

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, JANUARY 8, 2018, MONDAY, 8:30 a.m.
REGULAR SESSION, JANUARY 9, 2018, TUESDAY, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session- December 11, 2017
- b. Regular Session- December 12, 2017

5. **Appointments**

- a. Development Authority Of Lowndes County

Appoint a member

Documents:

[DEVELOPMENT AUTHORITY OF LOWNDES COUNTY.PDF](#)

- b. Greater Lowndes Planning Commission

Appoint 2 members

Documents:

[GREATER LOWNDES PLANNING COMMISSION.PDF](#)

- c. Lowndes County Board Of Health

Appoint a member

Documents:

[LOWNDES COUNTY BOARD OF HEALTH.PDF](#)

6. **For Consideration**

- a. Adoption Of The 2018-2019 Budget Calendar

1. Adopt the Budget Calendar for FY 2018-2019

Documents:

[ADOPTION OF THE 2018-2019 BUDGET CALENDAR.PDF](#)

- b. Beer And Wine License - Donna Smithey Of Fred's Stores Of Tennessee

Inc. DBA Fred's Store # 3115, 4401 Bemiss Road, Valdosta, GA

1. Approval of the Beer and Wine License

Documents:

[BEER AND WINE LICENSE, DONNA SMITHEY OF FRED'S STORES OF TENNESSEE INC. DBA FRED'S STORE 3115.PDF](#)

c. Workers' Compensation Insurance Renewal

Approval of renewal

Documents:

[WORKERS COMPENSATION INSURANCE RENEWAL.PDF](#)

d. Set Qualifying Fees

Set fees

Documents:

[SET QUALIFYING FEES.PDF](#)

7. **Bid**

a. Bid For Self-Contained Breathing Apparatus Equipment

Request approval to accept the bid from Thermo Fisher for the purchase of Self Contained Breathing Apparatus Equipment in the amount of \$443,262.

Documents:

[BID FOR SELF-CONTAINED BREATHING APPARATUS EQUIPMENT.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name And Address**

10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Development Authority of Lowndes County

DATE OF MEETING: January 9, 2018

BUDGET IMPACT:
FUNDING SOURCE
 Annual
 Capital
 N/A

Work Session
Regular Session
Recommendation
Policy/Discussion
Report
Other

COUNTY ACTION REQUESTED ON: appointing a member

HISTORY, FACTS AND ISSUES: Due to a term expiration, there is a vacant seat on the Development Authority of Lowndes County.


OPTIONS: 1. Appoint a member.
 2. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Greater Lowndes Planning Commission (GLPC)

DATE OF MEETING: January 9, 2018

BUDGET IMPACT:
FUNDING SOURCE
 Annual
 Capital
 N/A

Work Session
Regular Session
Recommendation
Policy/Discussion
Report
Other

COUNTY ACTION REQUESTED ON: Appointing members

HISTORY, FACTS AND ISSUES: The appointment of Franklin Bailey to the Greater Lowndes Planning Commission expired on January 7, 2018. Mr. Bailey would like to be reappointed to the GLPC. There is also a vacant seat due to the resignation of Mr. Brad Folsom. Mr. Kevin Bussey, Mr. Gary Moser, Mr. Ed Hightower, and Mr. Bart Davis have all expressed interest in being appointed to the GLPC.

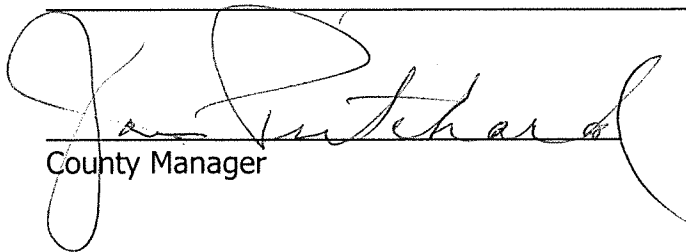
OPTIONS: 1. Appoint members
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Lowndes County Board of Health

DATE OF MEETING: January 9, 2018

BUDGET IMPACT:
FUNDING SOURCE
 Annual
 Capital
 N/A

Regular Meeting
Work Session
Recommendation
Policy/Discussion
Report
Other

COUNTY ACTION REQUESTED ON: Appoint a member

HISTORY, FACTS AND ISSUES: Due to Mr. Myron Faircloth's resignation from the Board of Health, there is a vacant seat on the board.

OPTIONS: 1. Appoint a member.
 2. Board's pleasure

RECOMMENDED ACTION:

DEPARTMENT: County Manager

Department Head: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Adoption of the 2018-2019 Budget Calendar
DATE OF MEETING: January 9, 2018

Regular Meeting (x)
Work Session (x)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

BUDGET IMPACT \$ N/A
FUNDING SOURCE
 () Annual
 () Capital
 () N/A

COUNTY ACTION REQUESTED ON: Adoption of the 2018-2019 Budget Calendar

HISTORY, FACTS AND ISSUES:

Attached for your review is the proposed budget calendar for Fiscal Year 2018-2019. Preparations have already begun and packages have already been sent to departments and outside agencies. The calendar is a guideline for the process and milestones leading up to the adoption of the final budget in June. The final budget must be adopted by the Board of Commissioners prior to June 30, 2018.

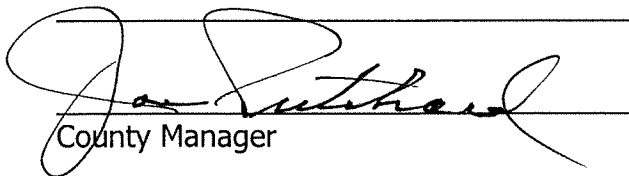
OPTIONS: 1. Adopt the Budget Calendar for FY 2018-2019
 2. Board's Pleasure

RECOMMENDED ACTION: 1. Adopt the Budget Calendar for FY 2018-2019

DEPARTMENT: Finance

Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Beer and Wine License – Donna Smithey of Fred’s Stores of Tennessee Inc. DBA
Fred’s Store #3115 - 4401 Bemiss Road, Valdosta, GA

DATE OF MEETING: January 9, 2018

BUDGET IMPACT \$

FUNDING SOURCE

() Annual

() Capital

(x) N/A

Regular Meeting (x)

Work Session (x)

Recommendation ()

Policy/Discussion ()

Report ()

Other ()

COUNTY ACTION REQUESTED ON: Beer and Wine License – Donna Smithey of Fred’s Stores of
Tennessee Inc. DBA Fred’s Store #3115 - 4401 Bemiss Road, Valdosta, GA

HISTORY, FACTS AND ISSUES: Donna Smithey of Fred’s Stores of Tennessee Inc. DBA Fred’s
Store #3115, located at 4401 Bemiss Road, Valdosta, Georgia, is requesting a license for the sale
of beer and wine for consumption off premises. This is a new application for an alcohol license at
an existing establishment. The ordinances and guidelines for approval of the license have been
met. All forms are attached and upon approval by the Board the license will be granted.

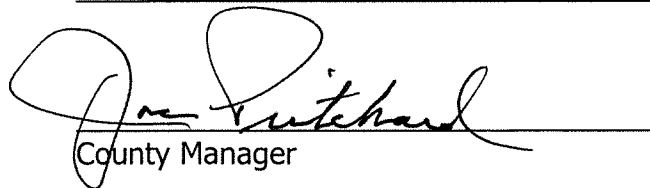
OPTIONS: 1. Approval of the Beer and Wine License
2. Board’s Pleasure

RECOMMENDED ACTION: 1. Approval of the Beer and Wine License

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Workers' Compensation Insurance Renewal

DATE OF MEETING: January 9, 2018

Work Session (x)
Regular Session (x)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

BUDGET IMPACT: \$246,708.00

FUNDING SOURCE

- (X) Annual
- () Capital
- () N/A

COUNTY ACTION REQUESTED ON: Approve Workers' Compensation insurance coverage through the ACCG-GSIWCF (Group Self-Insurance Workers Compensation Fund)

HISTORY, FACTS AND ISSUES: The County participates in the ACCG-GSIWCF (Group Self-Insurance Workers Compensation Fund) Insurance Program (a non-profit, Georgia County government owned insurance fund). This non-profit program began in 1982 with 11 counties and has now grown to 169 counties and authorities within the State of Georgia.

The renewal premium for Lowndes County is \$264,104.00. However, due to a dividend credit of \$17,396.00 the total amount due comes to \$246,708.00. It should be additionally noted that Lowndes County's safety/loss control program contributed to an additional 7.5% reduction in premium costs which is equivalent to an additional savings of \$21,414.00.


- OPTIONS:
1. Approve Workers' Compensation insurance coverage renewal through the ACCG-GSIWCF
 2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kevin L. Beals

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Set Qualifying Fees

DATE OF MEETING: January 9, 2018

BUDGET IMPACT:
FUNDING SOURCE
 Annual
 Capital
 N/A

Regular Meeting
Work Session
Recommendation
Policy/Discussion
Report
Other

COUNTY ACTION REQUESTED ON: Set Qualifying Fees

HISTORY, FACTS AND ISSUES: State statute requires the governing authority of any county or municipality, not later than February 1, of any year in which a general primary, nonpartisan election, or general election is to be held, shall fix and publish a qualifying fee for each county or municipal office to be filled in the upcoming primary or election.

<u>POSITION</u>	<u>AMOUNT</u>
Commissioner	\$450.00
Tax Assessor	\$360.00

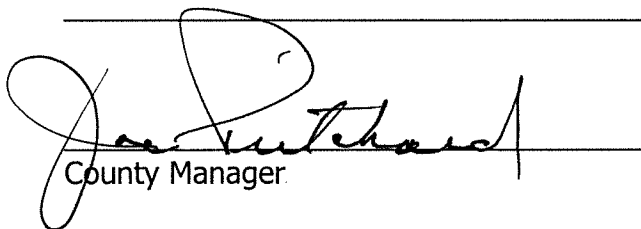
OPTIONS: (1) Set and publish qualifying fees as required by law.
(2) Board's pleasure

RECOMMENDED ACTION: Option (2) Board's pleasure

DEPARTMENT: County Manager

Department Head: Joseph D. Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Bid for Self-Contained Breathing Apparatus Equipment

DATE OF MEETING: January 9, 2018

BUDGET IMPACT: \$ 443,262.00

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting
- Work Session
- Recommendation
- Policy/Discussion
- Report
- Other

COUNTY ACTION REQUESTED ON: Bid for Self-Contained Breathing Apparatus Equipment

HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for the purchase of 150 new self-contained breathing apparatus (SCBA), fifty (50) new facepieces and one (1) fit testing machine for the facepieces. The equipment will replace items on current apparatus and will meet current National Fire Protection Association (NFPA) standards as well as Insurance Service Organization (ISO) requirements for properly equipping fire apparatus. Vendors were requested to provide pricing for a Scott Model X3 Air Pack. The Model X3 is the latest model and is capable of being upgraded in the future, as well as having most consistent pricing. The following bids were received:

Vendor:	Location:	Bid Amount:
American Safety and Fire	Doraville, GA	\$496,000.00
Municipal Emergency Services	Charlotte, NC	\$501,290.95
Thermo Fisher	Pittsburgh, PA	\$443,262.00

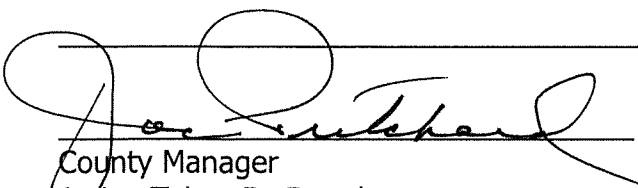
OPTIONS: 1. Award the bid items to Thermo Fisher in the amount of \$443,262.00.
2. Board's Pleasure

RECOMMENDED ACTION: 1. Award the bid items to Thermo Fisher in the amount of \$443,262.00.

DEPARTMENT: Finance

Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager
Action Taken By Board: _____