

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, MONDAY, JULY 25, 2016, 8:30 a.m.
REGULAR SESSION, TUESDAY, JULY 26, 2016, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session- July 11, 2016
- b. Regular Session- July 12, 2016

5. **Appointments**

- a. Georgia Department Of Behavioral Health And Developmental Disabilities

Appoint a member

Documents:

[GEORGIA DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL DISABILITIES.PDF](#)

6. **Public Hearings**

- a. REZ-2016-13 Ed And Evelyn Lund, 4701 Knights Ferry Rd, PD-R Amendment, Community Well And Septic, ~15 Acres

TRC Recommendation: Pending 07/19 Meeting
GLPC Recommendation: Pending 07/25 Meeting

Documents:

[REZONING CASE REZ-2016-12.PDF](#)

- b. Abandonment Of A Portion Of Worthington Triangle

Abandon the Right of Way

Documents:

[ABANDONMENT OF WORTHINGTON TRIANGLE.PDF](#)

7. For Consideration

a. Transportation Service Contract Addendum

Approve the Addendum to the Contract

Documents:

[TRANSPORTATION SERVICE CONTRACT AMENDMENT.PDF](#)

b. Land Exchange Between Georgia DOT And Lowndes County

Authorize Chairman to Sign Quit Claim Deed and Accept the Quit Claim Deed from GDOT

Documents:

[LAND EXCHANGE BETWEEN GEORGIA DOT AND LOWNDES COUNTY.PDF](#)

c. LAS Pump Motor Repair

150 hp pump motor at LAS inoperable, needs to be rewound. Staff recommends Smith Electric make needed repairs to motor for \$6,789.12

Documents:

[LAS PUMP MOTOR REPAIR.PDF](#)

d. Foxborough Pressure Reducing Valve/Vault

Foxborough Subdivision is experiencing high water pressure due to the new booster station from Kinderlou. Staff recommends a PRV & Vault be installed by Standard Contractors for \$8,987.00

Documents:

[FOXBOROUGH PRESSURE REDUCING VALVE.PDF](#)

e. ACCG IRMA Liability Program Renewal

Approve property and liability deductibles at the current levels of \$2,500.00, per occurrence and \$5,000.00, per occurrence for law enforcement and public officials liability.

Documents:

[ACCG IRMA LIABILITY PROGRAM RENEWAL.PDF](#)

f. Withlacoochee River Flood Inundation Map Project

Request direction be provided to staff regarding funding for the development of a flood inundation map for a section of the Withlacoochee River in Lowndes County.

Documents:

[WITHLACOOCHEE RIVER FLOOD INUNDATION MAP PROJECT.PDF](#)

g. Worthington Triangle Right-Of-Way Quitclaim Deeds

Approve quitclaim deeds and authorize the Chairman to sign

Documents:

[WORTHINGTON TRIANGLE RIGHT-OF-WAY QUITCLAIM DEEDS.PDF](#)

8. **Reports - County Manager**
9. **Citizens Wishing To Be Heard-Please State Your Name And Address**
10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Georgia Department of Behavioral Health and Developmental Disabilities

DATE OF MEETING: July 26, 2016

BUDGET IMPACT:
FUNDING SOURCE
 Annual
 Capital
 N/A

Work Session
Regular Session
Recommendation
Policy/Discussion
Report
Other

COUNTY ACTION REQUESTED ON: Appoint Member

HISTORY, FACTS AND ISSUES: There is a vacant seat on the Georgia Department of Behavioral Health and Developmental Disabilities Board. Staff recommends appointing a member to the board.

OPTIONS: 1. Appoint Member
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT: Rezoning Case REZ-2016-12

DATE OF MEETING: July 26th 2016

BUDGET IMPACT:

FUNDING SOURCE:

Annual SPLOST Capital N/A

Regular Meeting (x)
Work Session (x)
Recommendation (x)
Policy/Discussion ()
Report ()

ACTION REQUESTED ON:

REZ-2016-13 Ed and Evelyn Lund, 4701 Knights Ferry Rd
PD-R Amendment, Community Well and Septic, ~15 acres

HISTORY, FACTS AND ISSUES:

This request represents an update to a LCBOC approved Rural Planned Development (PD-R) site plan. The site plan for Highgrove Farms was originally approved with conditions in 2014 (Site Plan and LCBOC Conditions Attached). Since that time increases in the total building sqft triggered a site plan update¹. The letter of intent highlights that the main reasons for these changes were the additions of handicapped bathrooms and a covered dance floor. The current main uses for the property are an event facility, a pecan farm, and an equestrian training facility. The marketed name for the event facility is Highgrove Farms. Details of its facilities operations can be found at <http://www.highgrovefarm-ga.com/>. The subject property possesses road frontage on Knights Ferry Rd and Mt. Zion Rd. Knights Ferry Rd is a County maintained paved major collector road². Mt. Zion Rd is a County maintained unimproved local road³. Concerning the 2030 Comprehensive Plan Future Development Map the subject property is in the Rural Service Area and depicted as a Rural Residential Character Area. Per Comprehensive Plan guidance PD-R zoning is not listed as a permitted zoning within a Rural Residential Character Area⁴. Overall, planning found this request inconsistent with the Future Development Map but overall consistent with the Goals and Policies of the Comprehensive Plan. The TRC is expected to review this case at their July 19th regular meeting.

¹ When comparing the current site plan and the March 2014 LCBOC approved site plan (Attached): The Gazebo or proposed solarium has increased 814 sf., The Pond House has increased 400 sf., The Stable/Horse Barn has increased 73 sf., The Brides Cottage has increased 40 sf., and The Chapel/Barn has increased 28 sf.

² Typical traffic flow capacity of a major collector road is between 3,000 to 6,000 AADT. Per the GDOT Annual Average Daily Traffic (AADT) is the average number of vehicles that pass by a counter during a 24-hour period in a certain year. <http://www.dot.ga.gov/informationcenter/statistics/Documents/AADTDefinitions.pdf>

³ Typical traffic flow capacity of a local road is between 750 to 1,500 AADT.

⁴ Upon investigation Planning staff believes that the fact that PD-R zoning is not listed as a permitted zoning in a Rural Residential Character Area in the 2030 Comprehensive Plan is an error. Staff primarily believes this due to the fact that PD-R zoning is listed as permitted within an Agricultural Area and a Suburban Area. Rural Residential Areas typically buffer or transition between Agricultural and Suburban Areas. Planning Staff does not believe that allowing PD-R in the commonly surrounding Agricultural and Suburban areas and not allowing it in the commonly transitional Rural Residential area is correct. This error is multiplied when coupled with the fact that the ULDC PD-R minimum standards require consistency with the Future Development Map (4.06.02(B)). Planning staff chose not to enforce this requirement or require a variance to be pursued due to the error finding regarding the Comprehensive Plan. This error is expected to be addressed in the current Comprehensive Plan Update.

OPTIONS:

1. Approve 2. Approve with Conditions 3. Table 4. Deny

RECOMMENDED ACTION:

DIVISION: Planning

County Planner: Jason Davenport 


County Manager

Action by the Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Abandonment of Worthington Triangle
DATE OF MEETING: July 26, 2016

Regular Meeting (X)
Work Session (X)
Recommendation (X)
Policy/Discussion (X)
Report ()
Other ()

BUDGET IMPACT \$ 0
FUNDING SOURCE
 () Annual
 () Capital
 (X) N/A

COUNTY ACTION REQUESTED ON: Abandonment of a portion of Worthington Triangle

HISTORY, FACTS AND ISSUES: On June 28, 2016, the Lowndes County Board of Commissioners determined that a portion of the Worthington Triangle Right of Way, has ceased to be used by the public to the extent that no substantial public purpose is served by it and that its removal from the county road system is otherwise in the best public interest. As required by Georgia statute, each adjoining property owner was notified by certified mail of the intent and public hearing. The public hearing was also advertised in the *Valdosta Daily Times*.

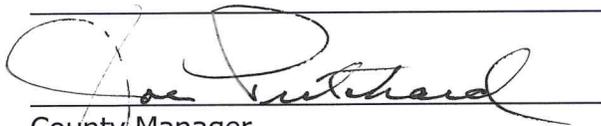
OPTIONS: 1. Abandon Right of Way
 2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Engineering

Department Head: Michael B. Fletcher
County Engineer

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Transportation Service Contract Amendment
DATE OF MEETING: July 26, 2016

Regular Meeting (X)
Work Session (X)
Recommendation (X)
Policy/Discussion ()
Report ()
Other ()

BUDGET IMPACT \$
FUNDING SOURCE
() Annual
() Capital
(X) N/A

COUNTY ACTION REQUESTED ON: Approval of Contract Amendment

HISTORY, FACTS and ISSUES: Changes to the urban service area caused a change in how the county's rural transit program can provide a service to its citizens in those areas. A contract amendment with MIDS will allow the county to maintain the level of service needed for those individuals to continue activities of daily living.

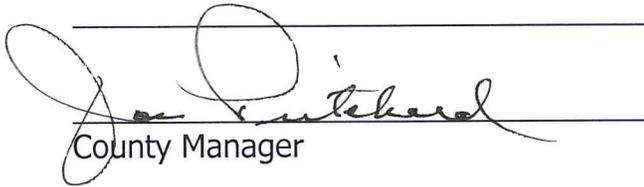
OPTIONS: 1. Approve the Amendment to the contract.
2. Boards Pleasure.

RECOMMENDED ACTION: Boards Pleasure

Department: Engineering

Submitted by: Michael B. Fletcher, P.E.

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Land Exchange between Georgia DOT and Lowndes County

DATE OF MEETING: July 26, 2016

BUDGET IMPACT: N/A

FUNDING SOURCE

- Annual Splost VII
 Capital Jail Construction Funds
 N/A

- Regular Meeting (X)
Work Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

COUNTY ACTION REQUESTED ON: Land Exchange between GDOT and Lowndes County

HISTORY, FACTS, AND ISSUES: The Georgia Department of Transportation and Lowndes County have agreed to exchange parcels of land as described on the attached quit claim deeds. Lowndes County has agreed to Quit Claim 2.351 acres of vacant land to GDOT east of the Emergency Operations Center and adjacent to Cypress Street. In exchange, GDOT has agreed to Quit Claim 0.821 acres of land with the existing building to Lowndes County at the intersection of Tucker Road and Madison Highway. Attached are copies of both deeds

- OPTIONS: 1. Authorize Chairman to Sign Quit Claim Deed and Accept the Quit Claim Deed from GDOT
2. Board's Pleasure.

RECOMMENDED ACTION: Authorize Chairman to Sign Quit Claim Deeds and Accept the Quit Claim Deed from GDOT

DEPARTMENT: Engineering

Department Head: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: LAS Pump Motor Repair

DATE OF MEETING: July 28, 2016

BUDGET IMPACT: \$6,789.12

FUNDING SOURCE

- Annual SPLOST VII
 Capital
 N/A

- Regular Meeting
Work Session
Recommendation
Policy/Discussion
Report
Other

COUNTY ACTION REQUESTED ON: LAS Pump Motor Repair

HISTORY, FACTS, AND ISSUES: The #2 pump at the LAS is out of service. This pump is powered by a 150 horsepower US Electric motor. After troubleshooting, staff and Smith Electric have determined the motor needs to be rebuilt. Smith Electric has submitted a quote for \$6,789.12 to make the needed repairs. Staff recommends the pump motor be repaired for \$6,789.12.

- OPTIONS: 1. Approve Pump Motor Repair
2. Board's Pleasure

RECOMMENDED ACTION: Approve pump repair from Smith Electric for \$6,789.12

DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTYBOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Foxborough Pressure Reducing Valve

DATE OF MEETING: July 28, 2016

BUDGET IMPACT: \$8,987.00

FUNDING SOURCE

- Annual SPLOST VII
 Capital
 N/A

- Regular Meeting (X)
Work Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

COUNTY ACTION REQUESTED ON: Foxborough Pressure Reducing Valve

HISTORY, FACTS, AND ISSUES: Foxborough Subdivision has three lines that loop and supply water to the subdivision. Two of these lines have PRVs and the third does not. Since the new booster pump came online and increased usage during the summer months, we have had complaints about high pressure in the Foxborough area. Staff received three quotes listed below to install a vault and PRV on the third line to alleviate the high pressure issues. Staff recommends Standard Contractors install the vault and PRV for \$8,987.00.

Standard Contractors	\$8,987.00
Killeen Construction	\$10,500.00
Radney Plumbing	\$13,436.00

OPTIONS: 1. Approve Standard Contractors to install the vault and PRV for \$8,987.00.
2. Board's Pleasure

RECOMMENDED ACTION: Approve PRV & Vault Installation by Standard Contractors for \$8,987.00.

DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: ACCG IRMA Liability Program Renewal

DATE OF MEETING: July 26, 2016

Work Session (X)
Regular Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

BUDGET IMPACT: \$594,253.00

FUNDING SOURCE: General Fund

(X) Annual
() Capital
() N/A

COUNTY ACTION REQUESTED ON: The renewal premium for Property, Automobile, Machinery and General Liability for Public Officials and Law Enforcement.

HISTORY, FACTS AND ISSUES: The County has participated in the ACCG-IRMA Insurance Program (a non-profit, Georgia County government owned insurance fund) since 1993. At this year's renewal the county receives both a safety credit of \$10,000.00 and dividend credits of \$80,608.00 totaling \$90,608.00 of program credits.

The attached represents a quote for a complete blanket of liability and property insurance coverage with two options for renewal.

OPTIONS:

1. Renew at current deductible levels which are \$2,500.00 per occurrence on all lines except for \$5,000.00 per occurrence for Law Enforcement Liability (LEL) and Public Official Liability (POL).
2. Increase deductible on all lines of coverage to \$5,000.00 per occurrence except for \$10,000.00 per occurrence for Law Enforcement Liability (LEL) and Public Official Liability (POL). This option will reduce the premium to \$557,232.00.
3. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kevin L. Beals

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Withlacoochee River Flood Inundation Map Project

DATE OF MEETING: July 26, 2016

BUDGET IMPACT: None

FUNDING SOURCE

Annual

Capital

N/A

Regular Meeting (X)

Work Session (X)

Recommendation ()

Policy/Discussion (X)

Report ()

Other ()

COUNTY ACTION REQUESTED ON: Withlacoochee River Flood Inundation Map Project

HISTORY, FACTS AND ISSUES: In April 2009, Lowndes County was impacted by a 500-year flood event. Since that time staff from Lowndes County has been working with staff from the City of Valdosta, as well as staff from surrounding communities, State and Federal partners, to develop effective mitigation options for those residents in flood prone areas. In the Fall of 2015 through the Spring of 2016 the City of Valdosta Engineering Department was able to secure funding that resulted in updated elevation contour data utilizing Light Detection and Ranging (LIDAR) technology. The LIDAR data, combined with other data collected over the last six to seven years, has provided the US Geological Survey (USGS) with much of the data they need to develop a flood inundation map for the cross section of the Withlacoochee River from Skipper Bridge Road, downstream to Highway 133. This inundation map will provide citizens and local officials with enhanced information to allow them to make more informed decisions regarding potential impacts during future flooding events. The USGS has been in contact with staff from the City of Valdosta Engineering Department and are proposing to provide a portion of the funding but needs a commitment from the local governments to provide \$80,000 in matching funding prior to agreeing to fund the project. Staff with the City of Valdosta Engineering Department is interested in partnering with Lowndes County on this project and would like to request that the matching funds be split, with \$40,000.00, coming from the City of Valdosta and Lowndes County providing an equal amount of funding. Staff is seeking direction from the Board as to whether they would like to pursue this opportunity and enter into a cost share agreement with the City of Valdosta if the project is ultimately funded.

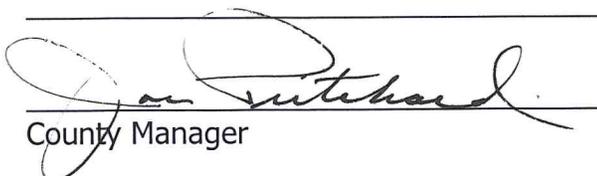
OPTIONS: 1. Board's Pleasure

RECOMMENDED ACTION: Option 1.

DEPARTMENT: Emergency Management

Department Head: Ashley Tye

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Worthington Triangle Right-of-Way Quitclaim Deeds
DATE OF MEETING: July 24, 2016

Regular Meeting (X)
Work Session (X)
Recommendation (X)
Policy/Discussion ()
Report ()
Other ()

BUDGET IMPACT \$ -0-
FUNDING SOURCE
 () Annual
 () Capital
 (x) N/A

COUNTY ACTION REQUESTED ON: Proposed Quitclaim Deeds Aligning Right-of-Way

HISTORY, FACTS AND ISSUES:

As a result of usage over time, the previously unpaved and now paved Worthington Triangle road is not aligned with the platted right-of-way, as shown on the attached plat.

The attached proposed Quitclaim Deeds align the right-of-way with the paved road.

The Quitclaim Deed from Eleanor McGowan to the County deeds Tracts 1, 2, and 4 at the northwest, south, and northeast corners of the triangle to the County. The Quitclaim Deed from the County to Mrs. McGowan deeds Tract 3 to Mrs. McGowan.

OPTIONS: 1. Approve and authorize the exchange of the Tracts identified on the proposed Quitclaim Deeds, accept the proposed Quitclaim Deed from Eleanor McGowan to the County, and approve and authorize the Chairman to execute the proposed Quitclaim Deed from the County to Mrs. McGowan.

2. Redirect

RECOMMENDED ACTION: Option 1

DEPARTMENT: Engineering

Department Head: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:



County Manager

Action Taken By Board: _____