

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, MONDAY, SEPTEMBER 26, 2016, 8:30 a.m.
REGULAR SESSION, TUESDAY, SEPTEMBER 27, 2016, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session- September 12, 2016
- b. Regular Session- September 13, 2016

5. **Appointment**

- a. Georgia Department Of Behavioral Health And Developmental Disabilities

Appoint a member: Dr. Wilhelmenia Howell

Documents:

[GEORGIA DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL DISABILITIES.PDF](#)

6. **For Consideration**

- a. 2016 LEOP Update And Resolution For Emergency Management

Adopt the updated 2016 LEOP and authorize the Chairman to sign the Resolution for Emergency Management.

Documents:

[2016 LEOP UPDATE AND RESOLUTION FOR EMERGENCY MANAGEMENT.PDF](#)

- b. USGS Funding Agreement For Hwy 122 Stream Gauge

Authorize the Chairman to execute the funding agreement to allow for continued maintenance of the current stream gauge on the Little River.

Documents:

[USGS FUNDING AGREEMENT FOR HWY 122 STREAM GAUGE.PDF](#)

- c. Blue Lake Lift Station Pump

Pump one at the Blue Lake lift station is out of service. After being sent to

the manufacturer for repairs it has been determined that purchasing a new pump is the most economical.

Documents:

[BLUE LAKE LIFT STATION PUMP.PDF](#)

d. Moody Housing Lift Station Pump

Pump one at the Moody Housing lift station is out of service. After being sent to the manufacturer for repairs it has been determined that purchasing a new pump is most economical.

Documents:

[MOODY HOUSING LIFT STATION PUMP.PDF](#)

e. Pine Grove Middle School Lift Station Pump

Pump two at the Pine Grove Middle School lift station is out of service. After being sent to the manufacturer for repairs it has been determined that purchasing a new pump is the most economical.

Documents:

[PINE GROVE MIDDLE SCHOOL LIFT STATION PUMP.PDF](#)

f. Service Contract With Motorola For PSRS

Approve the renewal

Documents:

[SERVICE CONTRACT WITH MOTOROLA FOR PSRS.PDF](#)

g. Adopt Resolution Accepting Infrastructure For Knights Landing Subdivision

Adopt the Resolution

Documents:

[ADOPT RESOLUTION ACCEPTING INFRASTRUCTURE FOR KNIGHTS LANDING SUBDIVISION.PDF](#)

h. Contract With Georgia Department Of Transportation For Interchange Lighting Exit 2

Execute Resolution and Contract

Documents:

[CONTRACT WITH GEORGIA DOT FOR INTERCHANGE LIGHTING AT EXIT 2.PDF](#)

- i. Contract With Georgia Department Of Transportation For Interchange Lighting Exit 11

Execute Resolution and Contract

Documents:

[CONTRACT WITH GEORGIA DOT FOR INTERCHANGE LIGHTING AT EXIT 11.PDF](#)

7. **Bid**

- a. Bid For Oil Products For Public Works

Award the bid to Langdale Fuel Company and authorize the Chairman to sign the contract

Documents:

[BID FOR OIL PRODUCTS FOR PUBLIC WORKS.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name And Address**

10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Georgia Department of Behavioral Health and Developmental Disabilities

DATE OF MEETING: September 27, 2016

BUDGET IMPACT:
FUNDING SOURCE
 Annual
 Capital
 N/A

Work Session
Regular Session
Recommendation
Policy/Discussion
Report
Other

COUNTY ACTION REQUESTED ON: Appointing a member

HISTORY, FACTS AND ISSUES: There is a vacant seat on the Georgia Department of Behavioral Health and Developmental Disabilities Board. Dr. Wilhelmenia Howell has expressed an interest in being appointed to the board.

OPTIONS: 1. Appoint Dr. Howell
2. Board's pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: 2016 LEOP Update and Resolution for Emergency Management

DATE OF MEETING: September 27, 2016

BUDGET IMPACT: N/A

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting (X)
- Work Session (X)
- Recommendation ()
- Policy/Discussion ()
- Report ()
- Other ()

COUNTY ACTION REQUESTED ON: 2016 LEOP Update and Resolution for Emergency Management

HISTORY, FACTS AND ISSUES: Every county within the State of Georgia is required to maintain an approved Local Emergency Operations Plan (LEOP) in accordance with the Georgia Emergency Management Act of 1981 (the Act). While the plan is updated on a continual basis, each plan must undergo a full update every four years and be submitted to the Georgia Emergency Management Agency (GEMA) for approval. The last update to the Lowndes County LEOP was approved in 2012 therefore, a plan update is required this year. The Lowndes County Emergency Management Agency (EMA) is responsible for coordinating the update with the various stakeholders identified within the plan. Each of these stakeholders have been provided a copy of the plan outlining their responsibilities and been provided an opportunity to provide input during the update process. There were no changes with regards to the responsibilities of the stakeholders. An overview of the LEOP along with a summary of changes made can be found in the Executive Summary provided.

Along with adoption of the plan, the Board of Commissioners is also required to adopt an updated resolution to maintain a local EMA. Adoption of this resolution allows Lowndes County to maintain compliance with state requirements and remain eligible for funding for local emergency management activities and disaster recovery as well as access to state and federal resources during disaster response.

OPTIONS: 1. Adopt the updated 2016 LEOP and authorize the Chairman to sign the Resolution for Emergency Management.
2. Board's pleasure.

RECOMMENDED ACTION:

DEPARTMENT: Emergency Management

Department Head: Ashley Tye



ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: USGS Funding Agreement for Hwy 122 Stream gauge

DATE OF MEETING: September 27, 2016

BUDGET IMPACT: \$14,250.00

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting
- Work Session
- Recommendation
- Policy/Discussion
- Report
- Other

COUNTY ACTION REQUESTED ON: USGS Joint Funding Agreement

HISTORY, FACTS AND ISSUES: On September 22, 2009, the Lowndes County Board of Commissioners approved the funding agreement that authorized the installation and first year's maintenance of the stream gauge on the Little River at the Hwy 122 Bridge. This gauge has been useful in gathering data for use by the US Geological Survey (USGS) Water Science personnel, as well as forecasters with the National Weather Service and Southeast River Forecast Center, to hopefully allow them to provide more accurate forecasting for the Little River during any future flooding events that may occur. In order to maintain operation of the gauge, the USGS requires a funding agreement be signed annually to cover the maintenance of the equipment for the following year. This agreement covers the cost of all routine inspections, maintenance, and/or repairs. This agreement covers the period from October 1, 2016, through September 30, 2017. This year's funding amount represents a \$250 increase over last year.

- OPTIONS: 1. Authorize the Chairman to execute the funding agreement to allow for continued maintenance of the current stream gauge on the Little River.
2. Board's Pleasure.

RECOMMENDED ACTION: Option 1.

DEPARTMENT: Emergency Management

Department Head: Ashley Tye



ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Blue Lake Lift Station Pump

DATE OF MEETING: September 27, 2016

BUDGET IMPACT: \$34,959.00

FUNDING SOURCE

- Annual SPLOST VII
 Capital
 N/A

- Regular Meeting (X)
Work Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

COUNTY ACTION REQUESTED ON: Blue Lake Lift Station Pump

HISTORY, FACTS, AND ISSUES: The Blue Lake lift station is a duplex lift station on our main trunk line. This station is currently running on one pump. The pump that is out of service is a 60 horsepower Flygt pump. Xylem Inc. can repair this pump for \$25,474.09 with a one year warranty or provide a new replacement pump for \$34,959.00 with a five year warranty. This pump has not been bid due to it being a sole source item in accordance with the County's standards and specifications. This has been verified by the County's purchasing agent. Staff recommends a new pump be purchased for \$34,959.00.

- OPTIONS: 1. Approve Pump Purchase
2. Board's Pleasure

RECOMMENDED ACTION: Approve pump purchase for \$34,959.00

DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Moody Housing Lift Station Pump

DATE OF MEETING: September 27, 2016

BUDGET IMPACT: \$12,136.00

FUNDING SOURCE

- Annual SPLOST VII
 Capital
 N/A

- Regular Meeting (X)
Work Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

COUNTY ACTION REQUESTED ON: Moody Housing Lift Station Pump

HISTORY, FACTS, AND ISSUES: The Moody Housing lift station is a duplex station that serves the Magnolia Grove Housing area at Moody AFB. This station is currently running on one pump. The pump that is out of service is a 23 horsepower Flygt pump. Xylem Inc. can repair this pump for \$11,935.00 with a one year warranty or provide a new replacement pump for \$12,136.00 with a five year warranty. This pump has not been bid due to it being a sole source item in accordance with the County's standards and specifications. This has been verified by the County's purchasing agent. Staff recommends a new pump be purchased for \$12,136.00.

- OPTIONS: 1. Approve Pump Purchase
2. Board's Pleasure

RECOMMENDED ACTION: Approve pump purchase for \$12,136.00

DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTYBOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Pine Grove Middle School Lift Station Pump

DATE OF MEETING: September 27, 2016

BUDGET IMPACT: \$13,054.00

FUNDING SOURCE

- Annual SPLOST VII
 Capital
 N/A

- Regular Meeting (X)
Work Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

COUNTY ACTION REQUESTED ON: Pine Grove Middle School Lift Station Pump

HISTORY, FACTS, AND ISSUES: The Pine Grove Middle School lift station is a duplex station that serves both Pine Grove Middle and Pine Grove Elementary Schools. This station is currently running on one pump. The pump that is out of service is a 23 horsepower Flygt pump. Xylem Inc. can repair this pump for \$11,198.00 with a one year warranty or provide a new replacement pump for \$13,054.00 with a five year warranty. This pump has not been bid due to it being a sole source item in accordance with the County's standards and specifications. This has been verified by the County's purchasing agent. Staff recommends a new pump be purchased for \$13,054.00.

- OPTIONS: 1. Approve Pump Purchase
2. Board's Pleasure

RECOMMENDED ACTION: Approve pump purchase for \$13,054.00

DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Service Contract with Motorola for PSRS

Regular Meeting (X)

Work Session (X)

DATE OF MEETING: September 27, 2016

Recommendation ()

Policy/Discussion ()

BUDGET IMPACT \$224,756.16

Report ()

FUNDING SOURCE

Other ()

(X) Annual

() Capital

() N/A

COUNTY ACTION REQUESTED ON: Motorola Service Contract on PSRS

HISTORY, FACTS AND ISSUES: The annual renewal of the service contract for the infrastructure on the Public Safety Radio System (PSRS) service contract through Motorola is due. The agreement beginning September 2016 will be paid in 12 monthly installments of \$18,729.68.

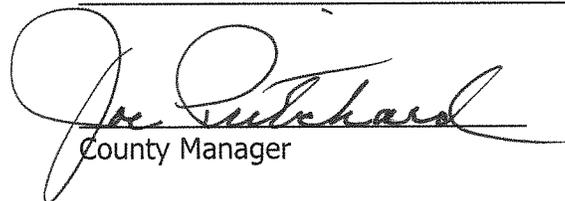
OPTIONS: 1. Approve
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Lowndes County 911

Department Head: Danny Weeks

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Adopt Resolution accepting infrastructure for Knights Landing Subdivision

DATE OF MEETING: September 27, 2016

Regular Meeting (X)
Work Session (X)
Recommendation(X)
Policy/Discussion ()
Report ()

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual SPLOST VI
 Capital
 N/A

COUNTY ACTION REQUESTED ON: Adoption of Resolution accepting Subdivision Roads for County Maintenance

HISTORY, FACTS AND ISSUES: Knights Landing Subdivision is located off Bemiss Knights Academy Road. Engineering staff has made the final inspection of the project, and the work is substantially complete. A punch list of construction items to be addressed has been provided to the contractor, and the final paperwork is in process at the time of agenda submittal (punch list corrections, payment for street signs). The final plat will not be signed for recording until all paperwork is received. Attached is a letter requesting acceptance of infrastructure for this subdivision.

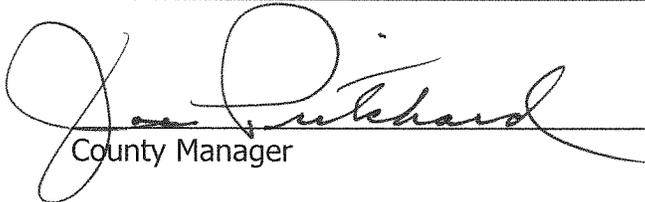
- OPTIONS: 1. Adopt the Resolution
 2. Board's Pleasure

RECOMMENDED ACTION: Adopt the Resolution

DEPARTMENT: Engineering

County Engineer: Michael B. Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Contract with Georgia Department of Transportation for Interchange Lighting at Exit 2

DATE OF MEETING: September 27, 2016

Regular Meeting (x)

Work Session (x)

BUDGET IMPACT: \$2,200 (Approximately per month)

Recommendation ()

Policy/Discussion ()

Report ()

FUNDING SOURCE:

(X) Annual () SPLOST V

() Capital

() Grant Funding

COUNTY ACTION REQUESTED ON: Approve Resolution and Contract Execution

HISTORY, FACTS AND ISSUES: This is a resolution and contract between Lowndes County and the Georgia Department of Transportation for the installation of interchange lighting at Exit 2 on I-75. The interchange lighting will be completed as a part of the Exit 2 Interchange Project that is scheduled to begin construction in February 2019. Lowndes County is only responsible for the monthly electrical service bill. The estimated monthly electrical service bill is \$2,200 per month. This agenda item is to authorize the signing and execution of the resolution and contract.

OPTIONS: 1. Execute Resolution and Contract
2. Board's Pleasure

RECOMMENDED ACTION: Execute Resolution and Contract

DEPARTMENT: Engineering

County Engineer: Michael B. Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Contract with Georgia Department of Transportation for Interchange Lighting at Exit 11

DATE OF MEETING: September 27, 2016

Regular Meeting (x)

Work Session (x)

BUDGET IMPACT: \$2,200 (Approximately per month)

Recommendation ()

Policy/Discussion ()

Report ()

FUNDING SOURCE:

(X) Annual () SPLOST V

() Capital

() Grant Funding

COUNTY ACTION REQUESTED ON: Approve Resolution and Contract Execution

HISTORY, FACTS AND ISSUES: This is a resolution and contract between Lowndes County and the Georgia Department of Transportation for the installation of interchange lighting at Exit 11 on I-75. The interchange lighting will be completed as a part of the Exit 11 Interchange Project that is scheduled to begin construction in May 2019. Lowndes County is only responsible for the monthly electrical service bill. The estimated monthly electrical service bill is \$2,200 per month. This agenda item is to authorize the signing and execution of the resolution and contract.

OPTIONS: 1. Execute Resolution and Contract
2. Board's Pleasure

RECOMMENDED ACTION: Execute Resolution and Contract

DEPARTMENT: Engineering

County Engineer: Michael B. Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Bid for Oil Products for Public Works

DATE OF MEETING: September 27, 2016

BUDGET IMPACT: ~ \$29,036.80

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting
- Work Session
- Recommendation
- Policy/Discussion
- Report
- Other

COUNTY ACTION REQUESTED ON: Bid for Oil Products for Public Works

HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for oil products to be used at Public Works for vehicle and equipment maintenance. Vendors were provided a list of products used and were asked to submit pricing for each type. This is for a one-year contract with the option to renew for four additional one-year terms. Responsive bids received were as follows:

| Oil Type | Units | Langdale Fuel Company | Akins Petroleum |
|-----------------------|---------|-----------------------|-----------------|
| 15w40 | Quarts | \$1.75 | \$1.79 |
| 5w30 | Quarts | \$1.28 | \$1.58 |
| 10w30 | Quarts | \$1.65 | \$1.62 |
| API | Quarts | \$2.58 | \$2.61 |
| CI-4 | Gallons | \$10.00 | \$9.13 |
| GM6094M | Quarts | \$2.00 | \$2.29 |
| ILSAC | Quarts | \$2.00 | \$2.29 |
| Estimated Annual Cost | | \$29,036.80 | \$31,698.99 |

OPTIONS: 1. Award the bid to Langdale Fuel Company and authorize the Chairman to sign the contract

2. Board's Pleasure

RECOMMENDED ACTION: 1. Award the bid to Langdale Fuel Company and authorize the Chairman to sign the contract

DEPARTMENT: Purchasing

Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: _____