

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, MONDAY, JUNE 7, 2021, 8:30 a.m.  
REGULAR SESSION, TUESDAY, JUNE 8, 2021, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session - May 24, 2021 & Regular Session - May 25, 2021

5. **Appointment**

- a. Valdosta-Lowndes County Parks And Recreation Authority

Documents:

[VALDOSTA-LOWNDES COUNTY PARKS AND RECREATION AUTHORITY -  
.PDF](#)

6. **For Consideration**

- a. Agreement For HVAC Service For Additional Lowndes County Buildings

Documents:

[AGREEMENT FOR HVAC SERVICE FOR ADDITIONAL LOWNDES COUNTY  
BUILDINGS.PDF](#)

- b. Acceptance Of Quit Claim Deeds For A Portion Of Gaines Lane

Documents:

[ACCEPTANCE OF QUIT CLAIM DEEDS FOR A PORTION OF GAINES  
LANE.PDF](#)

- c. Insolvent List - Tax Commissioner

Documents:

[INSOLVENT LIST - TAX COMMISSIONER - .PDF](#)

7. **Bid**

- a. Fender Road Improvement Project

Documents:

[FENDER ROAD IMPROVEMENT PROJECT.PDF](#)

8. **Reports - County Manager**
9. **Citizens Wishing To Be Heard-Please State Your Name And Address**
10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Valdosta-Lowndes County Parks and Recreation Authority

DATE OF MEETING: June 8, 2021

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Appointing/Reappointing a Member

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HISTORY, FACTS AND ISSUES: Mr. Bubba Highsmith's appointment to the Valdosta-Lowndes County Parks and Recreation Authority will expire on June 30, 2021. Mr. Highsmith has expressed an interest in being reappointed to the authority.

OPTIONS: 1. Appoint/Reappoint a Member  
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Paige Dukes

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Agreement for HVAC Service for Additional Lowndes County Buildings

DATE OF MEETING: June 8, 2021

Work Session/Regular Session

BUDGET IMPACT: \$28,842.00 per year

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Agreement of HVAC Service for Additional Lowndes County Buildings

HISTORY, FACTS AND ISSUES: Lowndes County recently entered into an agreement with ABM for an energy management project that will include upgrades of HVAC equipment in a number of facilities as well as maintenance for a period of time. There are a number of buildings that were not part of the original agreement that require an HVAC service agreement. ABM has provided an agreement to extend HVAC service to these facilities for two years, beginning June 1, 2021 and ending May 31, 2023. The additional buildings include six volunteer fire stations, the 4-H camp, the wastewater treatment plant, the old EMA house, the old Regional Commission building and four library buildings.

OPTIONS: 1. Accept the agreement from ABM to provide HVAC services and authorize the Chairman to sign the contract  
2. Board's Pleasure

RECOMMENDED ACTION: Accept

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Acceptance of Quit Claim Deeds for a portion of Gaines Lane

DATE OF MEETING: June 8, 2021

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Accept Quit Claim Deeds for a portion of Gaines Lane

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HISTORY, FACTS AND ISSUES: The Lowndes County Engineering Department along with the County Attorney's office has developed and executed quit claim deeds for the private dirt portion of Gaines Lane. If accepted, the Board will also need to adopt the attached resolution and this portion of Gaines Lane will be added to the Lowndes County Road Inventory for maintenance.

OPTIONS: 1. Accept Quit Claim Deeds and Adopt the Resolution to add the dirt portion of Gaines Lane to the Lowndes County Road Inventory for Maintenance  
2. Board's Pleasure

RECOMMENDED ACTION: Accept

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Insolvent List - Tax Commissioner

DATE OF MEETING: June 8, 2021

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Insolvent List

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HISTORY, FACTS AND ISSUES: Please find the Lowndes County insolvent listings enclosed per OCGA 48-3-21 which sets the Statute of Limitations of delinquent taxes at 7 years. This means that we cannot levy or enforce any collection action based on the lien. Any Ad Valorem tax delinquencies 7 or more years old can't be levied upon. Personal property and heavy equipment taxes also cannot be levied against if the property has been moved or sold out of Lowndes County. Mobile homes cannot be levied against if they have been moved or sold out of Lowndes County or destroyed. The paving fees are collected for Lowndes County and are not a tax, but they have been delinquent since 2010.

The Tax Commissioner requests that the included 2021 Insolvent property tax list be addressed at the next Lowndes County Board of Commissioners Meeting for approval of write off of the taxes and associated late fees.

The following are the total base tax amounts requested for approval:

Real Estate	\$27,962.96
Personal Property	\$372,405.81
Mobile Homes	\$26,953.57
Heavy Equipment	\$3,242.71
Paving	\$7,258.25
Total	\$437,823.30

Attached are all late fees associated with the accounts on the insolvent list. These fees will also need to be written off with the base tax amount.

- OPTIONS: 1. Approve  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Office of the Tax Commissioner

DEPARTMENT HEAD: Rodney Cain

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Fender Road Improvement Project

DATE OF MEETING: June 8, 2021

Work Session/Regular Session

BUDGET IMPACT: \$618,767.14

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Paving of Fender Road

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HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for paving on Fender Road. Fender Road will be paved from Whitewater Road to its intersection with Williams School Road. The project will consist of clearing, grading, drainage, limerock base, and asphalt paving. Vendors present for the Pre-bid meeting held on 5/14/2021 were Reames and Son Construction, The Scruggs Company, and Southland Contractors. We received three (3) bids on 5/27/21.

The Scruggs Company \$618,767.14  
Reames and Son \$622,669.70  
Southland Contractors \$787,431.32

OPTIONS: 1. Accept Bid Proposal from the Scruggs Company and authorize the Chairman to sign the contract  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: