LOWNDES COUNTY BOARD OF COMMISSIONERS
AMENDED AGENDA
WORK SESSION, MONDAY, APRIL 11, 2016, 8:30 a.m.
REGULAR SESSION, TUESDAY, APRIL 12, 2016, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. ## Call To Order

2. ## Invocation

3. ## Pledge Of Allegiance To The Flag

4. ## Minutes For Approval

   a. Work Session Minutes- March 21, 2016

   b. Regular Session Minutes- March 22, 2016

5. ## Appointments

   a. Valdosta Lowndes Metropolitan Planning Organization Board (VLMPO)

      Appoint a member: Robert Wilbers

      Documents: VLMPO BOARD.PDF

6. ## Public Hearings

   a. REZ-2016-07 The Meadows, Bemiss Rd, R-A To P-D, County Water And Sewer, ~7 Acres

      TRC Recommendation: Approval
      GLPC Recommendation: Approval

      Documents: REZONING CASE REZ-2016-07.PDF

   b. REZ-2016-08 Coventry, Mulligan Rd, R-A To P-D, County Water And Sewer, ~9 Acres

      TRC Recommendation: Approval
      GLPC Recommendation: Table

      Documents: REZONING CASE REZ-2016-08.PDF

   c. REZ-2016-09 Jack Schroephfer, New Statenville Hwy, CON To E-A, Well And Septic, ~2 Acres

      TRC Recommendation: Approval
      GLPC Recommendation: Approval

      Documents: REZONING CASE REZ-2016-09.PDF

7. ## For Consideration

   a. Quit Claim Deed For Drainage Easement On Guest Road

      Authorize Chairman to Sign Quit Claim Deed

Documents: TERMINATION OF UNUSED DRAINAGE EASEMENT.PDF

b. Professional Surveying And Engineering Services For Improvements To Old US 41N Phase II

Accept Proposal from Lovell Engineering

Documents: PROFESSIONAL SURVEYING AND ENGINEERING SERVICES FOR IMPROVEMENTS TO OLD US 41 N PHASE II.PDF

c. Lowndes County Judicial Complex X-Ray Machine Emergency Repairs & Annual Maintenance Agreement

Approve emergency repairs cost and Annual Maintenance Agreement

Documents: LOWNDES COUNTY JUDICIAL COMPLEX X-RAY MACHINE EMERGENCY REPAIRS AND MAINTENANCE.PDF

d. Southern Region Traffic Enforcement Network (SRTEN)

Approval for Sheriff's Office to provide personnel and statistical support to the Governor's Office of Highway Safety (GOHS)

Documents: SOUTHERN REGION TRAFFIC ENFORCEMENT NETWORK.PDF

e. Agreement For Information Technology Products And Services- Clerk Of Court

Approve agreement

Documents: AGREEMENT FOR INFORMATION TECHNOLOGY AND SERVICES.PDF

f. Declaration Of Surplus Equipment And Authorization Of Sale

Declare the items surplus and authorize the sale to the City of Bainbridge

Documents: DECLARATION OF SURPLUS EQUIPMENT AND AUTHORIZATION OF SALE.PDF

g. Declaration Of Vehicles As Surplus And Authorization Of Sale

Declare the vehicles surplus and authorize staff to list for sale

Documents: DECLARATION OF VEHICLES AS SURPLUS AND AUTHORIZATION TO SALE.PDF

h. Carter Way Culverts

Approval of Agreement to replace culverts

Documents: CARTER WAY CULVERTS.PDF

8. Bids

a. Bid For Surveying Equipment

Award the bid to Georgia Surveyors Exchange Co. in the amount of $25,988.00

Documents: BID FOR SURVEYING EQUIPMENT.PDF

b. Bid For Right Of Way Mowing

Accept the bid from Killgore Land Management and authorize the Chairman to sign the contract

Documents: BID FOR RIGHT OF WAY MOWING.PDF

c. Bid For Interstate Exit Mowing

Accept the bid from Southern Lawn & Landscapes and authorize the Chairman to sign the contract

Documents: BID FOR INTERSTATE MOWING.PDF

9. **Reports - County Manager**

10. **Citizens Wishing To Be Heard-Please State Your Name And Address**

11. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Valdosta Lowndes County Metropolitan Planning Organization (VLMPO)

DATE OF MEETING: April 12, 2016

Regular Meeting (X)
Work Session (X)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT $
FUNDING SOURCE
( ) Annual
( ) Capital
( ) N/A

COUNTY ACTION REQUESTED ON: Appoint member

HISTORY, FACTS AND ISSUES: There is one vacant seat on the VLMPO Board. Mr. Robert Wilburs has expressed interest in serving on the board.

OPTIONS: 1. Appoint Mr. Robert Wilbers to the board.
2. Board's pleasure.

RECOMMENDED ACTION: Appoint Mr. Robert Wilbers to the board.

DEPARTMENT: County Manager Department Head: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

Joe Pritchard
County Manager

Action Taken By Board:

LOWNDES COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT: Rezoning Case REZ-2016-07

DATE OF MEETING: April 12th 2016

Regular Meeting (x)
Work Session (x)
Recommendation (x)
Policy/Discussion ( )
Report ( )

BUDGET IMPACT:

FUNDING SOURCE:
( ) Annual ( ) SPLOST ( ) Capital (X) N/A

ACTION REQUESTED ON: REZ-2016-07 The Meadows, Bemiss Rd
R-A to P-D, County Water and Sewer, ~7 acres

HISTORY, FACTS AND ISSUES:

This case represents a change in zoning on a ~7 acre property from Residential Agricultural (R-A) zoning to Residential Planned Development (P-D) zoning. The main motivation behind the request is to allow for the construction of an 80 unit Low-Income Housing Tax Credit (LIHTC)[1] multi-family development. It should be noted that the developers, Investors Management Company of Valdosta (IMC)[2] have experience with these types of developments in both the Lake Park and Hahira communities. For reference, the developer's previous projects that are most similar to the proposed development are those of the Gateway I and II developments in Hahira. The subject property possesses road frontage on Bemiss Rd. This section of Bemiss Rd is classified as a state maintained major collector[3]. Typical traffic flow capacity of a major collector road is between 3,000 to 6,000 AADT[4]. Concerning the 2030 Comprehensive Plan Future Development Map the subject property is within the Urban Service Area and depicted as a Neighborhood Activity Center Character Area. Per Comprehensive Plan guidance PD zoning is listed as a permitted zoning district within a Neighborhood Activity Center Character Area. With this request the following factors should be considered: 1) The frontage on Bemiss Rd 2) The potential impacts on the existing single-family residential neighbors to the east (Privacy) 3) The precedent set for the property to the southwest 4) The economic impact and potential investment in the subject property 5) The pursuit of affordable housing 6) The reputation and quality of the developers previous developments and 7) The availability and use of water and sewer.

[1] Additional information on the Georgia Department of Community Affair's Tax Credit Programs may be found here: http://www.dca.state.ga.us/housing/HousingDevelopment/Programs/housingTaxCredit.asp
[2] Additional information on IMC may be found here: http://invmgt.com/
[3] Road classifications are determined by the Lowndes County Thoroughfare Plan.
[4] Per GDOT definition the Annual Average Daily Traffic (AADT) is the average number of vehicles that pass by a counter during a 24-hour period in a certain year.

The TRC reviewed this application and recommended/noted the following:

Division with Recommendation	Planning	Zoning	Engineering	Utilities
	Approval	Approval	Approval	Approval
	Health	Fire/Rescue	Inspections	
	Approval	Approval	Approval	
Recommended Conditions with (Source)	None.			
Other Comments with (Source)	This application is overall consistent with the Comprehensive Plan (Planning).			

At their March regular meeting the GLPC reviewed this request and ultimately recommended for its approval by a 6-0 vote. During the public hearing portion of the request the applicant's attorney and the property owner spoke for it and no one spoke against it. Most of the discussion and questioning from the GLPC to staff was related to the proposed increase in traffic, improvements associated with the increase in traffic, modifications to the site plan related to ingress/egress, and modifications to the site plan related to emergency vehicle access.

OPTIONS:

1. Approve 2. Approve with Conditions 3. Table 4. Deny

RECOMMENDED ACTION: Option #1 Approve

DIVISION: Planning County Planner: Jason Davenport JD

County Manager Action by the Board:_____

LOWNDES COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT: Rezoning Case REZ-2016-08

DATE OF MEETING: April 12th 2016

Regular Meeting (x)
Work Session (x)
BUDGET IMPACT: Recommendation (x)
Policy/Discussion ( )
FUNDING SOURCE: Report ( )
( ) Annual ( ) SPLOST ( ) Capital (X) N/A

ACTION REQUESTED ON: REZ-2016-08 Coventry, Mulligan Rd
R-A to P-D, County Water and Sewer, ~9 acres

HISTORY, FACTS AND ISSUES:

This request represents a change in zoning on the subject property from Residential Agriculture (R-A) to Residential Planned Development (PD). The general motivation in this case is for the development of 36 single-family dwellings. For reference, the applicant's conceptual site plan is attached for consideration. The pursuit of PD zoning is mainly due to the size and width of the proposed lots. For reference, the proposed subdivision concept and housing product is proposed to be similar to the existing Glen Laurel subdivision to the north off of Old Pine Rd. Proposed access for the subject property is slated to/from Mulligan Rd. Mulligan Road is a paved County local road (750 to 1,500 vehicles per day). Concerning the 2030 Comprehensive Plan Future Development Map the subject property is within the Urban Service Area and depicted as a Suburban Area Character Area. Per Comprehensive Plan guidance PD zoning is currently listed as a permitted zoning within a Suburban Area Character Area. It should also be noted that the request is currently pursuing variances to two PD requirements[1]. The primary purposes of these variances are so that the request will be eligible for PD zoning and so that the site plan will meet setback requirements. Factors for consideration include the following: 1) The precedent set for future growth in the area 2) The utilization of water and sewer services 3) The potential impacts on existing residences in the area 4) The economic impact and potential investment in the subject property and 5) The pursuit of affordable housing.

[1] The two variances needed for the subject property to be eligible for PD zoning are to the access (major arterial or collector) and the minimum 30' exterior setbacks. The Zoning Board of Appeals (ZBOA) is expected to hear the variance requests at their April 5th meeting.

The TRC reviewed this application and recommended/noted the following:

Division with Recommendation	Planning	Zoning	Engineering	Utilities
	Approval	Approval	Approval	Approval
	Health	Fire/Rescue	Inspections	
	Approval	Approval with 1 Condition	Approval	
Recommended Conditions with (Source)	1. When the dwellings are within twenty (20) feet of each other fences are not allowed to be constructed in the side yards between them. When the dwellings are within twenty (20) of each other fences may begin at the rear corner of the house and extend into the rear yard. (Fire/Rescue)			
Other Comments with (Source)	This application is overall consistent with the Comprehensive Plan (Planning).			

At their March regular meeting the GLPC reviewed this request and ultimately recommended to table it 1 month by a 6-0 vote. During the public hearing portion of the request no one spoke for it and no one spoke against it. The motivation to table the request was mainly aimed at allowing the developer time to address the GLPC concerns brought up about the development. It should be noted that after a healthy amount of discussion between staff and the GLPC about the proposed site plan that their concerns primarily relate to showing the amenities within the main greenspace area and responding to required PD characteristics listed in Section 4.06.01(B)[2].

OPTIONS:

1. Approve 2. Approve with Conditions 3. Table 4. Deny

RECOMMENDED ACTION: GLPC: Option #3 Table
TRC: Option #2 Approve with 1 Condition

DIVISION: Planning County Planner: Jason Davenport JD

County Manager Action by the Board: _____

[2] ULDC Section 4.06.01(B) includes descriptions about required characteristics of a PD i.e. open space, sense of place, mixture of uses, protection of natural resources, efficient land use, and compatibility and consistency.

LOWNDES COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT: Rezoning Case REZ-2016-09

DATE OF MEETING: April 12th 2016

Regular Meeting (x)
Work Session (x)
Recommendation (x)
Policy/Discussion ( )
Report ( )

BUDGET IMPACT:

FUNDING SOURCE:
( ) Annual ( ) SPLOST ( ) Capital (X) N/A

ACTION REQUESTED ON: REZ-2016-09 Jack Schroephfer, New Statenville Hwy CON to E-A, Well and Septic, ~2 acres

HISTORY, FACTS AND ISSUES:

This case represents a change in zoning on a ~2 acre property from Conservation District (CON) zoning to Estate Agricultural (E-A) zoning. The main motivation for the request is so that a larger portion of the subject property can be available for the construction of a residential dwelling(s). Residential dwellings are not allowed as a primary use within CON zoning. The subject property possesses road frontage on New Statenville Highway. This section of New Statenville is classified as a state maintained major collector road[1]. Typical traffic flow capacity of a major collector road is between 3,000 to 6,000 AADT[2]. Concerning the 2030 Comprehensive Plan Future Development Map the subject property is within the Park/Recreation/Conservation Character Area and an Agriculture/Forestry Character Area. Per Comprehensive Plan guidance E-A zoning is listed as a permitted zoning district within both Character Areas. With this request the following factors should be considered: how the proposed CON zoning boundary will coincide with the 100 year flood plain, the boundaries of the Park/Recreation/Conservation Character Area within the Future Development Map, and the overall balance of conservation and protection with allowable development in general and within the Comprehensive Plan. The TRC reviewed this application and recommended/noted the following:

Division with Recommendation	Planning	Zoning	Engineering	Utilities
	Approval	Approval	Approval	Approval
	Health	Fire/Rescue	Inspections	
	Approval	Approval	Approval	
Recommended Conditions with (Source)	None.			
Other Comments with (Source)	This application is overall consistent with the Comprehensive Plan (Planning).			

[1] Road classifications are determined by the Lowndes County Thoroughfare Plan.
[2] Per GDOT definition the Annual Average Daily Traffic (AADT) is the average number of vehicles that pass by a counter during a 24-hour period in a certain year.

At their March regular meeting the GLPC reviewed this request and ultimately recommended for its approval by a 6-0 vote. During the public hearing portion of the request one of the property owners spoke for it and no one spoke against it.

OPTIONS:

1. Approve 2. Approve with Conditions 3. Table 4. Deny

RECOMMENDED ACTION: Option #1 Approve

DIVISION: Planning County Planner: Jason Davenport JX

County Manager Action by the Board:_____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Termination of Unused Drainage Easement
DATE OF MEETING: April 12, 2016

Regular Meeting (X)
Work Session (X)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT $ –0–
FUNDING SOURCE
( ) Annual
( ) Capital
( ) N/A

COUNTY ACTION REQUESTED ON: Release & Termination of Drainage Easement

HISTORY, FACTS AND ISSUES: The County has been asked to release and terminate a portion of a drainage easement no longer needed by the County. Bassford Properties currently owns the property (Guest Road and Hanover Lane) on which the drainage easement exists. Bassford Properties and Gusto Development, proposed purchaser of the property, have made this request so the property can be developed. The drainage easement originally belonged to the County. A portion of the drainage easement is now in the City of Valdosta, which has also been asked to release and terminate this portion of the drainage easement.

OPTIONS: 1. Approve proposed Release & Termination of Drainage Easement and authorize Chairman Slaughter to execute it on behalf of the County.

2. Redirect.

RECOMMENDED ACTION: Approve proposed Release & Termination of Drainage Easement and authorize Chairman Slaughter to execute it on behalf of the County.

DEPARTMENT: Engineering Department Head: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

County Manager

Action Taken By Board:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Professional Surveying and Engineering Services for Improvements to Old US 41 N Phase II

DATE OF MEETING: April 12, 2016

Regular Meeting (X)
Work Session (X)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT: $135,000.00 (Estimated)

( ) Annual (X)Splost
( ) Capital
( ) N/A

COUNTY ACTION REQUESTED ON: Accept proposal for Professional Services

HISTORY, FACTS, AND ISSUES: The Lowndes County Engineering Department has requested a proposal from Lovell Engineering for professional surveying and engineering services for improvements to Old US 41 N Phase II from Dasher Grove Road thru North Valdosta Road. Lowndes County has received an additional LMIG Grant from GDOT in the amount of $750,000 to assist in these improvements. The improvements will include a 3-lane portion for part of the way as well as a 5-lane section. The fee schedule is 4% Engineering, 3% Surveying and 2% Environmental of the cost of construction.

OPTIONS: (1) Accept Proposal from Lovell Engineering
(2) Board's Pleasure

RECOMMENDED ACTION: (1) Accept Proposal from Lovell Engineering

DEPARTMENT: Engineering Department Head: Michael B. Fletcher, P.E.

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

County Manager

Action Taken By Board:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Lowndes County Judicial Complex X-Ray Machine Emergency Repairs & Annual Maintenance Agreement

DATE OF MEETING: April 12, 2016

Regular Meeting (X)
Work Session (X)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT: $16,515.76
FUNDING SOURCE
(X) Annual
( ) Capital
( ) N/A

COUNTY ACTION REQUESTED ON: Lowndes County Judicial Complex X-Ray Machine Emergency Repairs & Annual Maintenance Agreement

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HISTORY, FACTS, AND ISSUES: The X-Ray machine at the Judicial Complex went down on March 15, 2016. Staff called in Point Security to assess the machine and make repairs. Point Security concluded that the machine's PC, circuit board and generator had failed. Staff worked with Point Security on several proposals to repair the machine in a timely manner. Staff approved the proposal that was in the best interest for Lowndes County. In this proposal Lowndes County was able to have the machine repaired and to also enter an annual maintenance agreement on this machine and the x-ray machine that is located at the historic courthouse. By entering into an annual maintenance agreement Lowndes County was able to obtain the parts for the repairs at a discounted price and the labor was covered under the maintenance agreement and all future repairs and inspections for the next year will be covered under the same agreement. The parts for the emergency repairs cost $9,015.76 and the Annual Maintenance Agreement cost $7,500.00.

OPTIONS: 1. Approve emergency repairs cost and Annual Maintenance Agreement
2. Boards Pleasure

RECOMMENDED ACTION: Approve emergency repairs cost and Annual Maintenance Agreement

DEPARTMENT: County Manager

Presenting Staff: Chad McLeod
Department Head: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

_____

_____

Joe Pritchard
County Manager
Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Southern Region Traffic Enforcement Network (SRTEN)

DATE OF MEETING: April 12, 2016

Regular Meeting (X)
Work Session (X)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT: Reimbursed 100%
FUNDING SOURCE

( ) Annual ( )Splost
( ) Capital (X) GOHS
( ) N/A

COUNTY ACTION REQUESTED ON: Approval for Sheriff's Office to provide personnel and statistical support to The Governor's Office of Highway Safety (GOHS)

HISTORY, FACTS, AND ISSUES: This is a re-occurring grant awarded to Lowndes County annually since FY 2013. Georgia saw its first increase in the number of fatal crashes traveled. Agency participation and reporting are issues that need to be improved to effectively address and evaluate current highway safety programs. The SRTEN has played an integral role in increasing enforcement and agency reporting through monthly regional meetings. Through the Traffic Enforcement Networks, Georgia law enforcement is seemingly mobilized into one unit. All agencies are given current information and training, maximizing highway safety efforts across the state.

The Network holds a minimum of ten monthly network meetings to increase law enforcement involvement in various highway safety campaigns. The Network Coordinator stays in constant contact with law enforcement agencies, local prosecutors and judges from within the network region to promote better cooperation within the region.

The Network increase law enforcement participation throughout the year and during highway safety campaigns such as Click It or Ticket, Operation Zero Tolerance, Hands Across the Border, and 100 Days of Summer Heat. The Network Coordinator keeps the law enforcement agencies in the network alert to upcoming mobilizations and enforcement strategies, as well as training issues and legal updates.

The Traffic Enforcement Networks have helped the GOHS to increase the number of law enforcement agencies reporting their statistics to the GOHS. The Network Coordinators, along with the Law Enforcement Liaisons, continuously monitor non-reporting agencies and strive to get at least 75% of the agencies in their network region to report.

The Networks have increased overall enforcement efforts throughout the state. The Network Coordinators hold a minimum of 5 road checks, preferably multi-jurisdictional road checks, within the network region during the grant period. The road checks focus on safety belt enforcement, and/or impaired driving enforcement.

The Traffic Enforcement Networks will continue to build on this activity through the next fiscal year to increase agency participation and agency reporting. The Networks will continue to

hold monthly network meetings and provide training and current information to Georgia's law enforcement officers. The networks will continue to promote mobilizations and enforcement efforts to further reduce the number of fatal crashes on Georgia's roadways.

OPTIONS: Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Sheriff's Office Department Head: Chris Prine

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

_____

_____

_____
County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Agreement for Information Technology Products and Services-Clerk of Court

DATE OF MEETING: April 12, 2016

Regular Meeting (X)
Work Session (X)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT $ 14,840.00
FUNDING SOURCE
(X) Annual
( ) Capital
( ) N/A

COUNTY ACTION REQUESTED ON: Agreement between ACS Enterprise Solutions & Lowndes County

HISTORY, FACTS AND ISSUES: The agreement between ACS Enterprise Solutions and Lowndes County is for information technology products and services. Xerox agrees to provide Lowndes County information technology products, equipment, software, and related materials and perform the services described in the statement of work in the attached agreement. The total cost is $14,840.00 annually.

OPTIONS: 1. Approve agreement
2. Board's pleasure.

RECOMMENDED ACTION: Approve agreement

DEPARTMENT: County Manager Department Head: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

Joe Pritchard
County Manager

Action Taken By Board:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Declaration of Surplus Equipment and Authorization of Sale

DATE OF MEETING: April 12, 2016

Regular Meeting (X)
Work Session (X)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT: $100,000.00
FUNDING SOURCE
( ) Annual ()Splost VII
( ) Capital
( ) N/A

COUNTY ACTION REQUESTED ON: Declaration of Surplus Equipment and Authorization of Sale

HISTORY, FACTS AND ISSUES: Lowndes County has an inventory of trucks, compactors, roll-off containers and igloos remaining from the Sanitation Department that are no longer in use. The City of Bainbridge has made an offer to the county to purchase the entire stock for $100,000.00. Public Works researched the inventory list and determined that the offer exceeded the estimated value. Staff is requesting that the attached list of equipment be declared surplus and the sale of these items to the City of Bainbridge in the amount of $100,000.00 be authorized.

OPTIONS: (1) Declare the items surplus and authorize the sale to the City of Bainbridge
(2) Board's pleasure

RECOMMENDED ACTION: (1) Declare the items surplus and authorize the sale to the City of Bainbridge

DEPARTMENT: Finance Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

County Manager

Action Taken By Board:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Declaration of Vehicles as Surplus and Authorization of Sale

DATE OF MEETING: April 12, 2016

Regular Meeting (X)
Work Session (X)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT: n/a
FUNDING SOURCE
( ) Annual ()Splost
( ) Capital
( ) N/A

COUNTY ACTION REQUESTED ON: Declaration of Vehicles as Surplus and Authorization of Sale

HISTORY, FACTS AND ISSUES: Public Works has identified several vehicles that are no longer is use by the County. Staff is requesting that these vehicles be declared surplus so that they can be listed for sale on GovDeals.com.

Vehicle Type	Miles
2010 Dodge Charger	145,315
2004 Ford Crown Victoria	158,100
2004 Ford F150	218,426
1981 Chevrolet Bus	91,100
2004 Ford F150	251,326
1994 Peterbilt	433,850
2004 Dodge Durango	145,788
2008 Ford Crown Victoria	172,710
2008 Ford Crown Victoria	161,723
2003 Ford Crown Victoria	160,039
1985 Chevrolet Truck	136,867
2003 Ford Crown Victoria	135,500
*2010 Dodge Charger	156,514
*2004 Ford Crown Victoria	212,500
*2004 Dodge Durango	130,559
*2001 Ford Crown Victoria	156,862
*2006 Dodge Charger	189,972
*2006 Dodge Charger	144,853

*Vehicle does not run

OPTIONS: (1) Declare the vehicles surplus and authorize staff to list for sale
(2) Board's pleasure

RECOMMENDED ACTION: (1) Declare the vehicles surplus and authorize staff to list for sale

DEPARTMENT: Finance Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

County Manager
Action Taken By Board:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Carter Way Culverts
DATE OF MEETING: April 12, 2016

Regular Meeting (x)
Work Session ( )
Recommendation ( )
Policy/Discussion (x)
Report ( )
Other ( )

BUDGET IMPACT $ 67,822
FUNDING SOURCE
( ) Annual
( ) Capital
(x) Contingency

COUNTY ACTION REQUESTED ON: Agreement to Replace Culverts; Bid to Replace Culverts

HISTORY, FACTS AND ISSUES:

Recent heavy rains washed out culverts on Carter Way, a private road in the southwest area of the County near the Withlacoochee River. Over 10 residences and a telecommunications tower are located on the other side of the washed out culverts. The County has obtained the attached bid of $67,822 from Rountree Construction to replace the culverts.

Replacing the culverts will permit EMS, fire, and sheriff vehicle access to the homes and residents on the other side of the culverts and will allow residents and others vehicle access to these homes. It will also allow vehicle access to the telecommunications tower on the other side of the culverts.

Cowart & Sons Development Co., Inc. ("Cowart & Son") and its CEO Charles Cowart have agreed to accept the new culverts and to be solely responsible for maintaining them and any liability arising out of them and their use and to indemnify the County for any claim or claims against the County arising out of the construction, maintenance, condition, or use of the culverts or the portion of Carter Way over the culverts. The written agreement with Cowart & Sons and Charles Cowart is attached.

OPTIONS: 1. (a) Find replacing the culverts will substantially benefit the County and public,
(b) Approve the letter agreement with Cowart & Sons and Charles Cowart, and
(c) Accept Rountree Construction's bid of $67,822 subject to Cowart & Sons and Charles Cowart's executing letter agreement

2. Redirect

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Engineering Department Head: Jon Sutchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

Jon Sutchard
County Manager

Action Taken By Board: _____

LOWNDES COUNTYBOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Bid for Surveying Equipment

DATE OF MEETING: April 12, 2016

Regular Meeting (X)
Work Session (X)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT: $25,988.00
FUNDING SOURCE
( ) Annual
(X) Capital
( ) N/A
() SPLOST VII
() Jail Construction Funds

COUNTY ACTION REQUESTED ON: Bid for Surveying Equipment

HISTORY, FACTS, AND ISSUES: Lowndes County solicited bids for the Public Works Department to replace surveying equipment. This equipment will be used for the needed elevations for installing pipe and building roads. Lowndes County received two bids which were responsive to the request:

Georgia Surveyors Exchange Co.	Savannah, GA	$25,988.00
Lengemann Corporation	Altoona, FL	$27,885.00

OPTIONS: 1. Award the bid to Georgia Surveyors Exchange Company
2. Board's Pleasure

RECOMMENDED ACTION: 1. Award the bid to Georgia Surveyors Exchange Company

DEPARTMENT: Finance Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

County Manager

Action Taken By Board:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Bid for Right of Way Mowing
DATE OF MEETING: April 12, 2016

BUDGET IMPACT $115,116.00
FUNDING SOURCE
(X) Annual
( ) Capital
( ) N/A

Regular Meeting (x)
Work Session (x)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

COUNTY ACTION REQUESTED ON: Approval of vendor for right of way mowing

HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for the Public Works Department for mowing of portions of the right of way. The contract will include mowing of 181 miles of right of way and will include two full cuts and two half cuts with additional cuts when deemed appropriate by the County. Public Works will work in conjunction with the selected vendor to maintain the right of way.

Vendor	Location	Full Cut Price	Half Cut Price	Annual Cost
Killgore Land Management	Hahira, Ga.	$169.00/mile	$149.00/mile	$115,116.00
Diversified Industry	Albany, Ga.	$280.00/mile	$140.00/mile	$150,240.00

OPTIONS: 1. Accept the bid from Killgore Land Management and authorize the Chairman to sign the contract
2. Board's pleasure

RECOMMENDED ACTION: 1. Accept the bid from Killgore Land Management and authorize the Chairman to sign the contract

DEPARTMENT: Finance

Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

County Manager

Action Taken By Board:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Bid for Interstate Exit Mowing
DATE OF MEETING: April 12, 2016

Regular Meeting (x)
Work Session (x)
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

BUDGET IMPACT $15,100.00
FUNDING SOURCE
(X) Annual
( ) Capital
( ) N/A

COUNTY ACTION REQUESTED ON: Approval of Vendor for Interstate Exit Mowing

HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for the Public Works Department for mowing the exits for Interstate 75. The vendor will perform twelve half cuts and one full cut annually with additional cuts when deemed appropriate by the County. Public Works will work in conjunction with the selected vendor to maintain the exits.

Vendor	Location	Full Cut Price	Half Cut Price	Annual Cost
Southern Lawn & Landscapes	Adel, Ga.	$5,500.00	$800.00	$15,100.00
Rainfall Irrigation	Valdosta, Ga.	$6,700.00	$1,525.00	$25,000.00
Joiner Construction	Valdosta, Ga.	$6,600.00	$1,600.00	$25,800.00
Longleaf Landscaper	Valdosta, Ga.	$6,800.00	$2,055.00	$31,460.00
LRL Ventures & Management	Albany, Ga.	$6,100.00	$3,500.00	$48,100.00

OPTIONS: 1. Accept the bid from Southern Lawn & Landscapes and authorize the Chairman to sign the contract
2. Board's pleasure

RECOMMENDED ACTION: 1. Accept the bid from Southern Lawn & Landscapes and authorize the Chairman to sign the contract

DEPARTMENT: Finance

Department Head: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:

County Manager

Action Taken By Board: