

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, MONDAY, March 26, 2018, 8:30 a.m.  
REGULAR SESSION, TUESDAY, March 27, 2018, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session- March 12, 2018
- b. Regular Session- March 13, 2018

5. **Public Hearing**

- a. Street Lighting Ordinance

Recommended Action: Approval of the ordinance

Documents:

[STREET LIGHTING ORDINANCE.PDF](#)

6. **For Consideration**

- a. OneGeorgia Equity Fund Application

Approval of application

Documents:

[ONEGEORGIA EQUITY FUND APPLICATION.PDF](#)

- b. Adopt Resolution Accepting Infrastructure For Creekside West Subdivision Phase 3B

Adopt the Resolution

Documents:

[ADOPT RESOLUTION ACCEPTING INFRASTRUCTURE FOR CREEKSIDE WEST SUBDIVISION PHASE 3B.PDF](#)

- c. Memorandum Of Understanding For GDOT I-75 @ Lake Park-Bellville Rd. Project

Authorize the Chairman to sign the Agreement

Documents:

[MEMORANDUM OF UNDERSTANDING FOR GDOT I-75 AT LAKE PARK-BELLVILLE ROAD PROJECT.PDF](#)

d. Memorandum Of Understanding For GDOT I-75 @ Madison Hwy Project

Authorize the Chairman to sign the Agreement

Documents:

[MEMORANDUM OF UNDERSTANDING FOR GDOT I-75 AT MADISON HWY PROJECT.PDF](#)

e. Quit Claim Deed For Abandoned Drainage Easement Off Schoolhouse Pond Road

Authorize Chairman to sign Quit Claim Deed

Documents:

[QUIT CLAIM DEED FOR ABANDONED DRAINAGE EASEMENT OFF SCHOOLHOUSE POND ROAD.PDF](#)

f. Stone Creek Backup Well

Staff recommends purchasing the new pump, motor and installation from Shea Well and Pump.

Documents:

[STONE CREEK BACKUP WELL PUMP.PDF](#)

g. Purchase Of New Anti-Virus Software

Approval of purchase

Documents:

[PURCHASE OF NEW ANTI-VIRUS SOFTWARE.PDF](#)

h. Advanced Disposal Solid Waste Franchise

Approve proposed renewed Residential Solid Waste Franchise for Advanced Disposal Services Middle Georgia, LLC and authorize the Chairman to execute it on behalf of the County.

Documents:

[ADVANCED DISPOSAL SOLID WASTE FRANCHISE.PDF](#)

i. Deep South Solid Waste Franchise

Approve proposed renewed Residential Solid Waste Franchise for Deep South Sanitation, LLC and authorize the Chairman to execute it on behalf of the County.

Documents:

[DEEP SOUTH SOLID WASTE FRANCHISE.PDF](#)

j. Purchase Of CivicClerk Software From CivicPlus

Approval of purchase and agreement

Documents:

[PURCHASE OF CIVICCLERK SOFTWARE FROM CIVICPLUS.PDF](#)

7. **Bid**

a. Bid For Mid-Size Trucks For Public Works

Award the Bid to Cass Burch Valdosta

Documents:

[BID FOR MID-SIZE TRUCKS FOR PUBLIC WORKS DEPARTMENT.PDF](#)

b. Bid For Mini Excavator For The Utilities Department

Award the Bid to Nashville Tractor

Documents:

[BID FOR MINI EXCAVATOR FOR THE UTILITIES DEPARTMENT.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name And Address**

10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Street Lighting Ordinance

DATE OF MEETING: March 27<sup>th</sup>, 2018

BUDGET IMPACT:

FUNDING SOURCE:

- Annual     SPLOST  
 Capital  
 N/A

- Regular Meeting (x)  
Work Session (x)  
Recommendation (x)  
Policy/Discussion ( )  
Report ( )

ACTION REQUESTED ON: An Ordinance to replace the current Special Tax Lighting District Resolution

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HISTORY, FACTS AND ISSUES:

This request represents an attempt to replace the current Special Tax Lighting District Resolution with a Street Lighting Ordinance. The main motivation for this request is that the current fees associated with the program are not covering the expenses of operating the program. The current charges for the program, established by resolution in 1995, are an annual flat fee that appear as a line item on the property tax bills of either \$30.00 for standard lighting or \$53.50 for decorative lighting. Based on previous direction from County leadership the current fees are proposed to be increased and a new "enhanced decorative" lighting district is proposed to be added. The lots that are currently proposed to be converted to the new enhanced district are currently a part of the decorative tax lighting district category. For reference, copies of maps of each district type and the proposed new ordinance are attached.

	Current Fees	Proposed Fees
Standard Fees Per Lot	\$30.00	\$37.50
Basic Decorative Fees Per Lot	\$53.50	\$61.50
Enhanced Decorative Fees Per Lot	\$53.50	\$115.00

OPTIONS: 1. Approve    2. Approve with Conditions    3. Table    4. Deny

RECOMMENDED ACTION: Option #1 Approval of the Attached Ordinance

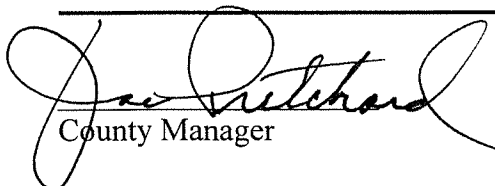
DIVISION: Planning

Contributing Staff: Jason Davenport  
Molly Stevenson  
Stephanie Black

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Administrative Comments and Recommendation:

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County Manager

Action by Board \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: OneGeorgia Equity Fund Application

DATE OF MEETING: March 27<sup>th</sup> 2018

BUDGET IMPACT:

FUNDING SOURCE:

(X) Annual    () SPLOST VII    () Capital    () N/A

Regular Meeting (x)  
Work Session (x)  
Recommendation (x)  
Policy/Discussion ( )  
Report ( )

ACTION REQUESTED ON:

OneGeorgia Equity Fund Application  
Davidson Road Property (~27 acres) / Moody AFB

HISTORY, FACTS AND ISSUES:


The Commission is requested to approve the attached Application to DCA for OneGeorgia Equity funds for \$820,000 to acquire ~27.34 acres of property located on the north side of Davidson Road between State Highway 125 and Moody Air Force Base. Thanks to efforts by leadership at the State level, the OneGeorgia funds will cover up to \$820,000 for the purchase of the property. The Lowndes County portion above the purchase price is estimated at approximately \$255,000. The local portion is dominantly aimed at demolition and clearance activities. The current end goal is to return the subject property to greenspace.

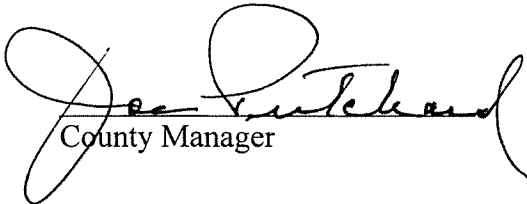
OPTIONS:

1. Approve Application as submitted
2. Redirect

RECOMMENDED ACTION: Option #1 Approve Application as submitted

DIVISION: Planning

Contributing Staff: Jason Davenport   
Mike Fletcher  
Chad McCloud  
Kelly Lane (DCA)  
Office of the County Manager  
Offices of the County Attorney

  
County Manager

Action by the Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Adopt Resolution accepting infrastructure for Creekside West Subdivision Phase 3B

DATE OF MEETING: March 27, 2018

Regular Meeting (X)  
Work Session (X)  
Recommendation(X)  
Policy/Discussion ( )  
Report ( )

BUDGET IMPACT: N/A

FUNDING SOURCE:

( ) Annual ( ) SPLOST VII  
( ) Capital  
(X) N/A

COUNTY ACTION REQUESTED ON: Adoption of Resolution accepting subdivision utilities for county maintenance

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HISTORY, FACTS AND ISSUES: Creekside West Phase 3B is located on Hwy 122, west of I-75. Engineering and utility staff have made the final inspection of the project, and the work is substantially complete. All roads will remain private, lots will be served by Lowndes County water and sewer. A punch list of construction items to be addressed has been provided to the contractor, and the final paperwork is in process at the time of agenda submittal (punch list corrections, payment for street signs). The final plat will not be signed for recording until all paperwork is received. Attached is a letter requesting acceptance of infrastructure for this subdivision

OPTIONS: 1. Adopt the Resolution  
2. Board's Pleasure

RECOMMENDED ACTION: Adopt the Resolution

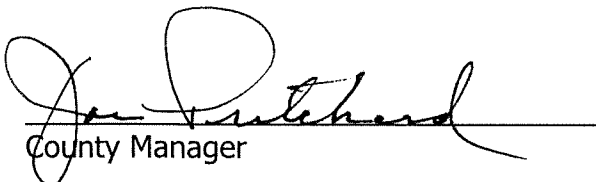
DEPARTMENT: Engineering

County Engineer: Michael B. Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Memorandum of Understanding for GDOT I-75 @ Lake Park-Bellville Road Project

DATE OF MEETING: March 27, 2018

Regular Meeting (x)

Work Session (x)

BUDGET IMPACT: N/A

Recommendation ( )

Policy/Discussion ( )

Report ( )

FUNDING SOURCE:

Annual  SPLOST VII

Capital

Grant Funding

COUNTY ACTION REQUESTED ON: Memorandum of Understanding for GDOT I-75 @ Lake Park-Bellville Road Project

HISTORY, FACTS AND ISSUES: This Agreement is between Lowndes County and The Georgia Department of Transportation for the work that is anticipated to be done to the county water and sewer system under this construction project. This agenda item is to authorize the signing of the Agreement.

OPTIONS: 1. Authorize the Chairman to sign the Agreement  
2. Board's Pleasure

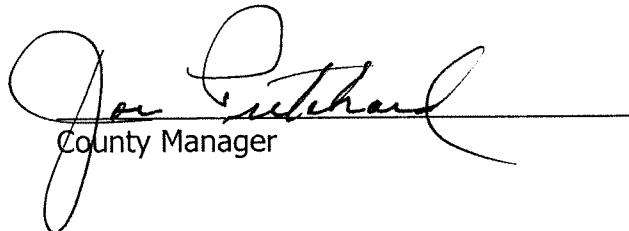
RECOMMENDED ACTION: Authorize the Chairman to sign the Agreement

DEPARTMENT: Engineering

County Engineer: Michael B. Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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\_\_\_\_\_

  
County Manager

Action Taken By Board: \_\_\_\_\_



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Memorandum of Understanding for GDOT I-75 @ Madison Hwy Project

DATE OF MEETING: March 27, 2018

Regular Meeting (x)  
Work Session (x)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual     SPLOST VII
- Capital
- Grant Funding

COUNTY ACTION REQUESTED ON: Memorandum of Understanding for GDOT I-75 @ Madison Hwy Project

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HISTORY, FACTS AND ISSUES: This Agreement is between Lowndes County and The Georgia Department of Transportation for the work that is anticipated to be done to the county water and sewer system under this construction project. This agenda item is to authorize the signing of the Agreement.

- OPTIONS:
- 1. Authorize the Chairman to sign the Agreement
  - 2. Board's Pleasure

RECOMMENDED ACTION: Authorize the Chairman to sign the Agreement

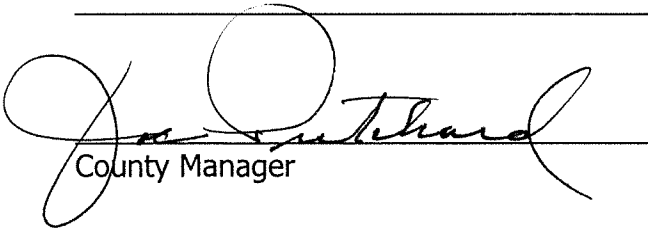
DEPARTMENT: Engineering

County Engineer: Michael B. Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Quit Claim Deed for Abandoned Drainage Easement off Schoolhouse Pond Road

DATE OF MEETING: March 27, 2018

BUDGET IMPACT: N/A

FUNDING SOURCE

- Annual                       Splost VII  
 Capital                       Jail Construction Funds  
 N/A

- Regular Meeting (X)  
Work Session (X)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

COUNTY ACTION REQUESTED ON: Quit Claim Deed for abandoned drainage easement

HISTORY, FACTS, AND ISSUES: When Schoolhouse Pond Road was paved in 2007, the drainage easement was reconfigured and the previous one abandoned. Lowndes County has prepared a Quit Claim Deed for the County's portion of the abandoned drainage easement. Attached is a Quit Claim Deed to release the abandoned drainage easement.

OPTIONS: 1. Authorize Chairman to sign Quit Claim Deed  
2. Board's Pleasure.

RECOMMENDED ACTION: Authorize Chairman to sign Quit Claim Deed

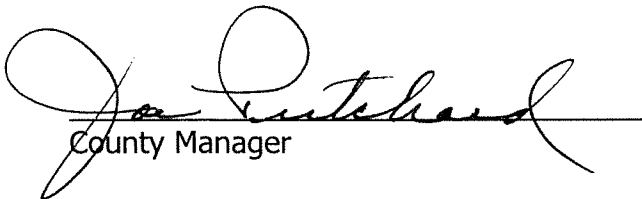
DEPARTMENT: Engineering

Department Head: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Stone Creek Backup Well Pump

DATE OF MEETING: March 27, 2017

BUDGET IMPACT: \$25,765.00

FUNDING SOURCE

- Annual                       SPLOST VII  
 Capital  
 N/A

- Regular Meeting (X)  
Work Session (X)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

COUNTY ACTION REQUESTED ON: Stone Creek Backup Well Pump

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HISTORY, FACTS, AND ISSUES: The Stone Creek backup well provides water to the North Lowndes System. The pump will not run for long periods and continues to trip out. After initial troubleshooting, Shea Well & Pump pulled the pump and determined the bearings had dropped, and a new pump & motor will be required. The cost of a new pump, motor and installation is \$25,765.00. Due to the emergency, staff recommends the Board of Commissioners approve the purchase of a new pump, motor, and installation for \$25,765.00 from Shea Well & Pump, paid from the capital budget.

- OPTIONS: 1. Approve Purchase of Well Pump and Motor  
2. Board's Pleasure

RECOMMENDED ACTION: Approve Purchase of Pump, Motor, and Installation from Shea Well & Pump

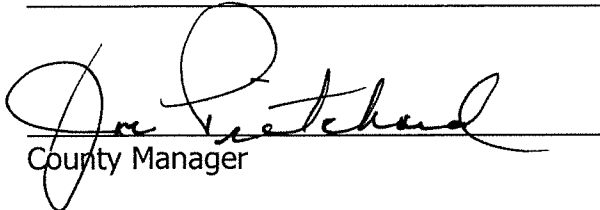
DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Purchase of New Anti-Virus Software

DATE OF MEETING: March 27, 2018

BUDGET IMPACT \$20,200.00

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting (X)
- Work Session (X)
- Recommendation ( )
- Policy/Discussion ( )
- Report ( )
- Other ( )

COUNTY ACTION REQUESTED ON: Purchase of New Anti-Virus Software

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HISTORY, FACTS AND ISSUES: Lowndes County currently has Kaspersky Anti-Virus software. In December 2017, the Federal Government banned all use of Kaspersky software for federal agencies and recommended that all state and local government stop using the product. The quote is for the purchase of a US based anti-virus software for all desktops and servers, that includes the software and one year of maintenance. After the first year, as with other anti-virus software, an annual maintenance fee would be assessed.

- OPTIONS:
- 1. Approve
  - 2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

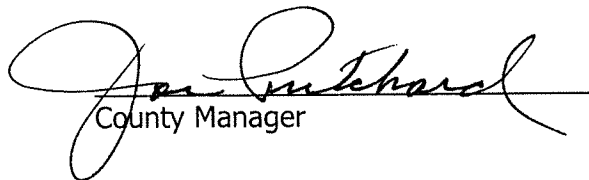
DEPARTMENT: I.T.S

Department Head: Aaron Kostyu

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Advanced Disposal Services Residential Solid Waste Franchise

DATE OF MEETING: March 27, 2018

BUDGET IMPACT \$ 0

FUNDING SOURCE

Annual

Capital

N/A

Regular Meeting

Work Session

Recommendation

Policy/Discussion

Report

Other

COUNTY ACTION REQUESTED ON: Renewal of Residential Solid Waste Franchise

HISTORY, FACTS AND ISSUES:

Advanced Disposal Services Middle Georgia, LLC has applied to renew its existing Residential Solid Waste Franchise which will expire March 31, 2018.

Enclosed is a proposed renewed Franchise.

Other than changes to the introductory paragraphs regarding the application for renewal, it is identical to the existing Franchise.

It is for a term of one year, beginning April 1, 2018, and ending March 31, 2019.

OPTIONS: 1. Approve proposed renewed Residential Solid Waste Franchise for Advanced Disposal Services Middle Georgia, LLC and authorize Chairman Slaughter to execute it on behalf of the County.

2. Redirect.

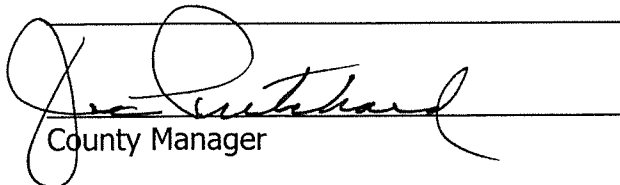
RECOMMENDED ACTION: Board's pleasure.

DEPARTMENT: County Manager

Department Head: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Deep South Sanitation Residential Solid Waste Franchise

DATE OF MEETING: March 27, 2018

BUDGET IMPACT \$ 0

FUNDING SOURCE

Annual

Capital

N/A

Regular Meeting

Work Session

Recommendation

Policy/Discussion

Report

Other

COUNTY ACTION REQUESTED ON: Renewal of Residential Solid Waste Franchise

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HISTORY, FACTS AND ISSUES:

Deep South Sanitation, LLC has applied to renew its existing Residential Solid Waste Franchise which will expire March 31, 2018.

Enclosed is a proposed renewed Franchise.

Other than changes to the introductory paragraphs regarding the application for renewal, it is identical to the existing Franchise.

It is for a term of one year, beginning April 1, 2018, and ending March 31, 2019.

OPTIONS: 1. Approve proposed renewed Residential Solid Waste Franchise for Deep South Sanitation, LLC and authorize Chairman Slaughter to execute it on behalf of the County.

2. Redirect.

RECOMMENDED ACTION: Board's pleasure.

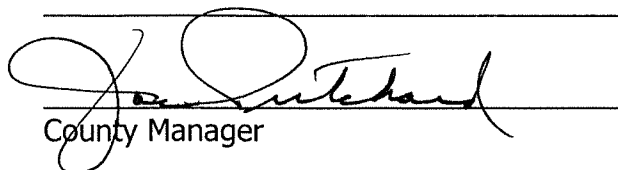
DEPARTMENT: County Manager

Department Head: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Purchase of CivicClerk software from CivicPlus

DATE OF MEETING: March 27, 2018

BUDGET IMPACT: \$14,750.00 annually for 3 years

FUNDING SOURCE

Annual  Splost

Capital

N/A

Regular Meeting

Work Session

Recommendation

Policy/Discussion

Report

Other

COUNTY ACTION REQUESTED ON: Approval of the purchase of the CivicClerk software to include approval of the Master Services Agreement

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HISTORY, FACTS, AND ISSUES: As directed, staff has explored options for an electronic agenda process. CivicPlus, the same company that supports the county's website, [www.lowndescounty.com](http://www.lowndescounty.com), has developed a module that staff believes will meet the needs of both citizens and elected officials.

OPTIONS: Approve the purchase of the software and the Master Services Agreement

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Office of the County Clerk

Department Head: Paige Dukes

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_

LOWNDES COUNTYBOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Bid for Mid-Size Trucks for Public Works Department

DATE OF MEETING: March 27, 2018

BUDGET IMPACT: \$68,331.00

FUNDING SOURCE

- Annual  SPLOST VII  
 Capital  
 N/A

- Regular Meeting (X)  
Work Session (X)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

COUNTY ACTION REQUESTED ON: Bid for Mid-Size Trucks for Public Works Department

HISTORY, FACTS, AND ISSUES: Lowndes County solicited bids for the Public Works Department to purchase three (3) Mid-Size Pickup Trucks. These would be replacing three current trucks that are in the shop needing engine replacements. The older vehicles have 220,000-228,000 miles. Two trucks are for Road Maintenance and one is for Patching. The county received two bids that met specifications:

<u>Vendor</u>	<u>Location</u>	<u>Vehicle</u>	<u>Price Each</u>	<u>Total Cost</u>
Cass Burch Valdosta	Valdosta, Ga	2018 Dodge Ram 1500	\$22,777.00	\$68,331.00
Langdale Ford Co.	Valdosta, Ga	2018 Ford F-150	\$23,897.00	\$71,691.00

- OPTIONS: 1. Award the bid to Cass Burch Valdosta  
2. Board's Pleasure

RECOMMENDED ACTION: 1. Award the bid to Cass Burch Valdosta

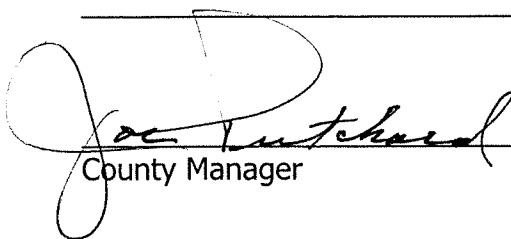
DEPARTMENT: Finance

Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_



LOWNDES COUNTYBOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Bid for Mini Excavator for the Utilities Department

DATE OF MEETING: March 27, 2018

BUDGET IMPACT: \$29,854.00

FUNDING SOURCE

- Annual  SPLOST VII  
 Capital  
 N/A

- Regular Meeting (X)  
Work Session (X)  
Recommendation ( )  
Policy/Discussion ( )  
Report ( )  
Other ( )

COUNTY ACTION REQUESTED ON: Bid for Mini Excavator for the Utilities Department

HISTORY, FACTS, AND ISSUES: Lowndes County solicited bids for the Utilities Department to purchase a mini excavator. The department utilizes a mini excavator on repairs, installations and for location of lines daily. This excavator will take the place of our 2008 Takeuchi excavator that will be used as a backup. The County received six bids that met specifications:

<u>Vendor</u>	<u>Location</u>	<u>Equipment</u>	<u>Amount</u>
Nashville Tractor	Valdosta, Ga	Kubota KX071	\$29,854.00
Border Equipment	Savannah, Ga	Case CX33C	\$31,555.00
Border Equipment	Savannah, Ga	Bobcat E32	\$32,562.00
Vermeer Southeast	Jacksonville, Fl	Yanmar VI035-6	\$33,512.28
Bobcat of Tallahassee	Tallahassee, Fl	Bobcat E35	\$34,068.24
Yancey Bros.	Valdosta, Ga	Cat 303E	\$34,701.00

- OPTIONS: 1. Award the bid to Nashville Tractor  
2. Board's Pleasure

RECOMMENDED ACTION: Award the bid to Nashville Tractor

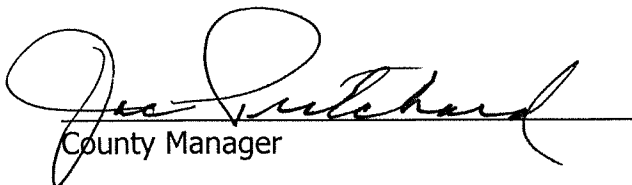
DEPARTMENT: Finance

Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

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County Manager

Action Taken By Board: \_\_\_\_\_