

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, MONDAY, MARCH 7, 2016, 8:30 a.m.
REGULAR SESSION, TUESDAY, MARCH 8, 2016, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session Minutes- February 8, 2016
- b. Regular Session Minutes- February 9, 2016

5. **Appointment**

- a. Valdosta/Lowndes County Landbank Authority

Reappoint two members to the board.

Documents: [VALDOSTA-LOWNDES COUNTY LANDBANK AUTHORITY.PDF](#)

- b. Georgia Department Of Behavioral Health And Developmental Disabilities

Appoint member

Documents: [GEORGIA DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL DISABILITIES.PDF](#)

6. **Public Hearings**

- a. REZ-2016-06 Lowndes County CAC, Skipper Bridge Rd, R-A To OI, Well And County Sewer, ~1 Acre

TRC Recommendation: Approval

GLPC Recommendation: Pending 2/29/16 Meeting

Documents: [REZONING CASE REZ-2016-06.PDF](#)

- b. Beer, Wine And Liquor License - Donna P. Adams Of The Taco Shack @ Long Pond - 4920 Hwy. 41 S., Lake Park, Ga.

Approval of the Beer, Wine and Liquor License

Documents: [BEER, WINE, AND LIQUOR LICENSE TACO SHACK 4920.PDF](#)

7. **For Consideration**

- a. Beer And Wine License - Loyce C. Beasley Of Flash Foods LLC /Dba Flash Foods #16 - 3480 Bemiss Road

Approval of the Beer and Wine License

Documents: [BEER AND WINE LICENSE FLASH FOODS 3480 BEMISS.PDF](#)

- b. Beer And Wine License - Loyce C. Beasley Of Flash Foods LLC /Db a Flash Foods #273 - 4025 N. Valdosta Rd.

Approval of the Beer and Wine License

Documents: [BEER AND WINE LICENSE FLASH FOODS 4205 N VALDOSTA RD.PDF](#)

- c. Beer And Wine License - Loyce C. Beasley Of Flash Foods LLC /Db a Flash Foods #289 - 1266 Lakes Blvd., Lake Park, Ga.

Approval of the Beer and Wine License

Documents: [BEER AND WINE LICENSE FLASH FOODS 1266 LAKES BLVD LAKE PARK.PDF](#)

- d. Leila Ellis Social Services Building Lease Agreement For Wiregrass Georgia Technical College

Approve agreement

Documents: [LEILA ELLIS BUILDING LEASE AGREEMENT.PDF](#)

- e. Surveying And Engineering Service For Sidewalks Along Copeland Road

Authorize Innovate Engineering Solutions to Complete Surveying and Engineering for Sidewalks along Copeland Road

Documents: [SURVEYING AND ENGINEERING SERVICE FOR SIDEWALKS ALONG COPELAND ROAD.PDF](#)

- f. Board Of Assessors' Data Cloud Solutions Contract

Approval of the contract

Documents: [DATA CLOUD SOLUTIONS CONTRACT.PDF](#)

- g. Board Of Assessors' GMASS Rural Land Maintenance Contract

Approval of the contract

Documents: [GMASS RURAL LAND MAINTENANCE CONTRACT-ASSESSORS.PDF](#)

- h. Public Right Of Way Acknowledgment Form - Copeland Road

Approval of the contract

Documents: [PUBLIC RIGHT OF WAY ACKNOWLEDGMENT FORM.PDF](#)

8. **For Introduction**

- a. Animal Welfare Ordinance- Introduction Only

Documents: [ANIMAL WELFARE ORDINANCE- INTRODUCTION.PDF](#)

9. **Reports - County Manager**

10. **Citizens Wishing To Be Heard-Please State Your Name**

Ana Address

11. Adjournment

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Valdosta-Lowndes County Landbank Authority

DATE OF MEETING: March 08, 2016

BUDGET IMPACT \$
FUNDING SOURCE
 Annual
 Capital
 N/A

Regular Meeting
Work Session
Recommendation
Policy/Discussion
Report
Other

COUNTY ACTION REQUESTED ON: reappoint members

HISTORY, FACTS AND ISSUES: The appointments for Commissioner Joyce Evans and Mr. Frank Morman to the Valdosta-Lowndes County Landbank Authority expired on January 31, 2016. Both Commissioner Evans and Mr. Morman, would like to be reappointed.

OPTIONS: 1. Reappoint Commissioner Joyce Evans and Mr. Frank Morman
2. Board's Pleasure

RECOMMENDED ACTION: 1. Reappoint Commissioner Joyce Evans and Mr. Frank Morman

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTYBOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Georgia Department of Behavioral Health and Developmental Disabilities Board

DATE OF MEETING: March 8, 2016

BUDGET IMPACT:

FUNDING SOURCE

Annual

Capital

N/A

Regular Meeting(X)

Work Session (X)

Recommendation ()

Policy/Discussion ()

Report ()

Other ()

COUNTY ACTION REQUESTED ON: Appoint member

HISTORY, FACTS, AND ISSUES: There is a vacant seat on the Georgia Department of Behavioral Health and Developmental Disabilities Board. Chris Yarbrough, Community Development Coordinator with State Probation, has expressed interest in being appointed to the board.

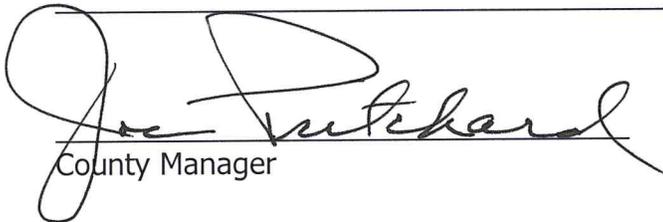
OPTIONS: 1. Appoint Chris Yarbrough to the board.
2. Board's Pleasure

RECOMMENDED ACTION: 1. Board's Pleasure

DEPARTMENT: County Manager

Department Head: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT: Rezoning Case REZ-2016-06

DATE OF MEETING: March 8th 2016

BUDGET IMPACT:

FUNDING SOURCE:

Annual SPLOST Capital N/A

Regular Meeting (x)
Work Session (x)
Recommendation (x)
Policy/Discussion ()
Report ()

ACTION REQUESTED ON:

REZ-2016-06 Lowndes County CAC, Skipper Bridge Rd
R-A to OI, Well and County Sewer, ~1 acre

HISTORY, FACTS AND ISSUES:

This case represents a change in zoning on a ~1 acre property from Residential Agricultural (R-A) zoning to Office Institutional (OI) zoning. The main motivation behind the request is to allow for the relocation of the Lowndes County Children's Advocacy Center (CAC)¹. For reference, in 2015 the CAC in partnership with the LCBOC was awarded a \$500,000 Community Development Block Grant (CDBG) related to the subject property. Ultimately, the CAC's current plans are to relocate from their existing main office in the VSU area to a newly constructed facility on the subject property. In order to finalize plans for the development and construction of the new facility a rezoning is needed to allow for the proposed use. The subject property possesses road frontage on Skipper Bridge Rd and Stafford Wright Rd. This section of Skipper Bridge Rd is classified as a county maintained major collector². Typical traffic flow capacity of a major collector road is between 3,000 to 6,000 AADT³. Stafford Wright Rd is currently classified as a county maintained unimproved local road. Typical traffic flow capacity of a local road is between 750 to 1,500 AADT. It should be noted that plans are currently underway to pave Stafford Wright Rd within the next 12-18 months. Concerning the 2030 Comprehensive Plan Future Development Map the subject property is within the Urban Service Area and a Suburban Area Character Area. Per Comprehensive Plan guidance OI zoning is listed as a permitted zoning district within a Suburban Area Character Area. With this request the following factors should be considered: 1) The precedent set for other properties in the surrounding area with the approval of OI zoning, 2) The potential for commercial/institutional development to the south, 3) The location of the subject property at an intersection and 4) The potential effects on the residence to the north (~250' away from the proposed northern property line).

¹ <http://caclowndes.org/>

² Road classifications are determined by the [Lowndes County Thoroughfare Plan](#).

³ Per [GDOT definition](#) the Annual Average Daily Traffic (AADT) is the average number of vehicles that pass by a counter during a 24-hour period in a certain year.

The TRC reviewed this application and recommended/noted the following:

Division with Recommendation	Planning	Zoning	Engineering	Utilities
	Approval	Approval	Approval	Approval
	Health	Fire/Rescue	Inspections	
	Approval	Approval	Approval	
Recommended Conditions with (Source)	None.			
Other Comments with (Source)	This application is overall consistent with the Comprehensive Plan (Planning).			

At their February regular meeting the GLPC reviewed this request and ultimately recommended for its approval by an 8-0 vote. A representative of the applicant spoke for the request and no one spoke against it.

OPTIONS:

1. Approve 2. Approve with Conditions 3. Table 4. Deny

RECOMMENDED ACTION: Option #1 Approve

DIVISION: Planning

County Planner: Jason Davenport 


County Manager

Action by the Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Beer, Wine and Liquor License – Donna P. Adams of The Taco Shack @ Long Pond – 4920 Hwy. 41 S., Lake Park, Georgia

DATE OF MEETING: March 08, 2016

BUDGET IMPACT \$

FUNDING SOURCE

Annual

Capital

N/A

Regular Meeting

Work Session

Recommendation

Policy/Discussion

Report

Other

COUNTY ACTION REQUESTED ON: Approval of the Beer, Wine and Liquor License – Donna P. Adams of The Taco Shack @ Long Pond – 4920 Hwy. 41 S., Lake Park, Georgia

HISTORY, FACTS AND ISSUES: Donna P. Adams of The Taco Shack @ Long Pond, located at 4920 Hwy. 41 S., Lake Park, Georgia, is requesting a license to sell beer, wine and liquor for consumption on premises. This is a new business. The ordinance and guidelines for approval of the license have been met. All forms are attached and upon approval by the Board the license will be granted.

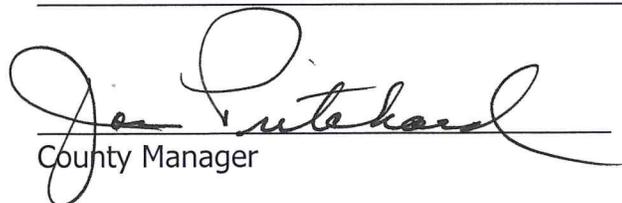
OPTIONS: 1. Approval of the Beer, Wine and Liquor License
2. Board's Pleasure

RECOMMENDED ACTION: 1. Approval of the Beer, Wine and Liquor License

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Beer and Wine License – Loyce C. Beasley of Flash Foods LLC /dba Flash Foods #16 -
3480 Bemiss Road

DATE OF MEETING: March 8, 2016

BUDGET IMPACT \$
FUNDING SOURCE
 Annual
 Capital
 N/A

Regular Meeting
Work Session
Recommendation
Policy/Discussion
Report
Other

COUNTY ACTION REQUESTED ON: Approval of the Beer and Wine License – Loyce C. Beasley of
Flash Foods LLC /dba Flash Foods#16 - 3480 Bemiss Road

HISTORY, FACTS AND ISSUES: Loyce C. Beasley of Flash Foods LLC /dba Flash Foods #16,
located at 3480 Bemiss Road, is applying for a license for the sale of beer and wine for
consumption off premises. This is due to a change of ownership. The ordinance and guidelines
for approval of the license have been met. All forms are attached and upon approval by the
Board the license will be granted.

OPTIONS: 1. Approval of the Beer and Wine License
2. Board's Pleasure

RECOMMENDED ACTION: 1. Approval of the Beer and Wine License

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Beer and Wine License – Loyce C. Beasley of Flash Foods LLC /dba Flash Foods #273
- 4205 N. Valdosta Road

DATE OF MEETING: March 8, 2016

Regular Meeting (x)
Work Session (x)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

BUDGET IMPACT \$

FUNDING SOURCE

- () Annual
- () Capital
- (x) N/A

COUNTY ACTION REQUESTED ON: Approval of the Beer and Wine License – Loyce C. Beasley of Flash Foods LLC /dba Flash Foods #273 - 4205 N. Valdosta Road

HISTORY, FACTS AND ISSUES: Loyce C. Beasley of Flash Foods LLC /dba Flash Foods #273, located at 4205 N. Valdosta Road, is applying for a license for the sale of beer and wine for consumption off premises. This is due to a change of ownership. The ordinance and guidelines for approval of the license have been met. All forms are attached and upon approval by the Board the license will be granted.

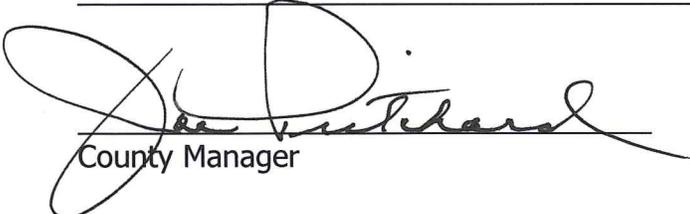
OPTIONS: 1. Approval of the Beer and Wine License
2. Board's Pleasure

RECOMMENDED ACTION: 1. Approval of the Beer and Wine License

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Beer and Wine License – Loyce C. Beasley of Flash Foods LLC /dba Flash Foods #289
- 1266 Lakes Blvd., Lake Park, Georgia

DATE OF MEETING: March 8, 2016

BUDGET IMPACT \$

FUNDING SOURCE

Annual

Capital

N/A

Regular Meeting

Work Session

Recommendation

Policy/Discussion

Report

Other

COUNTY ACTION REQUESTED ON: Approval of the Beer and Wine License – Loyce C. Beasley of Flash Foods LLC /dba Flash Foods #289 – 1266 Lakes Blvd., Lake Park, Georgia

HISTORY, FACTS AND ISSUES: Loyce C. Beasley of Flash Foods LLC /dba Flash Foods #289, located at 1266 Lakes Blvd., Lake Park, Georgia, is applying for a license for the sale of beer and wine for consumption off premises. This is due to a change of ownership. The ordinance and guidelines for approval of the license have been met. All forms are attached and upon approval by the Board the license will be granted.

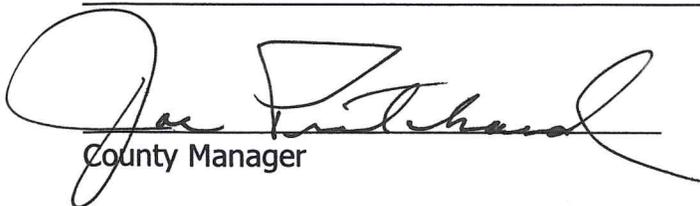
OPTIONS: 1. Approval of the Beer and Wine License
2. Board's Pleasure

RECOMMENDED ACTION: 1. Approval of the Beer and Wine License

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Leila Ellis Social Services Building Lease Agreement for Wiregrass Georgia Technical College

Regular Meeting (X)
Work Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

DATE OF MEETING: March 8, 2016

BUDGET IMPACT:
FUNDING SOURCE
(X) Annual
() Capital
() N/A

COUNTY ACTION REQUESTED ON: Leila Ellis Social Services Building Lease Agreement for Wiregrass Georgia Technical College

HISTORY, FACTS AND ISSUES: Wiregrass Georgia Technical College (WGTC) requested to lease space at the Leila Ellis Social Services Building to use for Adult Education and GED Classes. Staff was able to find one classroom that WGTC could occupy for \$2400.00 annually paid at \$200.00 per month. The classroom is room #131. The County Attorney has reviewed the agreement. The agreement before you is only 4 months, March 2016 through June 2016, which is the end of the fiscal year for WGTC. A renewal agreement will have to be approved before the end of this agreement for next fiscal year.

OPTIONS: 1. Approve Agreement for Wiregrass Georgia Technical College
2. Board's Pleasure

RECOMMENDED ACTION: Approve Agreement for Wiregrass Georgia Technical College

DEPARTMENT: County Manager

Presenting Staff: Chad McLeod

Department Head: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Surveying and Engineering Service for Sidewalks along Copeland Road

DATE OF MEETING: March 8, 2016

BUDGET IMPACT: \$16,150.00

FUNDING SOURCE

- Annual Splost VII
 Capital Jail Construction Funds
 N/A

- Regular Meeting (X)
Work Session (X)
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

COUNTY ACTION REQUESTED ON: Professional Services for Copeland Road

HISTORY, FACTS, AND ISSUES: Lowndes County Engineering has received a proposal from Innovate Engineering Solutions for the surveying and engineering design for sidewalks along Copeland Road from Poole Street to Copeland Road. Lowndes Middle School is located off of Copeland Road and numerous children walk to and from school every day along Copeland Road. Due to the narrow shoulder, a lot for the students walk along the edge of pavement. Lowndes County is applying for a safety grant from GDOT that will be awarded June 1, 2016. By completing the surveying and engineering in advance of the award, the project can be completed during the summer months and be completed before school starts in August.

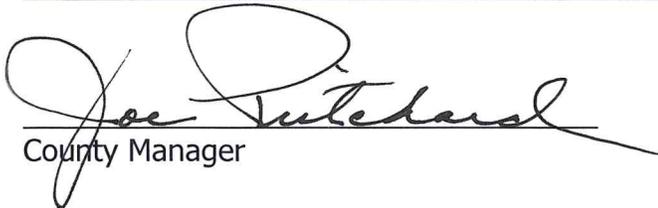
- OPTIONS: 1. Authorize Innovate Engineering Solutions to Complete Surveying and Engineering for sidewalks along Copeland Road.
2. Board's Pleasure.

RECOMMENDED ACTION: Option 1.

DEPARTMENT: Engineering

Department Head: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Data Cloud Solutions Contract

DATE OF MEETING: March 8, 2016

BUDGET IMPACT \$23,235.10

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting
- Work Session
- Recommendation
- Policy/Discussion
- Report
- Other

COUNTY ACTION REQUESTED ON: Data Cloud Solutions Contract & Budget Adjustment

HISTORY, FACTS AND ISSUES: The Lowndes County Board of Assessors has approved a contract between the Board of Assessors and Data Cloud Solutions. Data Cloud Solutions will provide the Assessors' Office with Mobile Assessors Software. The initial project cost will be split out over three years plus annual maintenance costs. In year 4 the county will go onto maintenance only. The amount estimated for the 2015 budget was \$22,000. The actual cost for implementation will be \$23,235.10 for 2016 and \$12,040.96 for 2017 and 2018. Starting in 2018 the program cost reduces to just maintenance, which is based on parcel count, and would currently be \$6,979.00.

- OPTIONS: 1. Approve Contract between Board of Assessors and Data Cloud Solutions, and approve additional \$1,235.10 in funds not budgeted.
2. Board's Pleasure.

RECOMMENDED ACTION: Approve Contract between Board of Assessors and GMASS

DEPARTMENT: Board of Assessors

Department Head: Silas Hrobar

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: GMASS Rural Land Maintenance Contract

DATE OF MEETING: March 8, 2016

BUDGET IMPACT \$5,500

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting
- Work Session
- Recommendation
- Policy/Discussion
- Report
- Other

COUNTY ACTION REQUESTED ON: GMASS Contract

HISTORY, FACTS AND ISSUES: The Lowndes County Board of Assessors has approved a contract between the Board of Assessors and GMASS to perform maintenance updates to the Rural Land schedules for the 2016 Digest.

OPTIONS: 1. Approve Contract between Board of Assessors and GMASS
2. Board's Pleasure.

RECOMMENDED ACTION: Approve Contract between Board of Assessors and GMASS

DEPARTMENT: Board of Assessors

Department Head: Silas Hrobar

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTYBOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Public Right of Way Acknowledgement Form Between Georgia Southern and Florida Railway Company and Lowndes County- Copeland Road

DATE OF MEETING: March 8, 2016

BUDGET IMPACT: \$0

FUNDING SOURCE

- Annual
- Capital
- N/A

- Regular Meeting (X)
- Work Session (X)
- Recommendation ()
- Policy/Discussion ()
- Report ()
- Other ()

COUNTY ACTION REQUESTED ON: Public Right of Way Contract

HISTORY, FACTS, AND ISSUES: The Lowndes County Utilities Department requests the approval of a contract between Georgia Southern and Florida Railway Company and Lowndes County to address pipe needed for the Copeland Road Project. Any cost mentioned in the agreement will be paid by the developer.

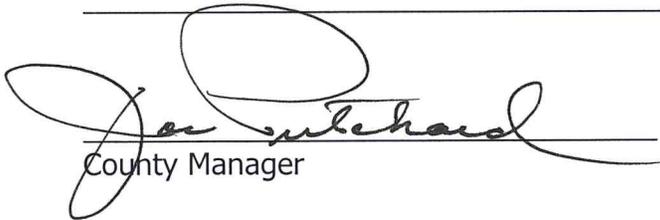
- OPTIONS: 1. Approve contract
2. Board's Pleasure

RECOMMENDED ACTION: Approve contract

DEPARTMENT: Utilities

Department Head: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Lowndes County Animal Welfare Ordinance- Introduction Only

DATE OF MEETING: March 8, 2016

BUDGET IMPACT: \$ 0

FUNDING SOURCE

Annual

Capital

N/A

Regular Meeting

Work Session

Recommendation

Policy/Discussion

Report

Other

COUNTY ACTION REQUESTED ON: Introduction of the Lowndes County Animal Welfare Ordinance

HISTORY, FACTS AND ISSUES: The Lowndes County Animal Services ordinance was last addressed in 2006. In 2015, at the direction of the Commission, staff began to work with the County Attorney to update the ordinance to include changes in state law, procedural recommendations from staff and a request from citizens regarding chaining. The Commission reviewed the attached draft at their recent Annual Planning Meeting. Since, one amendment has been made to the draft, Section IX: b. Unclaimed Animals, change (3) business days to (5) business days.

OPTIONS: 1. Boards Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: County Manager

Department Head: Joe Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATION:


County Manager

Action Taken By Board: _____