

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, MONDAY, MAY 8, 2017, 8:30 a.m.  
REGULAR SESSION, TUESDAY, MAY 9, 2017, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Peace Officers Memorial Week Proclamation Presentation**

5. **Minutes For Approval**

- a. Work Session- April 10, 2017
- b. Regular Session- April 11, 2017

6. **Appointments**

- a. Valdosta-Lowndes County Zoning Board Of Appeals (ZBA)- Two County Appointments

Appoint two members to the board.

Documents:

[VALDOSTA- LOWNDES COUNTY ZONING BOARD OF APPEALS \(ZBA\)- TWO COUNTY APPOINTMENTS.PDF](#)

7. **Public Hearing**

- a. REZ-2017-04 Rieffel, Johnson Rd SE, R-1 And CON To E-A, Well And Septic, ~5 Acres

TRC Recommendation: Various

GLPC Recommendation: Approval (Conditions)

Documents:

[REZONING CASE REZ-2017-04.PDF](#)

- b. REZ-2017-05 Jay Carter, R-A To R-1, Well And Septic, 1.46 Acres

TRC Recommendation: Approval  
GLPC Recommendation: Approval

Documents:

[REZONING CASE REZ-2017-05.PDF](#)

## 8. **For Consideration**

- a. Declaration Of And Authorization To Dispose Of Surplus Items

Declare the items surplus and authorize disposal

Documents:

[DECLARATION OF AND AUTHORIZATION TO DISPOSE OF SURPLUS ITEMS.PDF](#)

- b. Quit Claim Deed For Excess Right Of Way Off Boring Pond Lane

Authorize Chairman to sign Quit Claim Deed

Documents:

[QUIT CLAIM DEED FOR EXCESS RIGHT OF WAY OFF BORING POND LANE.PDF](#)

- c. Consideration Of Regional T-SPLOST

Take action to support or oppose Regional T-SPLOST.

Documents:

[CONSIDERATION OF REGIONAL T-SPLOST.PDF](#)

- d. Highway 84 Lift Station Pump Repair

Highway 84 lift station pump is out of service. This is a 70hp pump. Staff has received a quote for \$16,687.20 to repair the pump.

Documents:

[HWY 84 LIFT STATION PUMP.PDF](#)

## 9. **Bid**

- a. Bids And Contract For The Construction Of A New Naylor Community Center

Bids and Contract for the construction of a new Naylor Community Center.

Documents:

[BIDS AND CONTRACT FOR THE CONSTRUCTION OF A NEW NAYLOR COMMUNITY CENTER.PDF](#)

## 10. **Reports - County Manager**

## 11. **Citizens Wishing To Be Heard-Please State Your Name And Address**

## 12. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Valdosta/Lowndes County Zoning Board of Appeals (ZBA) - Two County  
Appointments

DATE OF MEETING: May 9, 2017

BUDGET IMPACT \$  
FUNDING SOURCE  
    ( ) Annual  
    ( ) Capital  
    (X) N/A

Regular Meeting (X)  
Work Session (X)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

COUNTY ACTION REQUESTED ON: Two County Appointments – Valdosta/Lowndes County ZBA

HISTORY, FACTS AND ISSUES: Mrs. Gretchen Quarterman and Dr. Willie Houseal's three-year term on the Valdosta/Lowndes County Zoning Board of Appeals expired on May 7, 2017. Mrs. Quarterman currently serves as the Vice-Chairman, and has expressed her desire to continue to serve at the Board of Commissioner's pleasure. Her re-appointment is supported by the ZBA. (Please see attachment)

Serving the ZBA for nine (9) years, Dr. Houseal has decided to surrender his seat and pursue other opportunities.

Mrs. Victoria Copeland, Mr. Michael Cooper, and Mr. Mike Elkins have all expressed an interest in serving on the ZBA.

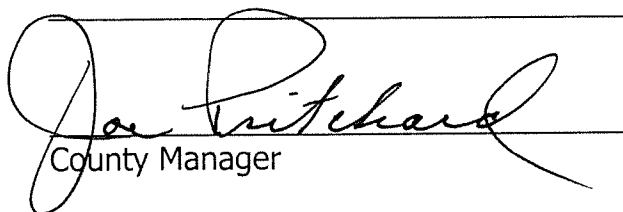
OPTIONS: Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Zoning

Department Head: Carmella Braswell

ADMINISTRATIVE COMMENTS AND RECOMMENDATION: \_\_\_\_\_

  
County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM

SUBJECT: Rezoning Case REZ-2017-04

DATE OF MEETING: May 9<sup>th</sup> 2017

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual ( ) SPLOST ( ) Capital (X) N/A

Regular Meeting (x)  
Work Session (x)  
Recommendation (x)  
Policy/Discussion ( )  
Report ( )

ACTION REQUESTED ON:

REZ-2017-04 Rieffel, Johnson Rd SE  
R-1 and CON to E-A, Well and Septic, ~5 acres

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HISTORY, FACTS AND ISSUES:

This case represents a change in zoning on a ~5 acre property from Low Density Residential zoning (R-1) and Conservation District (CON) to Estate Agricultural (E-A) zoning. The main motivation for the request is so that the potential owner has the ability to live and have livestock on the subject property. The subject property possesses road frontage on Johnson Rd SE. Johnson Rd SE is classified as a minor collector<sup>1</sup>. Typical traffic flow capacity of a minor collector is between 1,500 and 3,000 AADT<sup>2</sup>. Concerning the 2030 Comprehensive Plan Future Development Map, the subject property is within the Rural/Residential and Park/Recreation/Conservation Character Area and is outside the Urban Service Area. Per Comprehensive Plan guidance E-A zoning is listed as a permitted zoning district within both of those Character Areas. Portions of this property are in the 100 year flood zone and are depicted with wetlands. The TRC reviewed this application and recommended/noted the following:

Division with Recommendation	Planning	Zoning	Engineering	Utilities
	Approval with Conditions	Approval with Condition	Approval	Approval
	Health Approval	Fire/Rescue Approval	Inspections Approval	
Recommended Conditions with (Source)	Planning Recommended Conditions 1. The property to the east of the wetland boundary be rezoned to CON. (Planning) 2. The property to the west of the wetland boundary be rezoned to R-A. (Planning)  Zoning Recommended Condition 1. The subject property will be rezoned to R-A. (Zoning)			

<sup>1</sup> Road classifications are determined by the Lowndes County Thoroughfare Plan.

<sup>2</sup> Per GDOT definition the Annual Average Daily Traffic (AADT) is the average number of vehicles that pass by a counter during a 24-hour period in a certain year.



LOWNDES COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM

SUBJECT: Rezoning Case REZ-2017-05

DATE OF MEETING: May 9<sup>th</sup> 2017

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual ( ) SPLOST ( ) Capital (X) N/A

Regular Meeting (x)  
Work Session (x)  
Recommendation (x)  
Policy/Discussion ( )  
Report ( )

ACTION REQUESTED ON:

REZ-2017-05 Jay Carter  
R-A to R-1, Well and Septic, 1.46 acres

**HISTORY, FACTS AND ISSUES:**

This case represents a change in zoning on a 1.46 acre portion of a ~6 acre piece of property from Residential Agricultural (R-A) zoning to Low Density Residential (R-1) zoning. The main motivation behind the request is to be able to subdivide the subject property for its independent sale. The subject property possesses road frontage on Madison Hwy (SR 31) and Briggston Rd. Briggston Rd is a paved county local road and Madison Hwy (SR 31) is a state maintained minor arterial road. Typical traffic flow capacity of a minor arterial is less than 6,000 AADT, while traffic flow on a county local road is 750-1500 AADT. Per GDOT definition the Annual Average Daily Traffic (AADT) is the average number of vehicles that pass by a counter during a 24-hour period in a certain year. Concerning the 2030 Comprehensive Plan Future Development Map the subject property is within the Urban Service Area and depicted as within a Suburban Area Character Area. Per Comprehensive Plan guidance R-1 zoning is listed as a permitted zoning district within a Suburban Area Character Area. With this request the adjacent residential development and zoning should be considered. The TRC reviewed this application and recommended/noted the following:

Division with Recommendation	Planning	Zoning	Engineering	Utilities
	Approval	Approval	Approval	Approval
	Board of Health	Fire/Rescue	Inspections	
	Approval	Approval	Approval	
Recommended Conditions with (Source)	None			
Other Comments with (Source)	This application is overall consistent with the Comprehensive Plan (Planning).			


At their April regular meeting the GLPC reviewed this request and ultimately recommended for its approval by an 8-0 vote. During the public hearing portion of the request no one spoke for or against the case.

OPTIONS:

1. Approve      2. Approve with Conditions      3. Table      4. Deny

RECOMMENDED ACTION: Option #1 Approve

DIVISION: Planning

County Planner: Jason Davenport   
Trinni Amiot  
Sharon Griffith  
VALOR

  
County Manager

Action by the Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Declaration of and Authorization to Dispose of Surplus Items

DATE OF MEETING: May 9, 2017

BUDGET IMPACT: n/a

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting (X)
- Work Session (X)
- Recommendation ( )
- Policy/Discussion ( )
- Report ( )
- Other ( )

COUNTY ACTION REQUESTED ON: Declaration of and Authorization to Dispose of Surplus Items

HISTORY, FACTS AND ISSUES: Finance has received a list of items from various departments that are no longer in use by the County. This list includes computers, printers, desks, cellular phones, MIFIs and various other items. Staff is requesting that this equipment be declared surplus so that it may be disposed of. The majority of items will be sold as surplus. Attached is a list of the items included in this request.

OPTIONS: (1) Declare the items surplus and authorize disposal  
(2) Board's pleasure

RECOMMENDED ACTION: (1) Declare the items surplus and authorize disposal

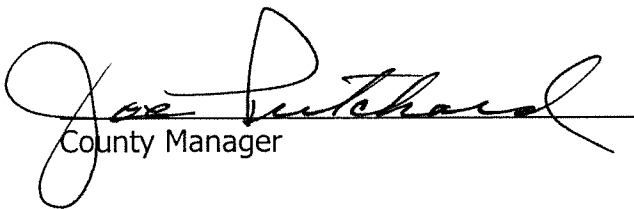
DEPARTMENT: Finance

Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Quit Claim Deed for Excess Right of Way off Boring Pond Lane

DATE OF MEETING: May 9, 2017

BUDGET IMPACT: N/A

FUNDING SOURCE

- Annual                       Splost VII  
 Capital                       Jail Construction Funds  
 N/A

- Regular Meeting (X)  
Work Session (X)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

COUNTY ACTION REQUESTED ON: Quit Claim Deed for excess right of way

HISTORY, FACTS, AND ISSUES: Lowndes County has received a request from the property owner to quitclaim deed to him the excess right of way that will be created as a result of the upcoming Boring Pond Lane Paving Project.

The requested quit claim deed is attached along with a legal description and a map of the property referenced in the quit claim deed.

- OPTIONS: 1. Authorize Chairman to sign Quit Claim Deed  
2. Board's Pleasure.

RECOMMENDED ACTION: Authorize Chairman to sign Quit Claim Deed

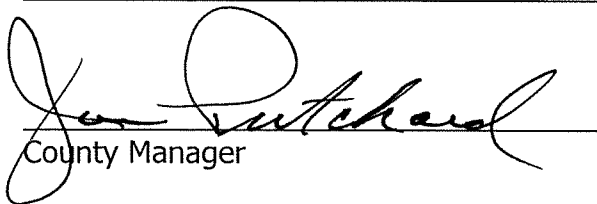
DEPARTMENT: Engineering

Department Head: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Consideration of Regional T-SPLOST

DATE OF MEETING: May 9, 2017

Regular Meeting (X)  
Work Session (X)  
Recommendation(X)  
Policy/Discussion ( )  
Report ( )

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual     SPLOST VII  
 Capital  
 N/A

COUNTY ACTION REQUESTED ON: Consideration of Regional T-SPLOST

HISTORY, FACTS AND ISSUES: According to House Bill 170, counties within a Regional Commission District have the option to institute a Regional T-SPLOST. The Georgia Department of Transportation is requesting action to be taken either in favor of or opposed to a Regional T-SPLOST. If ten (10) of the eighteen (18) regional counties fail to get support for a Regional T-SPLOST, then individual counties can initiate an independent T-SPLOST.

- OPTIONS:    1. Take action to support or oppose a Regional T-SPLOST.  
              2. Board's Pleasure

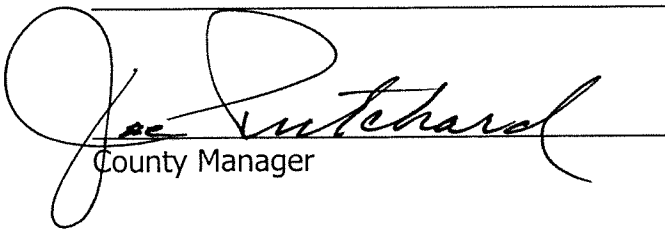
RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Engineering

County Engineer: Michael B. Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Hwy 84 Lift Station Pump

DATE OF MEETING: May 9, 2017

BUDGET IMPACT: \$16,687.20

FUNDING SOURCE

- Annual                       SPLOST VII  
 Capital  
 N/A

- Regular Meeting (X)  
Work Session (X)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

COUNTY ACTION REQUESTED ON: Hwy 84 Lift Station Pump Repair

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HISTORY, FACTS, AND ISSUES: Hwy 84 lift station is a duplex station that is currently running on one pump. The pump that is out of service is a 70 horsepower Flygt pump. The county has a quote from Xylem Inc. to repair this pump for \$16,687.20. Additionally, the county has a quote for a new 70 horsepower pump from Xylem for \$48,244.00. Staff recommends the pump be repaired at a cost of \$16,687.20.

- OPTIONS: 1. Approve Pump Repair  
2. Board's Pleasure

RECOMMENDED ACTION: Approve pump repair from Xylem Inc. for \$16,687.20

DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Bids and Contract for the Construction of a New Naylor Community Center

DATE OF MEETING: May 9, 2017

BUDGET IMPACT: \$255,997.00

FUNDING SOURCE

- Annual                       SPLOST VII  
 Capital  
 N/A

- Regular Meeting   
Work Session   
Recommendation   
Policy/Discussion   
Report   
Other

COUNTY ACTION REQUESTED ON: Bids and Contract for the Construction of a New Naylor Community Center

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HISTORY, FACTS, AND ISSUES: The Naylor Community Center project was approved on the SPLOST VII referendum. Staff received bids on March 14, 2017.

Kellerman Construction - \$299,632.00 and 150 days  
S.C. Barker Construction - \$330,400.00 and 150 days  
Chuck Smith & Son Construction - \$338,180.00 and 180 days  
Quillian Powell Construction - \$354,000.00 and 135 days

Staff has been working with the low bidder (Kellerman Construction) to value engineer the project. Currently, staff has value engineered a total amount of \$43,635.00. Staff is currently working on additional value engineered items with the contractor, but recommends moving forward with the contract at \$255,997.00 and future value engineered items will come as a deductive change order. Kellerman Construction has agreed to hold the bid price and current value engineered items until May 12, 2017.

OPTIONS: 1. Approve Kellerman Construction's bid and contract for \$255,997.00.  
2. Boards Pleasure


RECOMMENDED ACTION: Approve Kellerman Construction bid and contract for \$255,997.00.

DEPARTMENT: Engineering

Presenting Staff: Chad McLeod  
Department Head: Mike Fletcher, P.E.

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_