included for consideration for this position.

OPTIONS:

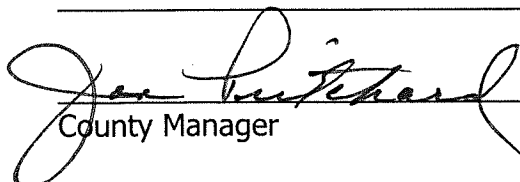
- 1.Reappoint Vivian Miller-Cody to a new three (3) year term (L-21 position--will expire June 30, 2021).
- 2.Appoint either Tracy Chapman, Regina Kimbrough, or Travis Morgan to fill the expired term of Adam Floyd (L-21—will expire June 30, 2021).
- 3.Board's pleasure.

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Keep Lowndes/Valdosta Beautiful

Department Head: H. Aaron Strickland

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT: Rezoning Case REZ-2018-13

DATE OF MEETING: July 10th 2018

Regular Meeting (x)
Work Session (x)
Recommendation (x)
Policy/Discussion ()
Report ()

BUDGET IMPACT:

FUNDING SOURCE:

() Annual () SPLOST () Capital (X) N/A

ACTION REQUESTED ON:

REZ-2018-13 Sims, 4893 Phillips Rd. & 4877 Beaver Ln.
E-A to R-1, Well/Septic, ~4.65 acres

HISTORY, FACTS AND ISSUES:

This request represents a change in zoning on three properties from Estate Agricultural (E-A) to Low Density Residential (R-1). The general motivation in this case is so that three family member properties can be reconfigured into two and made conforming to applicable regulations. Pending zoning approval, the subject properties are proposed to be reconfigured into a ~2.14 acre lot (Combined Tract 1), and a ~2.51 acre lot (Combined Tract 2). Phillips Road is a County Maintained, unimproved local road (750 to 1,500 vehicles per day). It should be noted that Phillips Rd is slated to be paved. Concerning the 2030 Comprehensive Plan Future Development Map the subject property is depicted as a Rural Residential Area. Per Comprehensive Plan guidance R-1 zoning is listed as a permitted zoning within that Character Area. Factors for consideration include the following: 1) The precedent of R-1 zoning on the adjacent properties to the west, 2) The future paving of Phillips Road, and 3) The property owners' intent and the improvement of adding the Phillips Road access to combined Tract 2. Overall, Planning found this request consistent with the Comprehensive Plan. The TRC reviewed this application and recommended/noted the following:


Division with Recommendation	Planning	Zoning	Engineering	Utilities
	Approval	Approval	Approval	Approval
	Board of Health	Fire/Rescue	Inspections	
	Approval	Approval	Approval	

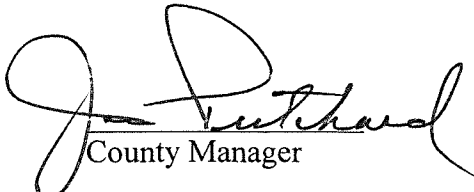
At the June regular GLPC meeting one of the applicants spoke in favor of the case and no one spoke against it. After questioning related to the Comprehensive Plan and zoning requirements, the GLPC recommended for approval of the request unanimously by an 8-0 vote.

OPTIONS: 1. Approve 2. Approve with Conditions 3. Table 4. Deny

RECOMMENDED ACTION: Option #1 Approve

DIVISION: Planning

Contributing Staff: Jason Davenport 
Molly Stevenson
Sharon Griffith
VALOR


County Manager

Action by the Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT: Rezoning Case REZ-2018-14

DATE OF MEETING: July 10th 2018

Regular Meeting (x)
Work Session (x)
Recommendation (x)
Policy/Discussion ()
Report ()

BUDGET IMPACT:

FUNDING SOURCE:

() Annual () SPLOST () Capital (X) N/A

ACTION REQUESTED ON:

REZ-2018-14 Coventry Villas, Mulligan Rd
R-A, R-1 to P-D, County Water and Sewer, ~8.57 acres

HISTORY, FACTS AND ISSUES:

This request represents a change in zoning on the subject property from Residential Agriculture (R-A) and Low Density Residential (R-1) to Residential Planned Development (PD). The general motivation in this case is for the development of up to 35 single-family dwellings. For reference, the applicant's proposed site plan is attached for consideration. The pursuit of PD zoning is mainly due to the size and width of the proposed lots. For reference, the proposed subdivision concept and housing product is proposed to be similar to the existing one story single-family lots in the Barrington subdivision off of Barrington Drive (Northeast of the subject property off of Old Pine Rd) with the exception that at least 1 car garages will be required for each residence. Proposed access for the subject property is slated to/from Mulligan Road and Coventry Drive. Mulligan Rd is a paved County minor collector (1,500-3,000 AADT) and Coventry Drive is a paved County local road (750-1,500 AADT). Concerning the 2030 Comprehensive Plan Future Development Map the subject property is within the Urban Service Area and depicted as a Suburban Area Character Area. Per Comprehensive Plan guidance PD zoning is currently listed as a permitted zoning within a Suburban Area Character Area. Factors for consideration include the following: 1) The precedent set for future growth in the area 2) The utilization of water and sewer services 3) The potential impacts on and compatibility with existing residences in the area 4) The economic impact and potential investment in the subject property and 5) The pursuit of affordable housing and the relationship of affordability and lot size 6) the size and shape of the subject property 7) the proposed residential density (Similar to R-10) and 8) the increase in lot sizes (~5,000 sqft) and decrease in number of residences (38-35) since the initial proposal.

The TRC reviewed this application and recommended/noted the following:

Division with Recommendation	Planning	Zoning	Engineering	Utilities
	Approval ¹	Approval	Approval	Approval
	Health	Fire/Rescue	Inspections	
	Approval	Approval	Approval	
Other Comments with (Source)	This request is overall consistent with the Comprehensive Plan. (Planning)			

¹ Staff originally recommended for a sidewalk extension condition. After the GLPC meeting the developer modified the site plan to show the sidewalk extended thus making the proposed condition unnecessary. The recommended condition was as follows: The sidewalk depicted along Road 1 will be extended ~125' to the southwest and be installed to the intersection of Road 1 and Coventry Drive. The sidewalk shall be required to be installed with the development of the adjacent section of Road 1.


At the June regular GLPC meeting the developer's engineer and property owner spoke in favor of the case and two adjacent neighbors spoke against it. The overall concerns of those speaking against the case were not overall opposition to the project. Their concerns focused on privacy, proposed buffering and landscaping, entrance alignment and spacing, and potential impacts of car lights onto adjacent properties. Ultimately, the GLPC recommended for approval of the request with the originally recommended sidewalk related condition by an 8-0 vote. The discussion and comments amongst the GLPC and staff dominantly focused on the density, sidewalk, entrance alignment, and landscaping and buffering. It should be noted that since the GLPC meeting, the attached site plan has been updated. The most substantial updates show a more accurate entrance alignment along Mulligan Rd, the addition of a landscaped buffer at the main entrance near the adjacent neighbor's residence, the extension of the sidewalk along Road 1 (Please See Footnote #1), and a potential neighborhood sign location.

OPTIONS:

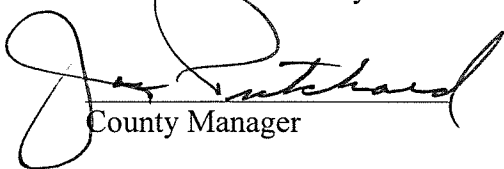
- 1. Approve
- 2. Approve with Conditions
- 3. Table
- 4. Deny

RECOMMENDED ACTION: TRC Option #1 Approval
GLPC Option #2

DIVISION: Planning

Contributing Staff: Jason Davenport 
Molly Stevenson
Sharon Griffith
VALOR

Action and Motion by the Board: _____


County Manager

Action by the Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: ACCG IRMA Liability Program Renewal

DATE OF MEETING: July 10, 2018

Work Session (X)
Regular Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

BUDGET IMPACT: \$676,423.00
FUNDING SOURCE: General Fund
(X) Annual
() Capital
() N/A

COUNTY ACTION REQUESTED ON: The renewal premium for Property, Automobile, Machinery and General Liability for Public Officials and Law Enforcement.

HISTORY, FACTS AND ISSUES: The County has participated in the ACCG-IRMA Insurance Program (a non-profit, Georgia County government owned insurance fund) since 1993. At this year's renewal the county receives both a safety credit of \$10,000.00 and dividend credits of \$92,080.00 totaling \$102,080.00 of program credits.

The attached represents a quote for a complete blanket of liability and property insurance coverage at current deductible levels.

OPTIONS: 1. Renew at current deductible levels which are \$2,500.00 per occurrence on all lines except for \$5,000.00 per occurrence for Law Enforcement Liability (LEL) and Public Official Liability (POL).

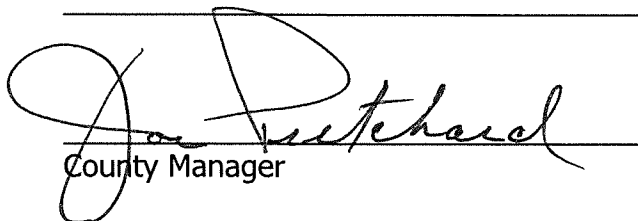
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kevin L. Beals

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Evidence Based Associates Service Agreement

DATE OF MEETING: July 10, 2018

BUDGET IMPACT: None

FUNDING SOURCE

- Annual
- Capital
- CJCC Grant Funding – (\$420,000.00)

- Regular Meeting
- Work Session
- Recommendation
- Policy/Discussion
- Report
- Other

COUNTY ACTION REQUESTED ON: Evidence Based Associates Service Agreement

HISTORY, FACTS AND ISSUES: In April 2018, following approval by the Board of Commissioners, Lowndes County submitted a funding proposal to the Criminal Justice Coordinating Council (CJCC) on behalf of the Lowndes County Juvenile Court for additional funding to continue providing diversionary programs which were started utilizing FY2014 grant funding. As part of the application process the Board of Commissioners also entered into a Memorandum of Understanding with Evidence Based Associates (EBA) to utilize their services if funding for programs was awarded. Lowndes County was recently notified that their application had been selected for funding. EBA has submitted a service agreement which outlines the scope of work they will provide as well as administrative procedures such as billing. Upon approval of this agreement EBA will continue providing Functional Family Therapy Services to Lowndes County youth referred through the Lowndes County Juvenile Court system.

For FY2019 Lowndes County was awarded \$420,000.00 in funding for these program services. While this is less than requested it is consistent with the amount expended by Lowndes County each of the last 2 years. This grant program requires no matching funds on the part of Lowndes County but is a reimbursement grant. This means that Lowndes County will be billed monthly by EBA and will submit a reimbursement request once the monthly invoices have been paid.

- OPTIONS: 1. Authorize Chairman to sign the Agreement for Service.
2. Board's Pleasure

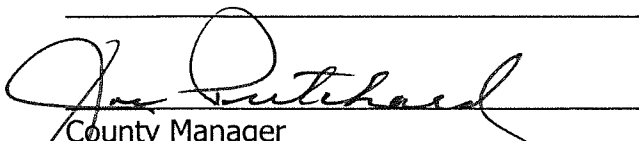
RECOMMENDED ACTION: Option 1.

DEPARTMENT: Emergency Management

Department Head: Ashley Tye



ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager
Action Taken By Board: _____

LOWNDES COUNTYBOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Pine Grove Lift Station Pump

DATE OF MEETING: July 10, 2018

BUDGET IMPACT: \$12,671.60

FUNDING SOURCE

- Annual SPLOST VII
 Capital
 N/A

- Regular Meeting (X)
Work Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

COUNTY ACTION REQUESTED ON: Pine Grove Lift Station Pump

The Pine Grove lift station is a duplex station on our trunk line that serves the Bemiss, North Lowndes area. This station is currently running on one pump. The pump out of service is a 30 horsepower Flygt pump. We have a quote from Xylem Inc. to repair this pump for \$12,671.60. Additionally, we have a quote for a new replacement pump from Xylem Inc. for \$25,438.00. Staff recommends the pump be repaired for \$12,671.60.


- OPTIONS: 1. Approve Pump Repair
2. Board's Pleasure

RECOMMENDED ACTION: Approve pump repair for \$12,671.60

DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Ordinance Adopting Current Board of Health Rules

DATE OF MEETING: July 10, 2018

BUDGET IMPACT: 0

FUNDING SOURCE

() Annual

() Capital

(X) N/A

Regular Meeting (X)

Work Session (X)

Recommendation (X)

Policy/Discussion (X)

Report ()

Other ()

COUNTY ACTION REQUESTED ON: Ordinance Adopting Current Board of Health Rules

HISTORY, FACTS AND ISSUES: In previous years, the Board of Commissioners has approved a County Ordinance adopting rules and regulations of the Board of Health for Lowndes County. The County Ordinance adopting these rules needs to be updated to incorporate current Board of Health Rules. For this reason, we request you approve the attached Ordinance adopting current Board of Health Rules.

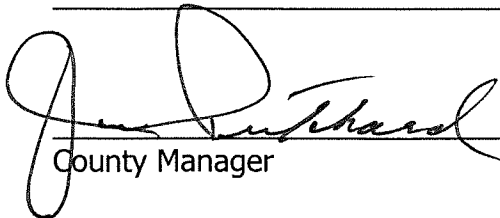
OPTIONS: 1. Approve attached Ordinance adopting current Board of Health Rules
2. Redirect

RECOMMENDED ACTION: Approve attached Ordinance adopting current Board of Health Rules

DEPARTMENT: County Manager

Department Head: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____